



Cyngor Cymuned Ffordun gyda Tre'r-llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

A MEETING OF FORDEN WITH LEIGHTON & TRELYSTAN COMMUNITY COUNCIL

will be held on Thursday 28th May 2026 at 7pm
remotely online and at Leighton Village Hall

All members of the Council are summoned to attend.

To join online

Please contact the Clerk: clerk@fltcc.org.uk for online meeting details

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

20th May 2026

Rachel Tibbott

Clerc i'r Cyngor | Clerk to the Council

AGENDA

09/26 Welcome, Attendance, Apologies for Absence: to record attendance.
Apologies:

10/26 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

11/26 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

12/26 Minutes of Previous Meeting

12/26.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 30th April 2026.

12/26.2 Matters Arising from the above meeting.

13/26 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

14/26 Planning & Building Control

14/26.1 Planning & Building Control Correspondence

14/26.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

14/26.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None at date of issue of Agenda.

14/26.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

14/26.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None at date of issue of Agenda.

14/26.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

14/26.5 Planning Applications Consultations

14/26.5.1 To receive for information, representations regarding planning applications (if any).

14/26.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date received
None			

14/26.6 Planning Enforcement

14/26.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

14/26.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

15/26 Highways, play & recreation parks and buildings.

15/26.1 To report and resolve if desired any business in connection to the highways within the parish.

15/26.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

15/26.2.1 Football Club

a. No insurance certificate received yet but football club meeting with Insurers to check

b. Adding to FLTCC insurance – Clerk contacted Zurich but not heard anything back yet?

15/26.2.2 Resolve quote for replacement of pipe running under the gate in sports field together with new posts and gate

15/26.2.3 Review all risk assessments. – completed but need to look at:

a. Posts in junior pitch hedge

b. Signage behind football posts pulling fence down. IN PROGRESS

15/26.2.4 Treatment Plant – maintenance plan.

Phonecall from David Thompsons dept before the March meeting to say it is ongoing.

15/26.2.5 Cemetery

- a. Original Conveyance located – all information given to Dave Jones at MMP
- b. Potholes on boundary of highway where it joins the car park – reported to highways as very dangerous for users of cemetery and church. Dave Gardener has forwarded it to relevant inspector 17th Feb. Contacted Dave Gardener again.

15/26.2.6 Notice boards in Leighton & Trelystan in need of maintenance work. ONGOING

15/26.2.7 Leighton Playpark repairs ONGOING

15/26.2.8 No agreement can be found showing FLTCC are responsible for Forden School playpark or Leighton School playpark – requested information 3 times over last month. ONGOING

15/26.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

15/26.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Electrical testing of main supply etc ONGOING
- b. Tank service/legionella done by Pumpworld – resolve quote for 2027
Cylinders x 2 serviced 7th May – resolve annual servicing by Splash or Pumpworld for 2027?
Pumps x 2 need servicing now – resolve to engage Splash for 2026 and also for 2027?

16/26 Finance and Assets

16/26.1 Finance Specific Correspondence

16/26.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

16/26.2 Items for Payment: to resolve to approve items for payment (to follow) for May 2026.

16/26.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

16/26.4 To resolve budget/expenditure.

16/26.5 To resolve charges for Tennis and Football clubs for 26/27 plus motorbike show

16/26.6 To resolve charges for pavilion hire, bowling green hire, hardcourt hire for 26/27

16/26.7 To resolve acceptance of public liability insurance for tennis club, football club and Pete Sheppard

16/26.8 To resolve acceptance of draft audit to be sent to internal auditor, to be agreed by 30th June, and Audit notice.

16/26.9 To resolve Final Budget v Actual 2025/26 figures.

16/26.10 To resolve Final Bank Reconciliation 2025/26 figures

16/26.11 Financial Toolkit (to be worked through each meeting) – look at this in June meeting

16/26.12 To resolve to give £30 donations to the newsletters in Forden and Leighton.

17/26 Training: to resolve any training undertaken and to be done.

18/26 Councillor Vacancies x 1

19/26 Bio-Diversity Section 6

19/26.1 Biodiversity Grant - resolve what to do with bird boxes, hedgehog box and Bug hotel.

- Asked Leighton & Forden school children to help. Need to allocate.

19/26.2 New Biodiversity Package for 2026 – resolve what to apply for and when

20/26 Deed of Easement

20/26.1 Awaiting amended Deed of Easement.

21/26 Correspondence

21/26.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

21/26.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk

21/26.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

22/26. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

22/26.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

22/26.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

22/26.3 Date of next hybrid meeting for information: 25th June 2026 ORDINARY BUSINESS MEETING at Forden Community Centre.

23/26 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

23/26.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

23/26.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda