



Cyngor Cymuned Ffordun gyda Tre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

APPROVED MINUTES OF COUNCIL ORDINARY BUSINESS MEETING

On Thursday 28th May 2026 at 8:15pm

At Leighton Village Hall

09/26 Welcome, Attendance, Apologies for Absence: to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Terry Lomas, Cllr Rachael Briggs, Cllr Di Stevens, Cllr Adam Lloyd and Cllr Clayton Bowen

Attendance online: Cllr Shaun Rees

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Mark Williams

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

10/26 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

None.

11/26 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

None

12/26 Minutes of Previous Meeting

12/26.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 30th April 2026. **RATIFIED**

12/26.2 Matters Arising from the above meeting. **NONE**

13/26 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

Cllr Jenner – a surgery was held two weeks ago in Leighton, with residents mostly concerned with the pre-planning of the Anaerobic Digester. There are ongoing planning obligations with Lower Leighton Farm with water run off etc, which Cllr Jenner is looking into. Any environmental health issues need to be reported directly to Environmental Health. General rubbish collection still an issue.

Cllr Brignell-Thorp – the street lights in Forden need looking into, needs a reply from FLTCC, Cllr Thorp to send email address. **ADD TO AGENDA NEXT MONTH.**

Regarding the issues with Hem crossroads, Highways have agreed to replace two of the signs and also cut the verge more regularly, Cllr Thorp has contacted the resident directly.

Cllr Rees joined the meeting again 20:20

14/26 Planning & Building Control

14/26.1 Planning & Building Control Correspondence

14/26.1.1 Planning Aid Wales: to receive latest planning news and training opportunities
 14/26.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None.

14/26.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

14/26.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None.

14/26.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

14/26.5 Planning Applications Consultations

14/26.5.1 To receive for information, representations regarding planning applications (if any).

14/26.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date received
None.			

14/26.6 Planning Enforcement

14/26.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

14/26.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

None.

15/26 Highways, play & recreation parks and buildings.

15/26.1 To report and resolve if desired any business in connection to the highways within the parish.

15/26.1.1 Rob and Gareth attended the meeting regarding the underground cable replacement from Carno windfarm to Leighton sub-station. Hoping to replace 75 metres a day, past Ivy House to Leighton Hall then across the road to Gwyns Barn fields and along there till the end of the fields, then down the side of the road. Going along the road past the Welshpool turning and going into field and through back of sub-station. This will hopefully be done in August to avoid any disruption to the school. Road closures wont happen for this part, will be next part. Underground cable replacement doesn't have to go through planning. Sub-station will get bigger but only as the new equipment will be going in the middle bit. Road will probably be closed outside Leighton Hall whilst they cross over the road. Traffic lights will be in front of the school. They will inform Clerk in advance so can inform residents.

15/26.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

15/26.2.1 Football Club

a. No insurance certificate received yet but football club are meeting with Insurers to check

ACTION: CLERK TO ADD TO NEXT AGENDA AND PUT TOGETHER A CONTRACT REGARDING THE RESOURCES OWNED BY THE FOOTBALL CLUB.

- b. Adding to FLTCC insurance – Zurich have emailed back to say it is up to FLTCC to add anything to their policy, they cannot advise.

ACTION: CLERK TO PHONE ZURICH FOR MORE ADVICE.

15/26.2.2 Resolve quote for replacement of pipe running under the gate in sports field together with new posts and gate.

ACTION: CLERK TO SEEK QUOTES TO REPLACE PIPE UNDER GATE, GATE AND GATE POSTS. HOUSEHOLD LAND DRAIN JOINS PIPE UNDER GATE.

15/26.2.3 Review all risk assessments. – completed but need to look at:

- a. Posts in junior pitch hedge
- b. Signage behind football posts pulling fence down. IN PROGRESS

15/26.2.4 Treatment Plant – maintenance plan. ONGOING

15/26.2.5 Cemetery

- a. Original Conveyance located – all information given to Dave Jones at MMP
- b. Potholes on boundary of highway where it joins the car park

ACTION: CLERK TO CONTACT DAVE GARDENER ASKING WHEN SURFACE DRESSING WILL BE HAPPENING IN FORDEN AS HAPPENED IN KINGSWOOD ALREADY.

15/26.2.6 Notice boards in Leighton & Trelystan in need of maintenance work. ONGOING

15/26.2.7 Leighton Playpark repairs ONGOING

15/26.2.8 No agreement can be found showing FLTCC are responsible for Forden School playpark or Leighton School playpark – requested information 3 times over last month. ONGOING

15/26.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

15/26.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Electrical testing of main supply etc ONGOING
- b. Tank service/legionella done by Pumpworld – resolve quote for 2027

ACTION: CLERK TO CONTACT SPLASH TO SEE IF THEY DO LEGIONELLA AND TANK SERVICING FOR 2027, PLUS CYLINDER SERVICE 2027 AND PUMP SERVICE 2026.

16/26 Finance and Assets

16/26.1 Finance Specific Correspondence

16/26.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

16/26.2 Items for Payment: to resolve to approve items for payment for May 2026.

SEE OVER PAGE

Invoice Summary May 2026				
Payee	Details	power to pay		£
Rachel Tibbott - Clerk	Wages £826.90 (plus HP ink £6.49)	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£833.39
LGPS	Pension	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£257.11
Powys County Council	Business rates	s.164, s.44, ss 9&11	ddr	£190.00
Shire Tech	Monthly Office charge Inv 0104	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£45.54
Quickbooks	Accountancy Package	Schedule 12, paragraphs 30, 30D and 30E, s144	ddr	£19.20
Carters Cleaning	Cleaning Pavilion 4777	s.133	BACS	£52.80
Andrew Evans Landscapes	Mowing Inv	s.164, s.44, ss.9 & 10	BACS	£486.00
Mr N Edwards (Forden Newsletter)	Donation (always paid to councillor Neil Edwards)	LGA 2000 s.2	BACS	£40.00
Leighton Newsletter	Donation	LGA 2000 s.2	BACS	£60.00
Natural Resources Wales	Licence		BACS	£1,317.00
Transfer to Savings account	transfer		TRF	£300.00
	TOTAL			£3,601.04
Income	Precept			18446
Current Account Balance				£8,220.38
Business Premium ME				£115,326.88
Current Account Balance	After above expenses taken out			£23,065.34
Business Premium ME				£115,626.88
Ear Marked funds				
General playparks				£4,200.00
Cemetery				£20,000.00
Pavilion				£10,000.00
Sports Ground				£10,000.00
Adjoining field to Sports Ground				£10,000.00
Leighton Playground				£10,000.00
Heritage Green Playground				£10,000.00
Forden School Playground				£10,000.00
Hardcourt Area				£17,520.00
				£101,720.00

16/26.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. **RATIFIED**

16/26.4 To resolve budget/expenditure. **RATIFIED**

16/26.5 To resolve charges:

RESOLVED: to add 5% due to increase in costs. Also increase 5% to top cap of Football club range. Giving charges of £21 per session and a top cap of £840.

16/26.6 To resolve charges for pavilion hire, bowling green hire, hardcourt hire for 26/27

RESOLVED: to retain these figures at £50 for any parties/hire for 4 hours. £5 per hour for hardcourt area or sports ground.

16/26.7 To resolve acceptance of public liability insurance for tennis club, football club and Pete Sheppard **RATIFIED**

16/26.8 To resolve acceptance of draft audit to be sent to internal auditor, to be agreed by 30th June, and Audit notice. **RATIFIED**

16/26.9 To resolve Final Budget v Actual 2025/26 figures. **RATIFIED**

16/26.10 To resolve Final Bank Reconciliation 2025/26 figures **RATIFIED**

16/26.11 Financial Toolkit (to be worked through each meeting) – look at this in June meeting

16/26.12 To resolve to give donations to the newsletters in Forden and Leighton.

RESOLVED: to donate £10 per issue - so £60 to Leighton and £40 to Forden.

17/26 Training: to resolve any training undertaken and to be done.

Cllr Bowen to attend new councillor and H&S training. Cllr Lloyd to attend Bio-diversity training.

18/26 Councillor Vacancies x 1**19/26 Bio-Diversity Section 6**

19/26.1 Biodiversity Grant - resolve what to do with bird boxes, hedgehog box and Bug hotel.

- Asked Leighton & Forden school children to help.

ACTION: CLERK TO ALLOCATE.

19/26.2 New Biodiversity Package for 2026 – resolve what to apply for and when

ACTION: CLERK TO APPLY FOR BULBS.

20/26 Deed of Easement

20/26.1 Amended Deed of Easement received. **RATIFIED**

21/26 Correspondence

21/26.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

21/26.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk

None

21/26.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

None

22/26. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

22/26.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

None

22/26.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

Microsoft contract

22/26.3 Date of next hybrid meeting for information: 25th June 2026 ORDINARY BUSINESS MEETING at Forden Community Centre.

23/26 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

23/26.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

None

23/26.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

None

Meeting closed at 21:15

Signed: _____ Date: _____