



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Trelystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**NOTICE, SUMMONS & AGENDA – ANNUAL MEETING**

**THE ANNUAL MEETING OF THE COMMUNITY COUNCIL**

will be held on Thursday 29<sup>th</sup> May 2025 at 7.00pm,  
**remotely online and at Forden Community Centre,**  
to be followed by the monthly ordinary business meeting.

All members of the Council are summoned to attend.

To join online

Please contact the Clerk: [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) for online meeting details

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

20th May 2025

*Rachel Tibbott*

Clerc i'r Cyngor | Clerk to the Council

**AGENDA**

**01/25 Welcome, Attendance:** to record attendance.

**02/25 Elections to Offices of Chairperson & Vice-Chairperson for the Municipal Year 2025-26**

**02/25.1** Chairperson: to receive nominations, to resolve the election of Chairperson, and the new Chairperson to sign the Declaration of Acceptance of Office and take the 'Chair'.

Nominations will be taken from the floor.

**02/25.2** Retiring Chairman: to receive the retiring Chairman's report.

**02/25.3** Incoming Chairman: to receive the incoming Chairman's address.

**02/25.4** Vice-Chairperson: receive nominations and to resolve the election of the Vice-Chairperson. Nominations will be taken from the floor.

**03/25 Apologies for Absence:** to receive, and resolve if desired, to approve absence(s).

**04/25 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**05/25 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak

must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**06/25 Election to Committees for the Municipal Year 2025-26**

**06/25.1** To resolve and retain the following committees (and Terms of Reference):

a. Cemetery Committee

**06/25.2** To receive nominations and to resolve the election to Committees above.

Nominations will be taken from the floor.

**07/25 Finance for the Municipal Year 2025-26**

**07/25.1** Bank Mandate Authorised Signatories: to resolve the mandate and authorised signatories on the council's bank accounts.

**07/25.2** Insurance: to resolve approval of the 3 year insurance contract (procured 2025) and confirm the levels of insurance cover for 2025-26.

**07/25.3** To resolve the signing rules on the Council's Bank account. Any 2 from the 3 signatories

**07/25.4** Reserves Strategy 25/26: To keep up to 50% of the annual precept value to cover any possible delayed precept payments from the council or any urgent repairs on equipment/buildings etc. To resolve maintaining monthly transfer to savings from current account to £300 per month to cover future repairs on the hardcourt area and playgrounds.

**08/25 Corporate Governance for the Municipal Year 2025-26.**

**08/25.1** Standing Orders: to resolve to confirm and retain (with revisions if appropriate) the council's Standing Orders: Council Tax, Quickbooks, Transfer to savings and Water.

**08/25.2** Financial Regulations: to resolve to confirm and retain (with revisions if appropriate) the council's Financial Regulations.

**08/25.3** Risk Assessment: to resolve to adopt the corporate Risk Assessment for 2025-26.

**09/25 Dates and Arrangements of Meetings for the Municipal Year 2025-26:** to resolve the frequency and dates of Council and Committee meetings.

End of agenda