



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

DRAFT MINUTES OF COUNCIL ORDINARY BUSINESS MEETING
On Thursday 28th March 2024 at 7pm
at Leighton Village Hall

120/23 Welcome, Attendance, Apologies for Absence: to record attendance.

Attendance in the hall: Cllr Di Stevens, Cllr Anthony Day, Cllr Suzanne Rowlands (Chair), Cllr Adam Lloyd and Cllr Rachael Briggs

Attendance online: Cllr Shaun Rees

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Mark Williams and Cllr Neil Edwards

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

121/23 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

None

122/23 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

None

123/23 Minutes of Previous Meeting

123/23.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 29th February 2024

RESOLVED: The minutes of the Ordinary Business Meeting on 29th February 2024 were approved and signed as a correct record.

123//23.2.1 No Matters arising from 29th February 2024 that are not included later in the agenda.

123/23.2.2 No matters arising from the Cemetery meeting on 29th February 2024.

124/23 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

Cllr Brignell-Thorp Many pothole issues still. Car parks in Welshpool – it has been recommended reinstating lower 1 hour charges but also lower time to park on street.

Tavern Park - barrier has been replaced by something more compliant. No more news on the wall, still chasing.

It was highlighted by a Councillor that PCC are travelling up to Trelystan to fix one pothole when driving over 6+ to get there.

Cllr Amanda Jenner potholes, called in planning land at Goppas, Leighton.

125/23 Planning & Building Control

125/23.1 Planning & Building Control Correspondence

Initials:

125/23.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

Noted

125/23.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None

125/23.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

Noted

125/23.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None

125/23.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Noted

125/23.5 Planning Applications Consultations

125/23.5.1 To receive for information, representations regarding planning applications.

None

125/23.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Comments
24/0287/LBC	Severn Leigh , Leighton, Welshpool, SY21 8HH	Repair and restoration of former sawmill to include demolition of additional modern structures and conversion of three buildings to dwellings	SUPPORTED
24/0288/FUL	Severn Leigh , Leighton, Welshpool, SY21 8HH	Demolition of 3 outbuildings and proposed conversion and change of use of barns to three dwellings, use of basement to be retained as former sawmills, improvement to existing vehicular access, installation of treatment plant and associated works	SUPPORTED
24/0374/LBC	Leighton Centre , Leighton, Welshpool, SY21 8HJ	Listed building consent for yard resurfacing and alteration to tunnel ceilings	SUPPORTED

125/23.6 Planning Enforcement

125/23.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

None

125/23.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

None

126/23 Highways, play & recreation parks and buildings.

126/23.1 To report and resolve if desired any business in connection to the highways within the parish.

126/23.1.1 Reply from PCC regarding request for advice on pavement issue Infront of Leighton School.

Initials:

Cllr Jenner asked PCC if any monies from other pots, still awaiting a reply. **ONGOING**

126/23.1.2 Sign has disappeared at junction by Fingerpost Forden

CLERK TO INFORM HIGHWAYS

126/23.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

126/23.2.1 Continuation of contract with Stuart Sheppard for the Bowling Green mowing?

Resolved to extend contract for this season with a fortnightly mow.

126/23.2.2 Sewage Treatment Plant update – nothing more from Powys. Cllr Rees has inspected and it is working fine. Metrorod have left the safety mesh off the tank, for H&S it needs to go back on.

Large pipe releasing a lot of ground water into the inlet by the side of the football club container which is slowly backing up.

CLERK TO INFORM METROROD OF BOTH ABOVE

126/23.2.3 Tree survey from Arbserv and schedule of works.

Arbserv to be congratulated on the standard of the report.

The following were **Resolved**:

1. That Arbserv undertake the urgent T11 works as soon as possible.
2. Clerk to contact neighbour regarding the issues with the tree on his land that could fall on the recreation ground, quote the tree survey. Clerk to speak to Cllr Edwards to see if he has any electric fence posts – Cllr Rowlands to find some tape, and Councillors will meet to fence off the danger area.
3. Stuart Sheppard to bark over roots in Leighton playground and add higher wooden barrier to stop bark going on the playground.
4. Clerk to contact AP Tree surgeon and Andrew Evans to get quotes for rest of works highlighted in the report.

126/23.2.4 Discharge by Junior Football Pitch.

The meeting was informed that NRW will be informing Environmental Health – it is not running in to a water course so not NRW responsibility. Clerk hasn't heard anything from Environmental Health yet.

126/23.2.5 Reply from Insurers regarding proposal from football club.

It was **resolved** to draw up a document regarding the above and get football club to sign it.

126/23.2.6 Issue with sheep on recreation fields again.

It was **resolved** to make contact with neighbour saying we are still having trouble with sheep accessing the recreation ground this year.

126/23.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

126/23.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Changing of locks to code locks on main door of pavilion, plus door closers, frontless yale locks. **Ongoing**
- b. Shower quotes – **Resolved** to accept Quote A £18500 plus Vat (plus electrical work) which was Thomas Plumbing. Clerk to apply for any grants that could help with this.
- c. Legionella and Fire Assessments – Replacement door smoke brushes. Keyhole covers for doors. Removal of keep door locked signs. Disabled toilet safety indicators.

Ongoing

Initials:

- d. Recycling law 6th April 2024 – new signage for pavilion to include this law? Do we need to take bin away from kitchen area? Signage for bins in toilets – paper towels only?

It was **resolved** to make signs about new law and take all rubbish home with you. Only paper towels in kitchen etc. Email the clubs that law is changing aware that taking your rubbish home.

- e. Roof clean, when will the ground be dry enough?

Ongoing

- f. Proposal for year 5/6 in both schools to design and produce bird scarers for Pavilion and also Leighton playpark. Dates? Money for resources? Prize?

It was **resolved** to set a design competition. Prize for best design using the most recycled products. Designs in by end of May.

126/23.3.2 Request agreed for the school to use the toilets on 19th April.

127/23 Finance and Assets

127/23.1 Finance Specific Correspondence

127/23.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

127/23.1.1.1 Email received from Audit Wales to inform us we will be having a full audit this year (as opposed to the basic). NOTED

127/23.2 Items for Payment: to resolve to approve items for payment for March 2024. **RATIFIED**

127/23.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. NOTED

127/23.4 To resolve employer discretions in order to join pension scheme (got to be done within 3 months). **Ongoing**

127/23.5 Internal Financial Audit – result of Cllr Day's internal Audit for January 2024 payments.

Carters cleaning invoice chosen and invoice and statement supplied. **RATIFIED**

127/23.6 Councillor Allowances – any donations made by Councillors with their allowance will be in their name, not FLTCC. NOTED

127/23.7 Annual Insurance Renewal. **RATIFIED**

127/23.8 To agree to take £289 purchase of Chair's laptop out of reserves. **RATIFIED**

127/23.9 To agree to take £1695 purchase of new flooring in Pavilion changing rooms out of reserves. **RATIFIED**

128/23 To resolve adoption of ICO publication scheme on website. RATIFIED

129/23 Training: to resolve any training undertaken and to be done.

129/23.1 RESOLVED Clerk to attend SLCC training Powers & Duties £45

130/23 Councillor Vacancies x 2

130/23.1 Minor Authority Governor (Community Council) vacancy on Forden C in W School NOTED

131/23 Correspondence

131/23.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

Initials:

131/23.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

131/23.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

131/23.3 Retirement of the Head of Leighton School Mr Lyn Harte in July. NOTED

132/23. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

132/23.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk. **None**

132/23.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas. **None**

132/23.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 25th April 2024 at Forden Community Centre.

133/23 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

133/23.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted. **None**

133/23.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk. **None**

Meeting closed at 9:15pm

Signed: _____ Date: _____

Initials: