



**Cyngor Cymuned Ffordun gyda Tre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**DRAFT MINUTES OF COUNCIL ORDINARY BUSINESS MEETING**

**On Thursday 28th April 2026 at 7pm**

At Forden Community Centre

**133/25 Welcome, Attendance, Apologies for Absence:** to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Terry Lomas, Cllr Rachael Briggs, Cllr Mark Williams, Cllr Shaun Rees and Cllr Di Stevens.

Attendance online:

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Adam Lloyd and Cllr Clayton Bowen

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

**134/25 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**None.**

**135/25 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**None**

**136/25 Minutes of Previous Meeting**

136/25.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 26th March 2026. **RATIFIED**

136/25.2 Matters Arising from the above meeting. **NONE**

**137/25 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

**Cllr Brignell Thorp** – reported there are still issues with bin collections. Trelystan road works have been completed. No news on the Gypsy and Traveller site. There will be more highway closures in Montgomery with underground works.

**Cllr Jenner** – same as above. Lower Leighton farm application has not gone in yet but getting more emails of concerns from local residents about it. Holding a surgery in Leighton on the 12<sup>th</sup> May from 5-7pm.

**138/25 Planning & Building Control**

138/25.1 Planning & Building Control Correspondence

138/25.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

138/25.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

Initials:

*None at date of issue of Agenda.*

138/25.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

138/25.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

*None at date of issue of Agenda.*

138/25.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

**138/25.4.1 Proposed anaerobic digestion plant and all associated works at Lower Leighton Farm, Leighton.**

- **email received from Biomethane Farms.**

An email has been received from Farm Biomethane Ltd stating a community benefit contribution from the proposed AD site is being considered. The following was resolved:

**ACTION:**

1. Clerk to email back stating this is made without prejudice to any comments, concerns or objections we make in the future relating to the application - the community benefit could be on a similar level to how windfarms are distributed. Please email back with a suggestion. Copy Cllr Jenner in to response.
2. Clerk to coordinate a joint meeting with representatives from FLTCC, Leighton School Governing Body and Leighton Village Hall to discuss further.

- **Email received from a resident of Leighton**

An email was received with concerns for the above pre-application.

**ACTION: Clerk to respond acknowledging comments and suggest the email is forward to Pip Maddox at Roger Parry.**

138/25.5 Planning Applications Consultations

138/25.5.1 To receive for information, representations regarding planning applications (if any).

138/25.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	
26/0392/HH	The Gables, Forden, Welshpool, Powys SY21 8LX	Proposed front extension and first floor works to include balcony and barn hipped gables	SUPPORTED
26/0299/LBC	Moorwood, Leighton, Welshpool, Powys SY21 8LW	Replacement of window	SUPPORTED

138/25.6 Planning Enforcement

138/25.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

138/25.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

**139/25 Highways, play & recreation parks and buildings.**

139/25.1 To report and resolve if desired any business in connection to the highways within the parish.

139/25.1.1 Mud on roads surrounding The Gaer Forden

Initials:

The following was resolved:

**ACTION:**

1. Clerk to issue a Freedom of Information request to Dyfed Powys Police requesting how many vehicular accidents had there been on the unnamed road from The Railway Inn Forden (SY21 8NN) to The Lion Hotel Caerhowel (SY15 6HF) over the last 2 years from January 2024 to May 2026.
2. Cllr Brignell Thorp to chase again to see if any action has been taken by Highways.

139/25.1.2 Accidents on the Hem crossroads - email from resident.

The following was resolved:

**ACTION:**

1. Clerk to reply to the resident stating the Councillors and Cllr Brignell Thorp are requesting a site meeting with Highways to look at visibility issues.
2. Cllr Brignell Thorp to contact Simon Crewe to see if there can be any improvements done to visibility including the cutting of verges and assessing the next steps.

139/25.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

139/25.2.1 Football Club

- a. No insurance certificate received yet but football club meeting with Insurers to check ONGOING
- b. Adding to FLTCC insurance?

**ACTION: Clerk to contact Zurich once again.**

139/25.2.2 Resolve quote for replacement of pipe running under the gate in sports field together with new posts and gate ONGOING

139/25.2.3 Review all risk assessments. – completed but need to look at:

- a. Posts in junior pitch hedge – Cllr Day to ask again.
- b. Signage behind football posts pulling fence down. IN PROGRESS

139/25.2.4 Treatment Plant – maintenance plan.

Phonecall from David Thompsons dept before the March meeting to say it is ongoing.  
Should be more information in May.

139/25.2.5 Cemetery

- a. Original Conveyance located – awaiting valuation from David at MM&P.
- b. Potholes on boundary of highway where it joins the car park – reported to highways as very dangerous for users of Cemetery and Church. Dave Gardener has forwarded it to relevant inspector 17<sup>th</sup> Feb. Clerk has emailed Dave Gardener again. Cllrs have reported on Powys site.
- c. Manhole cover and surround in car park has been replaced and repaired by PCC.

**COMPLETED AND CLOSED**

139/25.2.6 Notice boards in Leighton & Trelystan in need of maintenance work. **ROY EVANS GIVING QUOTE**

139/25.2.7 Community noticeboard by bus shelter/existing FLTCC noticeboard?

See email from Andy King **CLOSED**

139/25.2.8 Leighton Playpark – C&Ps have said they have ordered new piece and will fit it.

Initials:

139/25.2.9 No agreement can be found showing FLTCC are responsible for Forden School playpark or Leighton playpark– again Phil Sherrard looking into this. One response from a number of emails stating William Beddoes is now looking into both of these.

139/25.2.10 Tennis club have put the nets and posts up but have said new ones will probably be needed next year. Clerk has sent grant info through to them to apply for funding.

Resolved to see how tennis club get on before we cost up.

139/25.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

139/25.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Electrical testing of main supply etc ONGOING
- b. Tank service/legionella taking place on 7<sup>th</sup> May  
Tank will need annual servicing/legionella testing AGREED  
Cylinders will need annual servicing (can this be done by Splash)? AGREED  
Both of which must be recorded in file for warranty.
- c. Warranty. ONGOING

## 140/25 Finance and Assets

140/25.1 Finance Specific Correspondence

140/25.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

140/25.2 Items for Payment: to resolve to approve items for payment for April 2026. **RATIFIED**

140/25.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. **RATIFIED**

140/25.4 To resolve budget/expenditure. **RATIFIED**

140/25.5 To resolve charges for Tennis and Football clubs for 26/27 plus motorbike show

Carry over to next month, find charges **ADD TO NEXT AGENDA**

140/25.6 To resolve charges for pavilion hire, bowling green hire, hardcourt hire for 26/27 **ADD TO NEXT AGENDA**

140/25.7 To resolve internal audit reviews for October 2025 – Cllr Lloyd chose the Shropshire ITC invoice and was happy with the invoice and accompanying bank statement. Likewise Cllr Day chose the Boys and Bodens invoice for January 2026 and was happy with the invoice and accompanying bank statement. **RATIFIED**

140/25.8 Financial Regulations (Clerk & Chair) – **TO BE AGREED AT ANNUAL MEETING.**

140/25.9 To resolve to accept the annual Insurance quote from Zurich of £1750.06 payable at the end of May. **RATIFIED**

140/25.10 To resolve acceptance of public liability insurance for tennis club, football club, Andrew Evans Landscapes, Roy Evans and Carters Cleaning. **RATIFIED**

- Tennis club due for renewal in May.

140/25.11 To resolve urgent purchase of replacement first aid resources for the Pavilion (used in an emergency). Remaining Foil blankets, CPR masks and ice packs are in the locked cupboard. Urgent toilet rolls. **RATIFIED**

140/25.12 To resolve urgent purchase of 3 coded padlocks for the bowling green so access available at any time (Stuart cut off the old padlocks). **RATIFIED**

Initials:

140/25.13 To resolve the purchase of the following:

1. More bird scare strips, more owl bird scarers and more hooks for the windows. **RATIFIED**
2. Algae solution for Leighton playpark plus sprayer **RATIFIED**

140/36.14 Financial Toolkit (to be worked through each meeting)

- Theme A **RATIFIED**
- Theme B **RATIFIED**
- Visions & Purpose Statement **RATIFIED**
- Policies – **ADD TO NEXT AGENDA**

140/36.15 To resolve to give £30 donations to the newsletters in Forden and Leighton. **ADD TO NEXT AGENDA**

**141/25 Training: to resolve any training undertaken and to be done.**

Clerk and Chair completed Audit training with OVW.

**142/25 Councillor Vacancies x 1**

**143/25 Bio-Diversity Section 6**

143/25.1 Biodiversity Grant - resolve what to do with bird boxes, hedgehog box and Bug hotel.

- Ask Leighton & Forden school children to help? **RATIFIED**

143/25.2 To resolve what to do with area in Leighton Playpark where 3 trees were cut down (currently covered in chipped bark). **TO BE MONITORED**

**144/25 Deed of Easement**

144/25.1 Awaiting amended Deed of Easement.

**145/25 Correspondence**

145/25.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

145/25.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk

145/25.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

**146/25. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

146/25.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk. **NONE**

146/25.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas. **NONE**

146/25.3 Date of next hybrid meeting for information: ANNUAL BUSINESS MEETING 28th May 2026 at 7pm followed by ORDINARY BUSINESS MEETING at Leighton Village Hall.

**147/25 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

Initials:

147/25.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted. **NONE**

147/25.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk. **NONE**

**Meeting closed at 21:05**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

DRAFT