



Cyngor Cymuned Ffordun gyda Tre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

A MEETING OF FORDEN WITH LEIGHTON & TRELYSTAN COMMUNITY COUNCIL

will be held on Thursday 30th April 2026 at 7pm
remotely online and at Forden Community Centre

All members of the Council are summoned to attend.

To join online

Please contact the Clerk: clerk@fltcc.org.uk for online meeting details

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

20th April 2026

Rachel Tibbott

Clerc i'r Cyngor | Clerk to the Council

AGENDA

133/25 Welcome, Attendance, Apologies for Absence: to record attendance.
Apologies:

134/25 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

135/25 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

136/25 Minutes of Previous Meeting

136/25.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 26th March 2026.

136/25.2 Matters Arising from the above meeting.

137/25 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

138/25 Planning & Building Control

138/25.1 Planning & Building Control Correspondence

122/25.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

122/25.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None at date of issue of Agenda.

138/25.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

138/25.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None at date of issue of Agenda.

138/25.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

138/25.4.1 Proposed anaerobic digestion plant and all associated works at Lower Leighton Farm, Leighton.

- **email received from Biomethane Farms.**
- **Email received from a resident of Leighton**

138/25.5 Planning Applications Consultations

138/25.5.1 To receive for information, representations regarding planning applications (if any).

138/25.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date received
26/0392/HH	The Gables, Forden, Welshpool, Powys SY21 8LX	Proposed front extension and first floor works to include balcony and barn hipped gables	1 st April 2026 Extension granted.
26/0299/LBC	Moorwood, Leighton, Welshpool, Powys SY21 8LW	Replacement of window	13 th April 2026

138/25.6 Planning Enforcement

138/25.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

138/25.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

139/25 Highways, play & recreation parks and buildings.

139/25.1 To report and resolve if desired any business in connection to the highways within the parish.

139/25.1.1 Mud on roads surrounding The Gaer Forden

139/25.1.2 Accidents on the Hem crossroads (see email from resident).

139/25.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

139/25.2.1 Football Club

- a. No insurance certificate received yet but football club meeting with Insurers to check

b. Adding to FLTCC insurance?

139/25.2.2 Resolve quote for replacement of pipe running under the gate in sports field together with new posts and gate

139/25.2.3 Review all risk assessments. – completed but need to look at:

a. Posts in junior pitch hedge

b. Signage behind football posts pulling fence down. IN PROGRESS

139/25.2.4 Treatment Plant – maintenance plan.

Phonecall from David Thompsons dept before the March meeting to say it is ongoing.

139/25.2.5 Cemetery

a. Original Conveyance located – awaiting valuation from David at MM&P.

b. Potholes on boundary of highway where it joins the car park – reported to highways as very dangerous for users of cemetery and church. Dave Gardener has forwarded it to relevant inspector 17th Feb.

c. Manhole cover and surround in car park has been replaced and repaired by PCC.

COMPLETED AND CLOSED

139/25.2.6 Notice boards in Leighton & Trelystan in need of maintenance work.

139/25.2.7 Community noticeboard by bus shelter/existing FLTCC noticeboard?

See email from Andy King **CLOSED**

139/25.2.8 Leighton Playpark – roof of junior climbing frame broken from branch falling from school tree. Requested repair from PCC. No agreement in place to show FLTCC now manage this playground (was started by previous clerk in 2021 but not completed). Phil Sherrard looking into this.

- C&Ps have said they have ordered new piece and will fit it.

139/25.2.9 No agreement can be found showing FLTCC are responsible for Forden School playpark – again Phil Sherrard looking into this.

139/25.2.10 Tennis club have put the nets and posts up but have said new ones will probably be needed next year. Clerk has sent grant info through to them to apply for funding.

139/25.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

139/25.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

a. Electrical testing of main supply etc ONGOING

b. Tank service/legionella taking place on 7th May

Tank will need annual servicing/legionella testing

Cylinders will need annual servicing (can this be done by Splash)?

Both of which must be recorded in file for warranty.

c. Warranty.

140/25 Finance and Assets

140/25.1 Finance Specific Correspondence

140/25.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

140/25.2 Items for Payment: to resolve to approve items for payment (to follow) for April 2026.

140/25.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

140/25.4 To resolve budget/expenditure.

140/25.5 To resolve charges for Tennis and Football clubs for 26/27 plus motorbike show

140/25.6 To resolve charges for pavilion hire, bowling green hire, hardcourt hire for 26/27

140/25.7 To resolve internal audit reviews for October 2025 – Cllr Lloyd chose the Shropshire ITC invoice and was happy with the invoice and accompanying bank statement. Likewise Cllr Day chose the Boys and Bodens invoice for January 2026 and was happy with the invoice and accompanying bank statement.

140/25.8 Financial Regulations (Clerk & Chair) – TO BE AGREED AT ANNUAL MEETING.

140/25.9 To resolve to accept the annual Insurance quote from Zurich of £1750.06 payable at the end of May.

140/25.10 To resolve acceptance of public liability insurance for tennis club, football club, Andrew Evans Landscapes, Carters Cleaning and Stuart Sheppard.

- Tennis club due for renewal in May.

140/25.11 To resolve urgent purchase of replacement first aid resources for the Pavilion (used in an emergency). Remaining Foil blankets, CPR masks and ice packs are in the locked cupboard. Urgent toilet rolls.

140/25.12 To resolve urgent purchase of 3 coded padlocks for the bowling green so access available at any time (Stuart cut off the old padlocks).

140/25.13 To resolve the purchase of the following:

1. More bird scare strips, more owl bird scarers and more hooks for the windows.
2. Algae solution for Leighton playpark plus sprayer

140/36.14 Financial Toolkit (to be worked through each meeting)

- Theme A
- Theme B
- Visions & Purpose Statement
- Policies

140/36.15 To resolve to give £30 donations to the newsletters in Forden and Leighton.

141/25 Training: to resolve any training undertaken and to be done.

142/25 Councillor Vacancies

143/25 Bio-Diversity Section 6

143/25.1 Biodiversity Grant - resolve what to do with bird boxes, hedgehog box and Bug hotel.

- Ask Leighton & Forden school children to help?

143/25.2 To resolve what to do with area in Leighton Playpark where 3 trees were cut down (currently covered in chipped bark).

144/25 Deed of Easement

144/25.1 Awaiting amended Deed of Easement.

145/25 Correspondence

145/25.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

- 145/25.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk

145/25.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

146/25. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

146/25.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

146/25.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

146/25.3 Date of next hybrid meeting for information: ANNUAL BUSINESS MEETING 28th May 2026 at 7pm followed by ORDINARY BUSINESS MEETING at Leighton Village Hall.

147/25 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

147/25.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

147/25.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda