



**Cyngor Cymuned Ffordun gyda Tre'r-llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING**

**A MEETING OF FORDEN WITH LEIGHTON & TRELYSTAN COMMUNITY COUNCIL**

will be held on Thursday 1st May 2025 at 7pm  
**remotely online and at Leighton Village Hall**

All members of the Council are summoned to attend.

To join online

Please contact the Clerk: [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) for online meeting details

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

24<sup>th</sup> April 2025

*Rachel Tibbott*

Clerc i'r Cyngor | Clerk to the Council

---

**AGENDA**

**141/24 Welcome, Attendance, Apologies for Absence:** to record attendance.

**Apologies:** Cllr Lomas and Cllr Briggs

**142/24 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**143/24 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**144/24 Minutes of Previous Meeting**

144/24.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on:  
27<sup>th</sup> March 2025

144/24.2 To report, for information purposes only, matters arising from the minutes of the Meetings on 27th March 2025

- a. New tennis post hole covers purchased and work perfectly.

**145/24 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

#### **146/24 Planning & Building Control**

146/24.1 Planning & Building Control Correspondence

146/24.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

146/24.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

146/24.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area

146/24.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

*None at date of issue of Agenda.*

146/24.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

146/24.5 Planning Applications Consultations

146/24.5.1 To receive for information, representations regarding planning applications (if any).

146/24.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date
	None		

146/24.6 Planning Enforcement

146/24.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

146/24.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

#### **147/24 Highways, play & recreation parks and buildings.**

147/24.1 To report and resolve if desired any business in connection to the highways within the parish.

147/24.1.1 Results of request for advice on pavement issue Infront of Leighton School - Cllr Jenner  
ONGOING

147/24.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

147/24.2.1 New Risk assessments from Football Club – not received.

147/24.2.2 ROSPA Inspection reports – Leighton Playground update.

147/24.2.3 Update on Sewage Treatment Plant.

147/24.2.4 Resolve replacement of bottom gate post and pipe running under the gate in sports field.

147/24.2.5 Review all risk assessments.

147/24.2.6 Review of the Open Space Assessment (by 28.3.25)

147/24.2.7 Biodiversity and Ecosystems Resilience Duty (section 6) by end of year

147/24.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

147/24.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Working party to clear the storeroom further.
- b. Repair of ducting by Pete Sheppard

## **148/24 Finance and Assets**

148/24.1 Finance Specific Correspondence

148/24.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

148/24.2 Items for Payment: to resolve to approve items for payment (to follow) for April 2025.

148/24.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

148/24.4 To resolve budget v actual funds

148/24.5 To resolve acceptance of new model Financial Regulations 2024 - ONGOING

148/24.6 To resolve charges for Tennis and Football clubs for 25/26 plus motorbike show

148/24.7 To resolve charges for pavilion hire, bowling green hire, hardcourt hire

148/24.8 To resolve quotes for FLTCC insurance for next 3 years incl Martyns Law and advice from OVW regarding gravestones.

148/24.9 To resolve update of Asset register.

148/24.10 To resolve results of full audit 23/24.

148/24.11 To resolve acceptance of public liability insurance for tennis club, football club, Andrew Evans Landscapes and Stuart Sheppard.

148/24.12 To resolve changeover of sharepoint from Acronis to Microsoft

## **149/24 Training: to resolve any training undertaken and to be done.**

Clerk undertaken Section 6 training – Biodiversity and EcoSystems

## **150/24 Councillor Vacancies – one on Forden ward**

150/24.1 To re-appoint Mrs Claire Jones as Minor Authority Governor (representing FLTCC) for another 4 year period at Leighton CP School

## **151/24 Correspondence**

151/24.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

151/24.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

- a. Ethical Framework Event 14<sup>th</sup> May 2025
- b. OVW e-bulletin
- c. Welsh Government Democratic Engagement Grant

151/24.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

## **152/24. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

152/24.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

152/24.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

152/24.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 29<sup>th</sup> May 2025 followed by the ANNUAL MEETING at Forden Community Centre.

#### **153/24 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

153/24.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

153/24.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

**End of agenda**