



Cyngor Cymuned Ffordun gyda Tre'r-llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

DRAFT MINUTES OF COUNCIL ORDINARY BUSINESS MEETING

On Thursday 25th June 2026 at 7pm

At Forden Community Centre

24/26 Welcome, Attendance, Apologies for Absence: to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Terry Lomas, Cllr Rachael Briggs, Cllr Di Stevens, Cllr Adam Lloyd and Cllr Clayton Bowen

Attendance online: Cllr Shaun Rees

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Mark Williams and Cllr Anthony Day

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

25/26 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

None.

26/26 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

See 30/26.1.3

27/26 Minutes of Previous Meeting

27/26.1 To approve and sign the minutes as a correct record of the Annual Business Meeting on 28th May 2026 and the Ordinary Business Meeting on 28th May 2026. **BOTH RATIFIED**

27/26.2 Matters Arising from the above meeting. **NONE**

28/26 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

Cllr Jenner – not in attendance and no report supplied.

Cllr Brignell-Thorp – report read out. More staff have been appointed to bins and recycling so should be no issues from now on.

29/26 Planning & Building Control

29/26.1 Planning & Building Control Correspondence

29/26.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

29/26.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None.

29/26.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

None

29/26.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None.

29/26.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

1. *Farm Biomethane Ltd have asked how many visitors would be able to visit a site about 20miles away in Shropshire. Replied with two Councillors, two Village Hall reps and two School Governors. Offered a date.*

RESOLVED: Cllrs Williams and Lloyd to attend.

2. *Farm Biomethane Ltd will be presenting their application within the next 6 weeks as they are still working through the consultation responses especially the NRW one to make improvements to the scheme.*

NOTED

29/26.5 Planning Applications Consultations

29/26.5.1 To receive for information, representations regarding planning applications (if any).

29/26.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at https://service.powys.gov.uk/pr/s/register-view?c_r=Arcus_BE_Public_Register) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date received
P/26/0193/OUT	Land between Lilac House & Oak View, FORDEN, WELSHPOOL, SY21 8NB	Outline application for erection of 2 dwellings (including access, layout & scale), installation of 2 sewage treatment plants, formation of vehicular access and all associated works	NOT SUPPORTED Documents attached don't seem to correlate to the application. No decision can be made until these errors are addressed.
P/26/0252/LBC	5 NANTCRIBBA BARNS, FORDEN, WELSHPOOL, SY21 8NW	Installation of EV Car Charger	SUPPORTED
P/26/0303/FUL	STUBB FARM, FORDEN, WELSHPOOL, SY21 8LE	Change of Use of Agricultural Land to a Private Menage and Associated Works	SUPPORTED

29/26.6 Planning Enforcement

29/26.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

None

29/26.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

None

30/26 Highways, play & recreation parks and buildings.

30/26.1 To report and resolve if desired any business in connection to the highways within the parish.

1. Street lights in Forden (Cllr Brignell-Thorp)

Railway Inn F015
 Springfields F011
 Ashlands F021
 Oaklands F022

ACTION: CLERK TO ADD TO WEBSITE ASKING RESIDENTS ARE THEY HAPPY WITH THE LIGHTS AT THE ABOVE LOCATIONS.

2. Email from Dyfed police FOI request regarding accidents. MONITOR

3. Speeding vehicles in Forden – email from resident

RESOLVED: to support members of the public from Church Farm requesting support from the Community Council with the setting up of a community speed watch programme.

ACTION: CLERK TO WRITE LETTER OF SUPPORT TO RESIDENT TO PASS ON TO POLICE FORCE.

30/26.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

30/26.2.1 Football Club

a. No insurance certificate received yet but football club meeting with Insurers to check

RESOLVED: No football matches can be played until this certificate has been received by the Clerk.

b. Adding to FLTCC insurance

ACTION: CLERK TO CONTACT ZURICH AGAIN

c. Contract showing Football Clubs responsibility for their assets **ONGOING**

30/26.2.2 Resolve quote for replacement of pipe running under the gate in sports field together with new posts and gate

a. Reported to PCC - water from school sinks (we think) trickling into gully

30/26.2.3 Review all risk assessments. – completed but need to look at:

a. Posts in junior pitch hedge

b. Signage behind football posts pulling fence down. **IN PROGRESS**

30/26.2.4 Treatment Plant – maintenance plan. **NO FURTHER FORWARD**

30/26.2.5 Cemetery

a. Original Conveyance located – all information given to Dave Jones at MMP.

b. Potholes on boundary of highway where it joins the car park – reported to Dave Gardener again, requesting when surfacing taking place – no reply.

30/26.2.6 Notice boards in Leighton & Trelystan in need of maintenance work. **ONGOING**

30/26.2.7 Leighton Playpark repairs **ONGOING**

30/26.2.8 No agreement can be found showing FLTCC are responsible for Forden School playpark or Leighton School playpark – requested information 3 times over last month. **ONGOING**

ACTION: Cllr Brignell-Thorp has sent a request to PCC to get a response by 7th July

30/26.2.9 email regarding community growing of food.

ACTION: CLERK TO REPLY STATING FLTCC HAVE NO LAND TO DONATE.

30/26.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

30/26.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

a. Electrical testing of main supply etc **ONGOING**

b. Tank service/legionella done by Pumpworld

RESOLVED: To accept quote from Pumpworld for 2027 and annually from now on - to service water tank and test for Legionella etc.

For Splash to undertake annual servicing for Cylinders and Pumps

- c. There was a leak reported in the ladies toilet which has been repaired by Splash.
- d. Existing bird scarers now not working, paving needs cleaning again.

RESOLVED: working party on Sunday 19th July to clean Pavilion outside.

ACTION: CLERK TO PURCHASE SHADOW BIRDS TO PUT ON WINDOWS.

31/26 Finance and Assets

31/26.1 Finance Specific Correspondence

16/26.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

31/26.2 Items for Payment: to resolve to approve items for payment for June 2026. **RATIFIED AS FOLLOWS:**

ON NEXT PAGE

Invoice Summary JUNE 2026				
Payee	Details	power to pay	Chq No.	£
Rachel Tibbott	Wages for June £826.90 + HP Ink £6.49	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£833.39
LGPS	Pension	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£257.11
HMRC	PAYE	Schedule 12, paragraphs 30, 30D and 30E	BACS	£880.81
Shire Tech	Monthly Office charge	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£45.54
Powys County Council	Business rates	s.164, s.44, ss 9&11	DDR	£190.00
Hafren Dyfydwy	Water	s.125	DDR	£62.08
Andrew Evans Landscapes	Ground Maintenance June	s.164.s.44,ss.9 & 10	BACS	£486.00
Splash Plumbing & Heating Ltd	Leak in Pavilion toilet	s.164.s.44,ss.9 & 10	BACS	£157.32
Carters Cleaning	Cleaning June: 4823 4861	s.133	BACS	£105.60
Graham Smith		Act 1972, Schedule 12, paragraphs 30, 30D and 30E	BACS	£60.00
Quickbooks	Online Subscription	Schedule 12, paragraphs 30, 30D and 30E, s144	DDR	£19.20
Pumpworld	Legionella Testing & Tank Servicing 2027		BACS	£1,618.80
Transfer to Savings			TFR	£300.00
	TOTAL			£5,015.85
Income received	RG Peate Burial of Graham Meredith			330
	RG Peate Burial of Owen Evans			330
	Interest			328.43
	Forden United Hire charges 25/26			800
Current Account				23741.34
Business Premium	including income above			£115,626.88
Current Account Balance	After above expenses taken out			£20,185.49
Business Premium ME				£116,255.31
Ear Marked funds				
General playparks				£4,500.00
Cemetery				£20,000.00
Pavilion				£10,000.00
Sports Ground				£10,000.00
Adjoining field to Sports Ground				£10,000.00
Leighton Playground				£10,000.00
Heritage Green Playground				£10,000.00
Forden School Playground				£10,000.00
Hardcourt Area				£17,520.00
				£102,020.00

31/26.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. **RATIFIED**

31/26.4 To resolve budget/expenditure. **RATIFIED**

31/26.5 To resolve when new charges will start.

RESOLVED: Inform tennis club increases for next season. Football Club new prices will start from July 2026. Motorbike show increase for this year.

31/26.6 To resolve acceptance of public liability insurance for Motorbike show. **RATIFIED**

31/26.7 Internal Audit and Accounts 2025-26: to receive the Internal Audit report and to receive and approve the Financial Accounts 2025-26. **RATIFIED**

31/26.8 Annual Return of Accounting Statement & Statement of Assurance 2025-26: to approve the Annual Return for dispatch to the external auditor **RATIFIED**

31/26.9 Chair to sign Annual Return Statement 2025-26 **RATIFIED**

31/26.10 To appoint Mr Graham Smith ACIS, MBIM, as council's internal independent examiner for the next year ending 31st March 2027. **RATIFIED**

31/26.11 Financial Toolkit (to be worked through each meeting) – Theme C

RESOLVED: Councillors to look at social media policy and bring to next meeting

31/26.12 Microsoft Contract with ShireTech Services (see sharepoint).

ACTION: CLERK TO SPEAK TO COMPANY SUGGESTED BY BANADESIGN FOR COMPARISON.

32/26 Training: to resolve any training undertaken and to be done.

Cllr Bowen – New Councillor Induction and H&S Completed

33/26 Councillor Vacancies x 1

34/26 Bio-Diversity Section 6

34/26.1 Biodiversity Grant - resolve what to do with bird boxes, hedgehog box and Bug hotel.

- Need to allocate to each site.

ACTION: CLERK TO EMAIL EACH SITE TO ASK WHICH RESOURCES THEY WOULD LIKE.

- Been informed we have also got bulbs from the 25/26 grant which will be delivered in September.

34/26.2 New Biodiversity Package for 2026 – bulbs applied for

35/26 Website and Advertising

1. New page added to website for public to hire facilities (Clerk will manually add football and tennis club bookings).
2. Social media advert for Pavilion and Hardcourt areas.
3. Adding Welsh to the website. First page

ALL RATIFIED

36/26 Correspondence

36/26.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

36/26.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk

36/26.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

37/26. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

37/26.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

37/26.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

37/26.3 Date of next hybrid meeting for information: 30th July 2026 ORDINARY BUSINESS MEETING at Leighton Village Hall.

38/26 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

38/26.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

38/26.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

Meeting closed at 20:45

Signed: _____ Date: _____