Cyngor Cymuned Ffordun gyda Tre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

DRAFT MINUTES OF COUNCIL ORDINARY BUSINESS MEETING
On Thursday 27th November 2025 at 7pm
At Leighton Village Hall

74/25 Welcome, Attendance, Apologies for Absence: to record attendance.
Attendance in the hall: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Di Stevens, Cllr Adam Lloyd and Cllr Mark Williams
Attendance online: Cllr Shaun Rees
The Chair welcomed Councillors and Clerk to the meeting.
Apologies for absence approved by Council: Cllr Rachael Briggs and Cllr Terry Lomas.
Apologies for absence received:
Other members absent:
In attendance: Rachel Tibbott (Clerk to the Council)

75/25 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.
None

76/25 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
None

77/25 Minutes of Previous Meeting
77/25.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 30th October 2025. **RATIFIED**
77/25.2 Matters Arising from the above meeting.
A. Cllr Stevens has reported the drains on Trelystan once again.

78/25 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.
Cllr Brignall-Thorp
Proposed Gypsy and Traveller site – Cllr Thorp is due to meet with the police commissioner in a fortnights time but no more to report at the moment.
Church farm application is waiting for more information regarding the sewage treatment plant. The speed limit will be left as it is for now.
Food surplus is going well with 4 events well supported, will do one on Christmas Eve hopefully.
LDP – portfolio holder second consultation will be delayed until after the elections next May, possible housing sites.
Q; Will we get a chance to look at the suggested sites?
A: I think so.
Q; Do you know when the Gypsy and Traveller proposal will be finalised?
A: All 3 County Councillors are keeping a dialogue and constantly challenging the Authority.

79/25 Planning & Building Control

79/25.1 Planning & Building Control Correspondence

79/25.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

79/25.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None at date of issue of Agenda.

79/25.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

79/25.2.1 Powys Replacement LDP (2022-2037) - Consultation - Meeting Gypsy and Traveller Accommodation Needs – update on LDP timetable.

Discussed in the County Councillors report above.

79/25.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None at date of issue of Agenda.

79/25.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

79/25.5 Planning Applications Consultations

79/25.5.1 To receive for information, representations regarding planning applications (if any).

79/25.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at http://pa.powys.gov.uk/online-applications/?lang=EN) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date received
None			

79/25.6 Planning Enforcement

79/25.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

79/25.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

80/25 Highways, play & recreation parks and buildings.

80/25.1 To report and resolve if desired any business in connection to the highways within the parish.

80/25.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

80/25.2.1 Football Club

a. Risk assessment needs adapting. **ONGOING**

Need to add the nets, the new toilet and container. Information needs to be received by the next meeting or else we will have to cancel any bookings

ACTION: Clerk to contact our insurer to query the new pathway, leaning posts and stand although this should all be covered by the clubs FAW insurance.

80/25.2.2 Resolve replacement of pipe running under the gate in sports field. **ONGOING**

80/25.2.3 Review all risk assessments. – completed but need to look at:

a. Posts in junior pitch hedge – Cllr Day to contact contractor in next couple of weeks.
b. Steps going down from Pavilion – Stuart to look at over next couple of weeks.
c. Signage behind football posts pulling fence down. **ONGOING**

80/25.2.4 Biodiversity and Ecosystems Resilience Duty (section 6) by end of year
ACTION – Cllr Lloyd and Clerk to complete and upload.
80/25.2.5 Trees growing around/above the lights on hardcourt area – see email from Andrew Evans.
ACTION – Clerk to get two more quotes.
80/25.2.6 Treatment Plant – maintenance plan –
ACTION – Clerk to contact David Thompson again asking for a reply to the questions asked previously.
80/25.2.7 ROSPA Inspection Reports received. – fencing.
ACTION – Clerk to get a quote. Needs longer screws. Maybe a patch up will do. Needs good quality tanalised posts.
80/25.2.8 Cemetery

a. Boundary map
   ACTION – Clerk to collate as much information as possible regarding this.
b. Headstone maintenance
c. **ACTION – Clerk to contact family in question.**

80/25.2.9 Follow up request to purchase land at Heritage Green
RESOLVED – To not sell this land.
ACTION – Clerk to contact resident with this response and suggest they contact Highways directly regarding the speeding issue in Heritage Green.
80/25.2.10 Establish a bio-diversity lead.
RESOLVED – Cllr Lloyd to become Bio-Diversity Lead.
80/25.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.
80/25.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

a. Electrical works completed **ONGOING**
b. New lock for storeroom
   ACTION – Clerk to ask Roy Evans to put a codelock on the door.

81/25 Finance and Assets

81/25.1 Finance Specific Correspondence
81/25.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
81/25.2 Items for Payment: to resolve to approve items for payment for November and December 2025. **RATIFIED**
81/25.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. **RATIFIED**
81/25.4 To resolve budget/expenditure so far. **RATIFIED**
81/25.5 To resolve draft precept 2026/27 **RATIFIED**
81/25.6 Investing surplus funds in Government Bonds – Cllr Lomas **ONGOING**
81/25.7 Financial Regulations (Clerk & Chair) **ONGOING**
81/25.8 Resolve to accept the Audit conclusion (Qualified) for 2024/25 **RATIFIED**

82/25 Training: to resolve any training undertaken and to be done.

None

83/25 Councillor Vacancies x 2

83/25.1 To discuss the request to join the Community Council as a Councillor.

RESOLVED: To co-opt Mr Clayton Bowen on to the Community Council representing Forden Ward.

83/25.2 To resolve to accept Sophie Benbow as Minority Governor representing the Community Council on Forden School Governing Body.

RESOLVED – To accept Sophie Benbow as Minority Governor representing FLTCC on Forden Governing Body.

84/25 Meeting Dates 2026

To resolve the meeting dates for 2026 **RATIFIED**

85/25 Correspondence

85/25.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

85/25.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

a. Attendance at annual AGM in January (emailed 17/11/25)
   Cllr Lloyd to attend

85/25.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

86/25. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

86/25.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

86/25.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

86/25.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 29th January 2026 at Leighton Community Centre

87/25 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

87/25.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

87/25.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

None

Meeting closed 21:26

Signed: _____ Date: _____

Initials: