



Cyngor Cymuned Ffordun gyda Tre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

APPROVED MINUTES OF COUNCIL ANNUAL MEETING

On Thursday 28th May 2026 at 7pm

Remotely online and at Leighton Village Hall.

01/26 Welcome, Attendance: to record attendance.

Attendance at the hall: Cllr Suzanne Rowlands, Cllr Adam Lloyd, Cllr Rachael Briggs, Cllr Anthony Day, Cllr Clayton Bowen, Cllr Terry Lomas and Cllr Di Stevens

Attendance online: Cllr Shaun Rees

The Chairperson welcomed the Councillors and Clerk to the meeting.

In attendance: Rachel Tibbott (Clerk to the Council)

02/26 Elections to Offices of Chairperson & Vice-Chairperson for the Municipal Year 2026-27

02/26.1 Chairperson: to receive nominations, to resolve the election of Chairperson, and the new Chairperson to sign the Declaration of Acceptance of Office and take the 'Chair'.

Nominations will be taken from the floor.

Council received one nomination.

RESOLVED: FLTCC elects to the office of Chairperson as follows: Cllr Suzanne Rowlands.

02/26.2 Retiring Chairman: to receive the retiring Chairman's report.

N/A

02/26.3 Incoming Chairman: to receive the incoming Chairman's address.

N/A

02/26.4 Vice-Chairperson: receive nominations and to resolve the election of the Vice-Chairperson.

Nominations will be taken from the floor.

Council received one nomination.

RESOLVED: FLTCC elects to the office of Vice-Chairperson as follows: Cllr Adam Lloyd.

03/26 Apologies for Absence: to receive, and resolve if desired, to approve absence(s).

Apologies for absence approved by Council: Cllr Mark Williams

Apologies for absence received: None

Other members absent: None

04/26 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

None

05/26 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

None

Initials: _____

06/26 Finance for the Municipal Year 2026-27

06/26.1 Bank Mandate Authorised Signatories: to resolve the mandate and authorised signatories on the council's bank accounts (signing rules any 2 of the 3 signatories)

Resolved to accept Cllrs Rowlands, Lloyd and Clerk Rachel Tibbott as signatories.

06/26.2 Insurance: to resolve approval of the 3 year insurance contract (procured 2025) and confirm the levels of insurance cover for 2026-27. **Ratified**

06/26.3 Reserves Strategy 26/27:

1. To keep as reserves up to 50% of the annual precept value to cover any possible delayed precept payments from the council or any urgent repairs on equipment/buildings etc. **Ratified**
2. To resolve maintaining monthly transfer to savings from current account to £300 per month to cover future repairs on the hardcourt area and playgrounds under "generic leisure facilities". **Ratified**
3. To resolve the following earmarked funds:

General leisure facilities	£ 4,200.00
Cemetery	£20,000.00
Pavilion	£10,000.00
Sports Ground	£10,000.00
Adjoining field to Sports Ground	£10,000.00
Leighton Playground	£10,000.00
Heritage Green Playground	£10,000.00
Forden School Playground	£10,000.00
Hardcourt Area	£17,520.00
	£101,720.00 Ratified

07/26 Corporate Governance for the Municipal Year 2026-27.

07/26.1 Standing Orders: to resolve to confirm and retain (with revisions if appropriate) the council's Standing Orders **Ratified**

07/26.2 Financial Regulations: to resolve to confirm and retain (with revisions if appropriate) the council's Financial Regulations. **Ratified**

07/26.3 Risk Assessment: to resolve to adopt the corporate Risk Assessment for 2026-27. **Ratified**

07/26.4 To resolve Civility & Respect Pledge 2026 **Ratified**

07/26.5 To resolve Code of Conduct 2026 **Ratified**

07/26.6 To resolve Draft Annual Report 2026 **Ratified**

07/26.7 To resolve Action Plan from above **Ratified**

07/26.8 To resolve Policies for 2026/2029

- Complaints – add to next agenda
- Annual Leave – add to next agenda
- Anti-Bullying & Harrassment – **Ratified**
- Appraisal - add to next agenda
- Capabilities – **Ratified**
- Data Protection & Privacy – **Ratified**
- Dignity at Work – **Ratified**
- Disciplinary – **Ratified**
- Equality & Diversity – **Ratified**
- Grievance - **Ratified**
- Training - **Ratified**
- Whistleblowing - **Ratified**

07/26.9 Internal Auditor: to resolve engagement letter and Terms of Reference **Ratified**

07/26.10 To resolve Asset register

Resolved to remove one dog bin

Cllr Rees left meeting at 19:51

Initials: _____

08/26 Dates and Arrangements of Meetings for the Municipal Year 2026-27: to resolve the frequency and dates of Council meetings. **Ratified**

<u>Date</u>	<u>Venue</u>
January 29th 2026	Leighton Village Hall
February 26th 2026	Forden Community Centre
March 26th 2026	Leighton Village Hall
April 30th 2026	Forden Community Centre
May 28 th 2026 Annual meeting followed by ordinary meeting.	Leighton Village Hall
June 25 th 2026	Forden Community Centre
July 30th 2026	Leighton Village Hall
August 2026	NO ORDINARY BUSINESS MEETING ONLY EXTRA-ORDINARY MEETING IF NEEDED
September 24 th 2026	Forden Community Centre
October 29th 2026	Leighton Village Hall
November 26 th 2026	Forden Community Centre
December 2026	NO ORDINARY BUSINESS MEETING ONLY EXTRA-ORDINARY MEETING IF NEEDED

Meeting closed at 20:15

Signed: _____ Date: _____

Initials: _____