



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING**

**A MEETING OF FORDEN WITH LEIGHTON & TRELYSTAN COMMUNITY COUNCIL**

will be held on Thursday 29<sup>th</sup> May 2025 at 7:30pm  
following on from the Annual Meeting  
**remotely online and at Forden Community Centre**

All members of the Council are summoned to attend.

To join online  
Please contact the Clerk: [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) for online meeting details

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

22nd May 2025

*Rachel Tibbott*

Clerc i'r Cyngor | Clerk to the Council

**AGENDA**

**10/25 Welcome, Attendance, Apologies for Absence:** to record attendance.

**11/25 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**12/25 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**13/25 Minutes of Previous Meeting**

13/25.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 1st May 2025 and Extra Ordinary Business Meeting on 15<sup>th</sup> May 2025.

13/25.2 Matters Arising from the above meetings.

**14/25 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

## 15/25 Planning & Building Control

### 15/25.1 Planning & Building Control Correspondence

15/25.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

15/25.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

*None at date of issue of Agenda.*

15/25.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area

15/25.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

*None at date of issue of Agenda.*

15/25.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

*None at date of issue of Agenda.*

### 15/25.5 Planning Applications Consultations

15/25.5.1 To receive for information, representations regarding planning applications (if any).

15/25.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date received
	NONE		

### 15/25.6 Planning Enforcement

15/25.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

15/25.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

## 16/25 Highways, play & recreation parks and buildings.

16/25.1 To report and resolve if desired any business in connection to the highways within the parish.

16/25.1.1 Results of request for advice on pavement issue Infront of Leighton School - Cllr Jenner  
ONGOING

16/25.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

16/25.2.1 Risk assessments and evidence of Insurance from Football Club – ONGOING.

16/25.2.2 ROSPA Inspection reports – Leighton Playground update. New windows needed for playhouse.

16/25.2.3 Update on Sewage Treatment Plant – not working and clerk has reported it to PCC three times.

16/25.2.4 Resolve replacement of pipe running under the gate in sports field.

16/25.2.5 Review all risk assessments. – completed but need to look at:

- a. Posts in junior pitch hedge
- b. Steps going down from Pavilion – asked Stuart for a quote.
- c. Signage behind football posts pulling fence down.

16/25.2.6 New basketball nets purchased for posts as non found in storeroom.

16/25.2.7 Tree in sports ground been felled and wood advertised for sale.

16/25.2.8 Biodiversity and Ecosystems Resilience Duty (section 6) by end of year – set up a working party to look at this.

16/25.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

16/25.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Repair of ducting by Pete Sheppard and looking at token machine
- b. Purchase of new folding tables for Pavilion to be stored in the new cupboard (what do with old ones).
- c. Adding of 2 new shelves in the new cupboard to store consumables – quote received for Roy Evans of £100 approx.
- d. Bird Scarers
- e. Results of storeroom clearance – need to dispose of chemicals stored, will need to be specialist bio hazard company.
- f. Request to purchase cleaning consumables for Pavilion. Open account with Border Janitorial?
- g. Resolve to accept quotation from Pumpworld for servicing of water tank in 2026 including Legionella testing £1558.80.

## **17/25 Finance and Assets**

17/25.1 Finance Specific Correspondence

17/25.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

17/25.2 Items for Payment: to resolve to approve items for payment (to follow) for May 2025.

17/25.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

17/25.4 Results of Cllr Rees internal audit on April payments.

17/25.5 Resolve acceptance of draft audit to be sent to internal auditor, to be agreed by 30<sup>th</sup> June, and Audit notice.

17/25.6 Resolve Final Budget v Actual 2024/25 figures.

17/25.7 Resolve Final Bank Reconciliation 2024/25 figures

**18/25 Training: to resolve any training undertaken and to be done.**

**19/25 Councillor Vacancies x 1**

## **20/25 Correspondence**

20/25.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

20/25.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

20/25.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

**21/25. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

21/25.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

21/25.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

21/25.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 26<sup>th</sup> June 2025 at Leighton Village Hall.

## **22/25 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

22/25.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

22/25.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

**End of agenda**