



**Cyngor Cymuned Ffordun gyda Tre'r-llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**DRAFT MINUTES OF COUNCIL ORDINARY BUSINESS MEETING**

**On Thursday 26<sup>th</sup> June 2025 at 7pm**  
 at Leighton Village Hall

**23/25 Welcome, Attendance, Apologies for Absence:** to record attendance.

Attendance in the hall: Cllr Anthony Day, Cllr Rachael Briggs, Cllr Di Stevens (CHAIR) and Cllr Terry Lomas

Attendance online: Cllr Shaun Rees

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Suzanne Rowlands, Cllr Adam Lloyd and Cllr Mark Williams

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

**24/25 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**None**

**25/25 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**None**

**26/25 Minutes of Previous Meeting**

26/25.1 To approve and sign the minutes as a correct record of the Annual Business Meeting on 29th May 2025. **APPROVED**

26/25.2 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 29th May 2025. **APPROVED**

26/25.3 Matters Arising from the above meetings.

**27/25 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

**27/25.1** Decide on allocation of Anti-Poverty Fund

**Cllr Brignell-Thorp** – New bus contracts will be starting in September, running later in evenings and also Sunday services, which are welcome improvements.

A review of car parks has been completed and now a one hour option is available in all car parks – there will be a price rise though.

Church farm Forden - it has been agreed to revoke the request to go to committee. Question asked, why aren't these issues picked up in the early stages of the planning? We need to be sharper in future as a community council, with even outline permission.

Anti-Poverty fund – money to be spent. There is guidance which Cllr Thorp will forward. Working party for Forden will include Cllrs Rowlands and Briggs.

Initials:

Lots of people are complaining about speeding cars. Highways are against vehicle activated signs. Cllr Thorp is minded to put a motion to PCC to suggest it is up to the Community Council to decide upon activated signs, with a caveat they would have to be funded out of precept. It was **RESOLVED** to go ahead with this suggestion. Hotspots in Forden are the Cock Hotel and the school.  
Cllr Amanda Jenner unavailable for report.

## 28/25 Planning & Building Control

### 28/25.1 Planning & Building Control Correspondence

28/25.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

**Noted**

28/25.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

**None**

28/25.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

**Noted**

28/25.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

**None**

28/25.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

28/25.4.1 Proposed diversion/extinguish of path 6 Church Farm (see sharepoint)

**RESOLVED**: No Comment made

### 28/25.5 Planning Applications Consultations

28/25.5.1 To receive for information, representations regarding planning applications.

**None**

28/25.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Comments
25/0735/REM	Nantcribba Barns , Forden, Welshpool, SY21 8NW	Section 99 application to vary condition 1 of 19/0385/REM and to discharge conditions	<b>AGREED</b>

### 28/25.6 Planning Enforcement

28/25.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

**None**

28/25.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

**None**

## 29/25 Highways, play & recreation parks and buildings.

29/25.1 To report and resolve if desired any business in connection to the highways within the parish.

29/25.1.1 Results of request for advice on pavement issue Infront of Leighton School - Cllr Jenner  
ONGOING

Initials:

29/25.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

29/25.2.1 Football Club a. Risk assessment received.

**RESOLVED:** The football club needs to add dates for when work will be completed - certainly the ones that are rated 5. They need to add the new stand and also the pitch roller is not included.

b. Stand now in place

The new stand looks very good.

c. 10 year lease needed for grant applications

**RESOLVED:** to issue a new ten year lease.

**ACTION: Clerk to contact the club regarding the risk assessment and to put a new lease together for the next meeting.**

29/25.2.2 ROSPA Inspection reports – Leighton Playground update. New windows needed for playhouse - ongoing

29/25.2.3 Update on Sewage Treatment Plant –now working.

**ACTION: Clerk to contact Metrorod for their schedule as we are joint permit holders.**

29/25.2.4 Resolve replacement of pipe running under the gate in sports field. ONGOING

29/25.2.5 Review all risk assessments. – completed but need to look at:

a. Posts in junior pitch hedge ONGOING Steps going down from Pavilion – asked Stuart and Andrew for a quote.

**ACTION: Clerk to contact new supplier**

b. Signage behind football posts pulling fence down. ONGOING

29/25.2.8 Biodiversity and Ecosystems Resilience Duty (section 6) by end of year – set up a working party to look at this. ONGOING

29/25.2.9 Sale of tree and logs off sports ground completed. £150

**RESOLVED:** to accept £150 offer from Will the Wood to remove all cut wood from grounds.

29/25.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

29/25.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

a. Repair of ducting by Pete Sheppard and looking at token machine ONGOING

b. Adding of 2 new shelves in the new cupboard to store consumables, need to add a chain to secure tables and carpet squares underneath tables. ONGOING

c. Results of storeroom clearance – need to dispose of chemicals stored, will need to be specialist bio-hazard company. ONGOING

### 30/25 Finance and Assets

30/25.1 Finance Specific Correspondence

30/25.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

30/25.2 Items for Payment: to resolve to approve items for payment for June 2025. **RATIFIED**

Initials:

Invoice Summary JUNE 2025				
Payee	Details	power to pay	Chq No.	£
Rachel Tibbott	Wages for June 25 £815.74 + HP Ink £6.49+ £1 extra from HP MAY	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£823.23
LGPS	Pension	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£300.35
HMRC	PAYE	Schedule 12, paragraphs 30, 30D and 30E	BACS	£800.46
SITC	Monthly Office charge	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£54.26
Powys County Council	Business rates	s.164, s.44, ss 9&11	DDR	£148.00
Hafren Dyfydwy	Water	s.125	DDR	£62.65
Andrew Evans Landscapes	Ground Maintenance June	s.164.s.44,ss.9 & 10	BACS	£486.00
Carters Cleaning	Cleaning June: 3666 3685 3731	s.133	BACS	£97.50
Graham Smith		Act 1972, Schedule 12, paragraphs 30, 30D and 30E	BACS	£60.00
Quickbooks	Online Subscription	Schedule 12, paragraphs 30, 30D and 30E, s144	DDR	£19.20
Pumpworld Ltd	Legionella testing and servicing for 2026		BACS	£1,558.80
Gopack Ltd	4 x tables for Pavilion		BACS	£781.15
Border Janitorial	Cleaning Consumables	Act 1972, Schedule 12, paragraphs 30, 30D and 30E	BACS	£94.18
Transfer to Savings			TFR	£300.00
	<b>TOTAL</b>			<b>£5,585.78</b>
Income received	RG Peate Burial of Roz Bates			220
	ME&A Hughes Memorial for Roz Bates			110
	Sale of wood from sports ground	Will The Wood		150
	Electricity tokens from The Compass			15
	Interest			374.22
<b>Current Account</b>				<b>8365.74</b>
<b>Business Premium</b>	including income above			<b>£111,043.69</b>
<b>Current Account Balance</b>	<b>After above expenses taken out</b>			<b>£2,779.96</b>
<b>Business Premium ME</b>				<b>£111,343.69</b>

30/25.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. **RATIFIED**

30/24.4 Internal Audit and Accounts 2024-25: to receive the Internal Audit report and to receive and approve the Financial Accounts 2024-25. **RATIFIED**

Initials:

30/24.5 Annual Return of Accounting Statement & Statement of Assurance 2024-25: to approve the Annual Return for dispatch to the external auditor **RATIFIED**

30/24.6 Chair to sign Annual Return Statement 2024-25 **RATIFIED**

30/24.7 To appoint Mr Graham Smith ACIS, MBIM, as council's internal independent examiner for the next year ending 31st March 2026. **RATIFIED**

**31/25 Training: to resolve any training undertaken and to be done.**

Cllr Lomas booked on Induction training.

**32/25 Councillor Vacancies x 2**

**33/25 Correspondence**

33/25.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

33/25.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

33/25.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

**34/25. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

34/25.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

34/25.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

34/25.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 31<sup>st</sup> July 2025 at Forden Community Centre.

**35/25 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

35/25.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

35/25.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

**Meeting closed at 20:24.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Initials: