



Cyngor Cymuned Ffordun gyda Tre'r-llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

A MEETING OF FORDEN WITH LEIGHTON & TRELYSTAN COMMUNITY COUNCIL

will be held on Thursday 31st July 2025 at 7pm
remotely online and at Forden Community Centre

All members of the Council are summoned to attend.

To join online

Please contact the Clerk: clerk@fltcc.org.uk for online meeting details

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

19th July 2025

Rachel Tibbott

Clerc i'r Cyngor | Clerk to the Council

AGENDA

36/25 Welcome, Attendance, Apologies for Absence: to record attendance.
Apologies:

37/25 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

38/25 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

39/25 Minutes of Previous Meeting

39/25.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 26th June 2025.

39/25.2 Matters Arising from the above meeting.

40/25 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

40/25.1 Results of Poverty Fund

41/25 Planning & Building Control

41/25.1 Planning & Building Control Correspondence

41/25.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

41/25.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None at date of issue of Agenda.

41/25.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area

41/25.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None at date of issue of Agenda.

41/25.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

41/25.5 Planning Applications Consultations

41/25.5.1 To receive for information, representations regarding planning applications (if any).

41/25.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date received
None			

41/25.6 Planning Enforcement

41/25.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

41/25.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

42/25 Highways, play & recreation parks and buildings.

42/25.1 To report and resolve if desired any business in connection to the highways within the parish.

42/25.1.1 Results of request for advice on pavement issue Infront of Leighton School - Cllr Jenner
ONGOING

42/25.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

42/25.2.1 Football Club

a. Risk assessment needs adapting. ONGOING

b. Portaloo in situ

c. New ten year lease for approval

42/25.2.2 ROSPA Inspection reports – Leighton Playground update. New windows needed for playhouse - ongoing

42/25.2.3 Resolve replacement of pipe running under the gate in sports field.

42/25.2.4 Review all risk assessments. – completed but need to look at:

- a. Posts in junior pitch hedge
- b. Steps going down from Pavilion
- c. Signage behind football posts pulling fence down.

42/25.2.5 Biodiversity and Ecosystems Resilience Duty (section 6) by end of year – set up a working party to look at this.

42/25.2.6 Basketball nets need replacing on posts.

42/25.2.7 Treatment Plant – maintenance plan

42/25.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

42/25.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Repair of ducting by Pete Sheppard and looking at token machine
- b. Adding of new shelf in the new cupboard to store consumables, need to add a chain to secure tables and door knob on door.
- c. Results of storeroom clearance – need to dispose of chemicals stored, will need to be specialist bio hazard company ONGOING
- d. Purchased new kettle, washing up liquid and new key cut for small cupboard
- e. Window/bird issues:
 - 1. Purchased bird scaring owls and put in place together with wind ribbons
 - 2. See attached costings for window covers.
- f. Resolve to purchase a set of ladders for Pavilion to access attic etc.
- g. Safety lighting not working in corridor. No safety lighting in mens toilet, refs changing room or disabled toilet?
- h. Should there be solar lights by front steps?

42/25.4 Resolve to have cemetery gate lifted slightly to aid access.

- a. Clerk requested Forden WI trim their tree in the cemetery.

43/25 Finance and Assets

43/25.1 Finance Specific Correspondence

43/25.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

43/25.2 Items for Payment: to resolve to approve items for payment (to follow) for July and August 2025.

43/25.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

43/25.4 To resolve payments of revenue grants to Leighton Village Hall and Forden Community Centre of £2000 each to be paid in August.

43/25.5 To resolve transferring £5000 over from savings to current to cover expenditure until next precept payment (due 31st August).

43/25.6 To Resolve Clerk pay increase at Point 19 as agreed by NJC, back dated to April 1st. Rising from £16.10 to £16.62 per hour.

43/25.7 Investing surplus funds in Government Bonds – ONGOING

43/25.8 Financial Regulations (Clerk & Chair) ONGOING

43/25.9 Statement of Councillor Payments 24/25

44/25 Training: to resolve any training undertaken and to be done.**45/25 Councillor Vacancies x 2****46/25 Correspondence**

46/25.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

46/25.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

46/25.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

47/25. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

47/25.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

47/25.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

47/25.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 25th September 2025 at Leighton Village Hall.

48/25 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

48/25.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

48/25.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda