



Cyngor Cymuned Ffordun gyda Tre'r-llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

A MEETING OF FORDEN WITH LEIGHTON & TRELYSTAN COMMUNITY COUNCIL

will be held on Thursday 26th March 2026 at 7pm

remotely online and at Leighton Village Hall

All members of the Council are summoned to attend.

To join online

Please contact the Clerk: clerk@fltcc.org.uk for online meeting details

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

20th March 2026

Rachel Tibbott

Clerc i'r Cyngor | Clerk to the Council

AGENDA

117/25 Welcome, Attendance, Apologies for Absence: to record attendance.

Apologies:

118/25 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

119/25 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

120/25 Minutes of Previous Meeting

120/25.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 26th February 2026.

120/25.2 Matters Arising from the above meeting.

121/25 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

122/25 Planning & Building Control

122/25.1 Planning & Building Control Correspondence

122/25.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

122/25.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None at date of issue of Agenda.

122/25.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

122/25.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None at date of issue of Agenda.

122/25.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

122/25.4.1 Proposed anaerobic digestion plant and all associated works at Lower Leighton Farm, Leighton.

No requested information received

122/25.5 Planning Applications Consultations

122/25.5.1 To receive for information, representations regarding planning applications (if any).

122/25.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date received

122/25.6 Planning Enforcement

122/25.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

122/25.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

123/25 Highways, play & recreation parks and buildings.

123/25.1 To report and resolve if desired any business in connection to the highways within the parish.

123/25.1.1 Mud on roads surrounding The Gaer Forden

123/25.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

123/25.2.1 Football Club

a. No insurance certificate received yet but football club meeting with Insurers to check

b. Adding to FLTCC insurance?

123/25.2.2 Resolve quote for replacement of pipe running under the gate in sports field together with new posts and gate

123/25.2.3 Review all risk assessments. – completed but need to look at:

a. Posts in junior pitch hedge

b. Signage behind football posts pulling fence down. IN PROGRESS

123/25.2.4 Trees growing around/above the lights on hardcourt area – awaiting dry period for work.

123/25.2.5 Treatment Plant – maintenance plan.

Email received from Phil Sherrard 19th Feb to say “I am currently advising our property team about the issues with STP and the school, so hope this will progress shortly”.

123/25.2.6 Cemetery

- a. Original Conveyance located – need to register ownership under FLTCC. Resolve to engage solicitor to register on our behalf (may need a valuation doing first).
- b. Potholes on boundary of highway where it joins the car park – reported to highways as very dangerous for users of cemetery and church. Dave Gardener has forwarded it to relevant inspector 17th Feb.
- c. Request from an ex resident for a resident’s rate on the erection of a memorial stone in the cemetery.

123/25.2.7 Notice boards in Leighton & Trelystan in need of maintenance work.

123/25.2.8 Community noticeboard by bus shelter/existing FLTCC noticeboard?

123/25.2.9 The Green, Forden resolve ownership

123/25.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

123/25.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Urgent Electrical works completed on boiler system, awaiting servicing 2nd April.
- b. Electrical testing of main supply etc ONGOING

124/25 Finance and Assets

124/25.1 Finance Specific Correspondence

124/25.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

124/25.2 Items for Payment: to resolve to approve items for payment (to follow) for March 2026.

124/25.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

124/25.4 To resolve budget/expenditure so far.

124/25.5 To resolve to take any extra expenditure on budgets out of reserves

124/25.6 Financial Regulations (Clerk & Chair) ONGOING

124/25.7 Councillor Allowances – To resolve the following from the Independent Remuneration for Wales Report 25/26:

- a. Community Councillors should receive monies to which they are properly entitled as a matter of course. There must be no requirement for individuals to ‘opt in’ to receive payments. To resolve all Councillors receive the opt out forms for 25/26.
- b. Reimbursement for extra Costs Working from Home: All councils must pay their members £156 a year (equivalent to £3 a week) towards the extra household expenses (including heating, lighting, power and broadband) of working from home.
- c. Council considers how to pay the Reimbursement for Consumables. Note: Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables. It is a matter for each council to make and record a policy decision in respect of when

and how the payments are made and whether they are paid monthly, yearly or otherwise. The policy should also state whether and how to recover any payments made to a member who leaves or changes their role during the financial year.

d. Council received notification that the panel has received guidance from HMRC that councillor allowances for homeworking and consumables are to be tax exempt.

e. FLTCC proposes to discuss and set Costs of care or personal assistance: by claim at set rates and proposes non-mandated determinations as follows: • senior role: none • travel costs for approved duties: by claim at the set rates for duties outside the community • overnight and subsistence for approved duties: by claim at the set rates for duties outside the community • financial loss for attending duties: by claim at the set rates • attendance allowance: for approved duties to a maximum of £30 set out in a separate scheme: zero • payment to Civic Head (Chair): £150 • payment to Deputy Civic Head (Vice-Chair): none unless any individual Member chooses to forgo part or all of the entitlement to any of these payments by giving notice in writing to the proper officer of the council.

125/25 Training: to resolve any training undertaken and to be done.

126/25 Councillor Vacancies

127/25 Bio-Diversity Section 6

127/25.1 Biodiversity Grant Application successful. Received bird box, hedgehog box and Bug hotel.

128/25 Deed of Easement

128/25.1 Awaiting amended Deed of Easement.

129/25 IT support – resolve to accept quote or find new supplier.

130/25 Correspondence

130/25.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

130/25.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk

130/25.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

131/25. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

131/25.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

131/25.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

131/25.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 30th April 2026 at Forden Community Centre.

132/25 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

132/25.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

132/25.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda