



**Cyngor Cymuned Ffordun gyda Tre'r-llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**APPROVED MINUTES OF COUNCIL ORDINARY BUSINESS MEETING**

On Thursday 28th November 2024 at 7pm

**remotely online and at Forden Community Centre**

**89/24 Welcome, Attendance, Apologies for Absence:** to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Di Stevens, Cllr Adam Lloyd and Cllr Anthony Day.

Attendance online: Cllr Shaun Rees

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Mark Williams, Cllr Neil Edwards and Cllr Rachael Briggs

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

**90/24 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**None**

**91/24 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**None**

**92/24 Minutes of Previous Meeting**

92/24.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 31st October 2024 **RATIFIED**

92/24.2 To report, for information purposes only, matters arising from the minutes of the Meeting on 31<sup>st</sup> October 2024

**93/24 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

Cllr Brignell-Thorp reported it had been a quiet month as the Council is concentrating on budgets. Still issues with potholes. There is a Community Council conference on December 7<sup>th</sup> for Councillors to respond on climate and nature actions. Flooding is becoming more and more of an issue for Powys. Cllr Thorp to follow up with ongoing issues at Tavern Park.

Cllr Jenner reported Powys are going to relook at Leisure centres. The Air Ambulance hearing is at end of January, not sure who will be allowed to go yet. Still dealing with the drainage issue in Marton – work is progressing slowly. Any suggestions for the newsletter please email.

**ACTION – Clerk to report drain in Leighton school car park to Property Plus.**

Initials:

## 94/24 Planning & Building Control

### 94/24.1 Planning & Building Control Correspondence

94/24.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

94/24.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

94/24.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area. *None*

94/24.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

**None.**

94/24.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

**None.**

### 94/24.5 Planning Applications Consultations

94/24.5.1 To receive for information, representations regarding planning applications (if any).

94/24.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Comments
24/1652/HH	The Gables, Forden, Welshpool Powys SY21 8LX	Proposed front extension, addition of rear first floor balcony and all associated works	<b>SUPPORTED</b>

### 94/24.6 Planning Enforcement

94/24.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

94/24.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

**None**

## 95/24 Highways, play & recreation parks and buildings.

95/24.1 To report and resolve if desired any business in connection to the highways within the parish.

95/24.1.1 Results of request for advice on pavement issue Infront of Leighton School - Cllr Jenner had nothing further to add, going to mention it to Russel George at the village coffee morning.

95/24.1.2 Leighton School warning lights not working on Forden side and Trelystan road – Forden side now working, Trelystan in progress.

95/24.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

95/24.2.1 New bilingual playground signs - **RATIFIED**

95/24.2.2 Motorbike Show booked for 20<sup>th</sup> and 21<sup>st</sup> September 2025 – Resolved to invite representatives from the football club and motorbike show to January meeting.

95/24.2.3 Resolve to accept new Risk assessments from Football Club.

Initials:

**ACTION: Not accepted. Clerk to ask club for full risk assessment for all football equipment. Needs to have more detail so the football club is protected in case of an incident. Suggest they ask the Football Association if they have risk assessments for such things.**

95/24.2.4 Resolve to accept ROSPA Inspection reports and plan a way forward –

Resolved to diarise repairs in March and add a 3 year rolling programme for staining the benches in the two communities.

**ACTION: Clerk to ask Roy Evans to look at the gate in Heritage Green as needs a slow close, no clasp needed. Bench in Leighton playpark needs a new seat.**

95/24.2.5 Website environmental enquiry – resolve response.

Resolved to reply regarding the hogweed by the river. Volunteers litter pick in the Forden. There are Forest schools in both schools. Bat surveys are undertaken. Powys maintain the footpaths.

95/24.2.6 Email from Mr Ian Roberts – resolve way forward regarding access to the sports field.

**ACTION: Clerk to reply stating that the Councillors completely understand and sympathise with the email, but the padlocks must be removed asap as the Community Council, the Diocese and Powys County Council have all got a right of way over this land.**

95/24.2.7 Resolve any possible issues with the bottom gate into the sports field.

**ACTION: The Council will look at the issues with the pipe by the bottom gate in the Spring time.**

95/24.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

95/24.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Update on new lock for main door - **RATIFIED**
- b. Resolve to accept monitoring and evaluation reports for PAVO grant, regarding the Showers **RATIFIED**
- c. Resolve to accept new date of January for works to showers and update on project. **RATIFIED**
- d. Resolve to have work done in attic space at the same time as the shower works. **RATIFIED**

## 96/24 Finance and Assets

96/24.1 Finance Specific Correspondence

96/24.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

96/24.2 Items for Payment: to resolve to approve items for payment (to follow) for November 2024 and December 2024. **RATIFIED**

**Payments following on next page**

Initials:

## Invoice Summary November 2024

Payee	Details	Payment type	Power	£
Rachel Tibbott	Salary £823.34+ £5.49 HP	BACS	Schedule 12, paragraphs 30, 30D and 30E	£828.83
LGPS	Pension Contribution	BACS		£300.35
Shropshire ITC Limited	Microsoft Office monthly charge	BACS	s.2	£54.26
Shropshire ITC Limited	Microsoft Domain annual charge	BACS	s.2	£12.00
Carters Cleaning	Pavilion cleaning 3055 3073 3094	BACS	s.133	£111.00
Powys County Council	Business Rates	DDR	s.164, s.44, ss 9&11	£146.00
Stuart Sheppard	Mowing annual contract	BACS		£1,950.00
Stuart Sheppard	Bowling Green annual contract	BACS		£950.00
Stuart Sheppard	Fitting sleepers and supplying bark at Leighton playpark as stated by tree survey	BACS		£250.00
Stuart Sheppard	Scraping edges and spraying path at village green	BACS		£140.00
Stuart Sheppard	Heritage Green hedges	BACS		£300.00
QB	accounting package	DDR		£16.80
Pear Technology	Digital Cemetery annual	BACS		£120.00
GA Morgan	Hedgebrushing	BACS		£90.00
Boys & Bodens	306017	BACS		£116.38
Hall master	Booking system	BACS		£185.00
Leighton Village Hall	Meetings	BACS		£45.00
Forden Community Centre	Meetings Inv 2349 & 2359	BACS		£26.00
Andrew Evans Landscapes	Mowing Sports Ground	BACS		£593.11
Savings account	Transfer from current	STD		£300.00
	<b>TOTAL</b>			<b>£6,534.73</b>
<b>Income</b>	Forden United Subs			£282.05
<b>Current Account Balance</b>				<b>£5,531.50</b>
<b>Business Premium ME</b>				<b>£117,926.63</b>
Transfer £5500 from savings to curent				
<b>After the above payments are taken</b>				
<b>Current Account Balance</b>				<b>5074.88</b>
<b>Business Premium ME</b>				<b>112726.63</b>

Invoice Summary December 2024 **ESTIMATES**

Payee	Details	Payment Type	Power	£
Rachel Tibbott	Salary £823.34 + 5.49 Printing Charge	BACS	Schedule 12, paragraphs 30, 30D and 30E	£828.83
LGPS	Pension Contribution	BACS		£300.35
HMRC	PAYE payment	BACS	Schedule 12, paragraphs 30, 30D and 30E	£585.00 est
Powys County Council	Business Rates	DDR	s.164, s.44, ss 9&11	£146.00
Quickbooks	Online Accounts	DDR		£16.80
Hafren Dyfrydwy	Water charges	DDR		£38.16
SITC	Microsoft 365 monthly charge	BACS	ss.37-47	£54.26
Carters Cleaning	Pavilion cleaning	BACS	s.133	£74.00
Savings account	Transfer from current	STD		£300.00
	<b>TOTAL</b>			<b>£2,343.40</b>
<b>Income</b>	Precept			£17,818.00
<b>Current Account Balance</b>				£22,892.88
<b>Business Premium ME</b>				<b>112726.63</b>

Initials:

96/24.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. **RATIFIED**

96/24.4 To resolve original earmarked funds.

**RESOLVED** to keep the funds for the hardcourts until the end of March 25. April 25 will involve saving money for playparks.

96/24.5 To resolve budget v actual funds

**RESOLVED:** Increase to £2500 for insurance, £3750 for sports field mowing, £250 for water

96.24.6 To resolve draft precept 24/25 **RATIFIED**

96.24.7 To resolve acceptance of new model Financial Regulations 2024

**ACTION: Clerk to highlight what was agreed last year and bring to January's meeting.**

96.24.8 To resolve Ground Maintenance request for quotes for 2025 – 2028 with a break clause?

**RESOLVED:** to set up a working party with SR, AD, AL to meet on 12<sup>th</sup> January at 9am to look at individual contracts.

96.24.9 Landfill Disposals Tax Communities Scheme – to resolve if we should apply for this?

**RESOLVED:** Clerk and Chair to look into the possibility of replacing and extending the playpark in Heritage Green. Chair to ask Montgomery for ideas. Clerk to look into deeds and planning permission.

96.24.10 To resolve transfer of £5500 from savings to current. **RATIFIED**

#### **97/24 Training: to resolve any training undertaken and to be done.**

97/24.1 Email forwarded

AL has completed Carbon Awareness training.

#### **98/24 Councillor Vacancies - Resolve to accept the co-opted nomination of Terry Lomas for the Leighton ward.**

**RESOLVED:** Clerk to ask nominee for a statement to bring to the next meeting.

#### **99/24 Correspondence**

99/24.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

99/24.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

- a. Consultations on promoting a resilient and high performing planning service and preserving trees and woodlands – new regulations

99/24.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

- a. Climate and Nature Conference December 7<sup>th</sup> Llandrindod
- b. Sustainable Powys meetings

#### **100/24. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

100/24.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

*None*

100/24.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

Initials:

*None*

100/24.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 30<sup>th</sup> January 2025 at Leighton Village Hall.

#### **101/24 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

101/24.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

101/24.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

*None*

**Meeting closed at 21:35**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Initials: