



**Cyngor Cymuned Ffordun gyda Tre'r-llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**APPROVED MINUTES OF COUNCIL ORDINARY BUSINESS MEETING**

On Thursday 27th February 2025 at 7pm

**remotely online only**

**115/24 Welcome, Attendance, Apologies for Absence:** to record attendance.

Attendance in the hall:

Attendance online: Cllr Suzanne Rowlands, Cllr Di Stevens, Cllr Adam Lloyd, Cllr Anthony Day, Cllr Shaun Rees and Cllr Terry Lomas

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Mark Williams, Cllr Rachael Briggs and Cllr Neil Edwards

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

**116/24 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

***Cllr Rees for Planning 25/0222/FUL***

**117/24 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**None**

**118/24 Minutes of Previous Meeting**

118/24.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 30th January 2025 **RATIFIED**

118/24.2 To report, for information purposes only, matters arising from the minutes of the Meeting on 30th January 2025

**119/24 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

**Cllr Brignall-Thorp** – Potholes are still an issue and not being repaired properly. Two roads in Forden ward should be reverting to 30mph under the speed limit review.

Both Cllrs are going to look into the potential changes to Mid and West Wales fires services and report back. Cllr Jenner to speak to Russell George with concerns.

**Cllr Jenner** – ongoing requests for information regarding the road outside Leighton School. A lot of residents have concerns regarding the new booking system at Potters which Cllr Jenner is trying to address.

**120/24 Planning & Building Control**

120/24.1 Planning & Building Control Correspondence

120/24.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

Initials:

120/24.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

120/24.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area

120/24.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None.

120/24.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

**1. Cellnex – Proposed Communication Installation at The Beacon Ring**

120/24.5 Planning Applications Consultations

120/24.5.1 To receive for information, representations regarding planning applications (if any).

120/24.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Comment
25/0222/FUL	Ackley Farm, Forden, Welshpool, Powys SY21 8JJ	Construction of replacement slurry store	Cllr Rees left the meeting during this discussion <b>SUPPORTED</b>
25/0142/OUT	Land North Of Oak Villa , Leighton, Welshpool, SY21 8HL	Erection of two dwellings, detached garages and all associated works (all matters reserved)	There is no mains land drainage or foul system to connect to. We hope that Hafren Dyfrydwy are aware of the concerns of the local residents. <b>SUPPORTED</b>

120/24.6 Planning Enforcement

120/24.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

120/24.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

None

## 121/24 Highways, play & recreation parks and buildings.

121/24.1 To report and resolve if desired any business in connection to the highways within the parish.

121/24.1.1 Results of request for advice on pavement issue Infront of Leighton School - Cllr Jenner  
**ONGOING**

121/24.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

121/24.2.1 New playground signs – all backed and put up by Roy. Old signs removed. **CLOSED**

121/24.2.2 New Risk assessments from Football Club – not received. **Action - Clerk to chase.**

121/24.2.3 ROSPA Inspection reports – resolve a plan of action for Leighton playground including upgrade of metal work, new recycled plastic benches with paving stones, repair of existing wooden gazebo.

**Action – Clerk to get more prices for furniture.**

Initials:

Soft surface is slippery so needs power washing – may test a patch with some spray to see if it works.

**Action – Clerk to research what to use**

**Action – Clerk to ask school parents for help in painting house etc if Council supply paints.**

**Action - Working party to be held in Easter holidays – wait for date from C&Ps to see when they are removing the equipment and then email out to Councillors.**

121/24.2.4 Update on sports field and Sewage Treatment Plant. Meeting to take place with David Thompson on site Thursday 6<sup>th</sup> March 2025 1pm to 3pm.

**Resolved** that Cllrs Rowlands and Lloyd to meet and report back

121/24.2.5 Resolve replacement of bottom gate post and pipe running under the gate in sports field.

**Resolved** in above meeting.

121/24.2.6 Review all risk assessments. – ONGOING

121/24.2.7 Quote received for new thermo plastic markings of hardcourt area.

**Action - Clerk to get more quotes.**

121/24.2.8 Resolve repair/renewal of Basketball boards.

**Action – Clerk to get quotes for new boards and hoops**

121/24.2.9 Mole catcher appointed for school playpark – resolve payment. **RATIFIED**

121/24.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

121/24.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

a. Update on new lock for main door - work to be undertaken on March 21<sup>st</sup> non-pupil day.

b. Update on Showers – resolve updated quote for electrical work from Pete Sheppard.

New quote received. **RATIFIED**

c. Purchase of new water boiler as last one leaked.

**RATIFIED**

**Action - Clerk to ask Roy to make a raised plinth and put sides on.**

## **122/24 Finance and Assets**

122/24.1 Finance Specific Correspondence

122/24.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

122/24.2 Items for Payment: to resolve to approve items for payment for February 2025.

**RATIFIED**

***List of payments on next page***

Initials:

Invoice Summary February 2025				
Payee	Details	Power	Type	£
Rachel Tibbott	Wages £823.14 & HP £5.49 plus water boiler £100.57	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£929.20
LGPS	Pension		BACS	£300.35
SITC	Monthly Office 365 charge	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£54.26
Quickbooks	Online Accounts		DDR	£19.20
Carters Cleaning	Pavilion cleaning 3290, 3313, 3330	s.133	BACS	£111.00
Splash	showers		BACS	£11,707.56 est
Pete Shepherd	Showers		BACS	£2,000.00 est
Pete Shepherd	Ducting repairs		BACS	£810.00
Leighton Village Hall	Hire of hall for meetings Jan and Feb		BACS	£30.00
Roy Evans	Backing new signs and putting them up		BACS	£295.48
OVW	Membership 25/26		BACS	£329.00
Savings account	Transfer from current		STD	£300.00
	<b>TOTAL</b>			<b>£16,886.05</b>
<b>Income</b>	Additional Doris Beryl Williams Inscription			£36.00
<b>Current Account Balance</b>				£14,117.31
<b>Business Premium ME</b>				£119,057.80
<b>Current Account Balance</b>	When above expenses are taken out			<b>-£2,768.74</b>
<b>Business Premium ME</b>				<b>£119,357.80</b>

122/24.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. **RATIFIED**

122/24.4 To resolve budget v actual funds **RATIFIED**

122/24.5 To resolve precept request for 25/26. **RATIFIED**

122/24.6 To resolve acceptance of new model Financial Regulations 2024 - ONGOING

122/24.7 To resolve Ground Maintenance quotes for 2025 – 2028 with a break clause.

**Resolved:** QUOTE A (Andrew Evans Landscapes) for the Sports Field and QUOTE B (Stuart Sheppard) for all other grounds.

122/24.8 To resolve charges for Tennis and Football clubs for 25/26.

**Action – Clerk to dig out figures from last time and bring to next meeting.**

**Action – Cllr Rees to read water metre next week**

122/24.9 To resolve to add defib budget into budget 25/26? **RATIFIED**

122/24.10 To resolve to request quotes for insurance – 3 years **RATIFIED**

122/24.11 To resolve transfer from savings to cover extra expenditure in budget.

**Action – look at next month**

122/24.12 To resolve transfer from savings to current to meet expenditure for Feb and March.

**Resolved** to Transfer 10k over to current and transfer back when Precept is received in April.

**123/24 Training: to resolve any training undertaken and to be done.**

Initials:

None

**124/24 Councillor Vacancies** – Cllr Lomas was welcomed to the meeting as the Co-opted member for the Trelystan ward.

**125/24 Correspondence**

125/24.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

125/24.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

125/24.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

1. Electoral Review Programme by 24<sup>th</sup> March (sent email 11/2/25)
2. 20mph review
3. Annual Report 2025
4. Cambrian Blockade

**126/24. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

126/24.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

Dave Taylor Electrical has done the PAT testing in the Pavilion for free – thank you.

126/24.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

126/24.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 27<sup>th</sup> March 2025 at Forden Community Centre.

**127/24 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

127/24.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

127/24.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

*Meeting closed at 20:40*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Initials: