



Cyngor Cymuned Ffordun gyda Tre'r-llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

A MEETING OF FORDEN WITH LEIGHTON & TRELYSTAN COMMUNITY COUNCIL

will be held on Thursday 25th June 2026 at 7pm
remotely online and at Forden Community Centre

All members of the Council are summoned to attend.

To join online

Please contact the Clerk: clerk@fltcc.org.uk for online meeting details

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

20th June 2026

Rachel Tibbott

Clerc i'r Cyngor | Clerk to the Council

AGENDA

24/26 Welcome, Attendance, Apologies for Absence: to record attendance.
Apologies:

25/26 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

26/26 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

27/26 Minutes of Previous Meeting

27/26.1 To approve and sign the minutes as a correct record of the Annual Business Meeting on 28th May 2026 and the Ordinary Business Meeting on 28th May 2026.

27/26.2 Matters Arising from the above meetings.

28/26 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

29/26 Planning & Building Control

29/26.1 Planning & Building Control Correspondence

29/26.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

29/26.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None at date of issue of Agenda.

29/26.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

29/26.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None at date of issue of Agenda.

29/26.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

1. **Farm Biomethane Ltd have asked how many visitors would be able to visit a site about 20miles away in Shropshire. Replied with two Councillors, two Village Hall reps and two School Governors. Offered a date..**
2. **Farm Biomethane Ltd will be presenting their application within the next 6 weeks as they are still working through the consultation responses especially the NRW one to make improvements to the scheme.**

29/26.5 Planning Applications Consultations

29/26.5.1 To receive for information, representations regarding planning applications (if any).

29/26.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date received
P/26/0193/OUT	Land between Lilac House & Oak View, FORDEN, WELSHPOOL, SY21 8NB	Outline application for erection of 2 dwellings (including access, layout & scale), installation of 2 sewage treatment plants, formation of vehicular access and all associated works	27 th May 2026 Extension granted
P/26/0252/LBC	5 NANTCRIBBA BARNES, FORDEN, WELSHPOOL, SY21 8NW	Installation of EV Car Charger	1 st June 2026 Extension granted
P/26/0303/FUL	STUBB FARM, FORDEN, WELSHPOOL, SY21 8LE	Change of Use of Agricultural Land to a Private Menage and Associated Works	9 th June

29/26.6 Planning Enforcement

29/26.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

29/26.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

30/26 Highways, play & recreation parks and buildings.

30/26.1 To report and resolve if desired any business in connection to the highways within the parish.

1. Street lights in Forden (Cllr Brignell-Thorp)
2. Email from Dyfed police FOI request regarding accidents.

30/26.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

30/26.2.1 Football Club

- a. No insurance certificate received yet but football club meeting with Insurers to check
- b. Adding to FLTCC insurance – Clerk contacted Zurich?
- c. Contract showing Football Clubs responsibility for their assets

30/26.2.2 Resolve quote for replacement of pipe running under the gate in sports field together with new posts and gate

- a. Reported to Powys water from school sinks trickling into gully

30/26.2.3 Review all risk assessments. – completed but need to look at:

- a. Posts in junior pitch hedge
- b. Signage behind football posts pulling fence down. IN PROGRESS

30/26.2.4 Treatment Plant – maintenance plan.

Email from David Thompsons dept – see sharepoint.

30/26.2.5 Cemetery

- a. Original Conveyance located – all information given to Dave Jones at MMP
- b. Potholes on boundary of highway where it joins the car park – reported to Dave Gardener again, requesting when surfacing taking place – no reply.

30/26.2.6 Notice boards in Leighton & Trelystan in need of maintenance work. ONGOING

30/26.2.7 Leighton Playpark repairs ONGOING

30/26.2.8 No agreement can be found showing FLTCC are responsible for Forden School playpark or Leighton School playpark – requested information 3 times over last month. ONGOING

30/26.2.9 email regarding community growing of food.

30/26.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

30/26.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Electrical testing of main supply etc ONGOING
- b. Tank service/legionella done by Pumpworld – resolve quote for 2027
Cylinders x 2 serviced 7th May – resolve annual servicing by Splash or Pumpworld for 2027?
Pumps x 2 need servicing now – resolve to engage Splash for 2026 and also for 2027?
Clerk requested information but no reply.
- c. There was a leak reported in the ladies toilet which has been repaired by Splash.
- d. Existing bird scarers now not working, paving needs cleaning again.

31/26 Finance and Assets

31/26.1 Finance Specific Correspondence

16/26.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

31/26.2 Items for Payment: to resolve to approve items for payment (to follow) for June 2026.

31/26.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

31/26.4 To resolve budget/expenditure.

31/26.5 To resolve when new charges will start.

31/26.6 To resolve acceptance of public liability insurance for Motorbike show.

31/26.7 Internal Audit and Accounts 2025-26: to receive the Internal Audit report and to receive and approve the Financial Accounts 2025-26.

31/26.8 Annual Return of Accounting Statement & Statement of Assurance 2025-26: to approve the Annual Return for dispatch to the external auditor

31/26.9 Chair to sign Annual Return Statement 2025-26

31/26.10 To appoint Mr Graham Smith ACIS, MBIM, as council's internal independent examiner for the next year ending 31st March 2027.

31/26.11 Financial Toolkit (to be worked through each meeting) – Theme C

31/26.12 Microsoft Contract with ShireTech Services (see sharepoint).

32/26 Training: to resolve any training undertaken and to be done.

33/26 Councillor Vacancies x 1

34/26 Bio-Diversity Section 6

34/26.1 Biodiversity Grant - resolve what to do with bird boxes, hedgehog box and Bug hotel.

- Need to allocate to each site.
- Been informed we have also got bulbs from the 25/26 grant which will be delivered in September.

34/26.2 New Biodiversity Package for 2026 – bulbs applied for

35/26 Website and Advertising

1. New page added to website for public to hire facilities (Clerk will manually add football and tennis club bookings).
2. Social media advert for Pavilion and Hardcourt areas.
3. Adding Welsh to the website.

36/26 Correspondence

36/26.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

36/26.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk

36/26.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

37/26. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

37/26.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

37/26.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

37/26.3 Date of next hybrid meeting for information: 30th July 2026 ORDINARY BUSINESS MEETING at Leighton Village Hall.

38/26 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

38/26.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

38/26.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda