



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**FINAL MINUTES OF COUNCIL ORDINARY BUSINESS MEETING**  
**On Thursday 25<sup>th</sup> January 2024 at 7pm**  
at Leighton Village Hall

**94/23 Welcome, Attendance, Apologies for Absence:** to record attendance.

Attendance in the hall: Cllr Di Stevens, Cllr Anthony Day, Cllr Suzanne Rowlands (Chair), Cllr Adam Lloyd, Cllr Rachael Briggs and Cllr Mark Williams

Attendance online: Cllr Shaun Rees

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Neil Edwards

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

**95/23 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**None**

**96/23 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**None**

**97/23 Minutes of Previous Meeting**

97/23.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 30th November 2023

**RESOLVED:** The minutes of the Ordinary Business Meeting on 30<sup>th</sup> November 2023 were approved and signed as a correct record.

97/23.2 No Matters arising that aren't included later in the agenda.

**98/23 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

**Cllr Brignell-Thorp:**

Tavern Park – Cllr Thorp said he is looking further in to the issue with the sewage, the issue regarding road safety (including the request for restricted speed) and the entrance side road to main road. He added that he is hoping to meet down there and look into the issue with the new wall, the bad visibility out of the junction and the new barrier in the pub car park.

Flooding – issues with flooding at Pentre Nant lane, Springfields, the top of Kingswood Lane and Birds Corner were reported to Cllr Thorp.

**Cllr Amanda Jenner** reported that she and Cllr Williams met Highways at the Hope, Leighton but she has heard nothing back from them yet. FLTCC comments to do with the speed restriction through Leighton have been forwarded to portfolio holder for Highways to review speed in the area. Planning –

Initials:

chalets by Poplar Drive, no decision made yet, asked for site meeting with planners, call in not allowed as application is not materially different to original.

## 99/23 Planning & Building Control

### 99/23.1 Planning & Building Control Correspondence

99/23.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

**Noted**

99/23.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

**None**

99/23.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

**Noted**

99/23.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

**None**

99/23.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

**Noted**

### 99/23.5 Planning Applications Consultations

99/23.5.1 To receive for information, representations regarding planning applications.

**None**

99/23.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Comments
23/1904/REM	Land Adj. Cefn Derw - The View Luxury Glamping, Forden, Welshpool, Powys SY21 8LZ	Section 73 application to vary condition no. 2 attached to planning approval 21/2183/FUL to vary approved plans (resubmission of 23/0757/REM	There are improvements to the previous plan, but the Councillors still have concerns, and look forward to seeing the comments from Highways, as they have the expertise to evaluate the plan. Lorries do seem to use the layby South-East of the development as a stop-over. As this layby is the same side of the development, and within the sight line shown on the map, any lorries parked could restrict the sight of cars exiting the entrance. This area is still within the national speed limit so vehicles could be travelling at 60mph. The Councillors would also like to see how pedestrians will be encouraged to use the active travel route and exit along the pathway on the B4388

Initials:

**99/23.6 Planning Enforcement**

99/23.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

**None**

99/23.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

**None**

**100/23 Highways, play & recreation parks and buildings.**

100/23.1 To report and resolve if desired any business in connection to the highways within the parish.

100/23.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

100/23.2.1 Update on ROSPA Inspections – Heritage Green fenceposts have been replaced.

Repaired pagoda central post in Leighton. Need to report to ROSPA that all equipment is on metal struts.

**ACTION: CLERK TO REPORT**

100/23.2.2 Hallmaster charges – feedback from other Community/Town Councils, all very different.

Cllrs Stevens and Rowlands are to attend the next football club meeting to discuss way forward.

100/23 2.3 Tree in Cemetery - WI have contacted to say they will get it pruned.

100/23 2.4 Tree Survey quote of £650 plus £75 (+VAT) mapping cost for all trees in: cemetery, the Church green, playpark by school, sports fields, Leighton playpark and Heritage Green. **RATIFIED**

100/23 2.5 Sewage Treatment Plant update – is working but Powys County Council haven't moved forward regarding the possibility of taking over ownership.

100/23.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

100/23.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

a. Changing of locks to code locks on main door of pavilion – manual locks option chosen. Will need self-closing hinges on the changing room doors. Cllr Stevens to seek advice regarding changing room openers.

b. Shower quotes – Ask the plumbers for more detailed quotes. How long until they can do the work? Overview of what they intend to do. Cancel service of cylinders.

**ACTION: CLERK TO PROCESS**

c. Pavilion leading on roof – completed and **CLOSED**

d. Legionella and Fire Assessments due for renewal - Working party to look at this, meet earlier at 6pm on 29<sup>th</sup> Feb to look at report.

e. PAT testing at Pavilion –

**ACTION: CLLR ROWLANDS TO FOLLOW UP**

f. Valuation of Pavilion –completed and **CLOSED**

**101/23 Finance and Assets**

101/23.1 Finance Specific Correspondence

101/23.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

101/23.2 Items for Payment: to resolve to approve items for payment for January 2024 **RATIFIED**

Initials:

Invoice Summary January 2024				
Payee	Details	Power to Pay		£
Rachel Tibbott	Wages £ + 4.49 Printing Charge	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£797.35
LGPS	Pension		BACS	£288.78
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£155.61
SITC	monthly charge	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£54.26
Savings account	Transfer from current		STD	£100.00
Quickbooks	Online Accounts		DDR	£16.80
Carters Cleaning	Pavilion cleaning		BACS	£27.75
Morris Marshall & Poole	Pavilion Valuation		BACS	£150.00
Arbserve	Tree Survey		BACS	£725.00
	<b>TOTAL</b>			<b>£2,315.55</b>
<b>Income</b>	Burial Carol Morris			175
	Tokens N Edwards			12
	Interest			74.29
<b>Current Account Balance</b>				£18,906.36
<b>Business Premium ME</b>				£21,628.19
<b>Current Account Balance</b>	When above expenses are taken out			£16,590.81
<b>Business Premium ME</b>	When Jan £100 added			£21,728.19

101/23.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments – as above **RATIFIED**

101/23.4 To resolve employer discretions in order to join pension scheme (got to be done within 3 months) - Ongoing

101/23.5 Budget – to resolve the budget for 24/25 **RATIFIED**

101/23.6 Internal Financial Audit

**JULY 2023** Cllr Suzanne Rowlands chose Andrew Evans Landscapes invoice 2442 £563.15. The Clerk provided Cllr Rowlands with the original invoice and the appropriate bank statement. Cllr Rowlands was satisfied with the information provided.

**OCTOBER 2023** Cllr Adam Lloyd chose Andrew Evans Landscapes invoice 2570 £1042.30. The Clerk Provided Cllr Lloyd with the original invoice and the appropriate bank statement. Cllr Lloyd was satisfied with the information provided

**102/23 Training: to resolve any training undertaken and to be done.**

102/23 Clerk has completed FILCA and ILCA training.

**103/23 Councillor Vacancies - ongoing**

Initials:

**104/23 Correspondence**

104/23.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

104/23.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

104/23.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

104/232.1 FOI request received from a member of the public. It was resolved to reply stating no contact has been received.

**105/23. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

105/23.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

None

105/23.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

None

105/23.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 29<sup>th</sup> February 2024 at Forden Community Centre 7pm - 6pm for working party meeting first.

**106/23 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

106/23.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

None

106/23.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

None

**Meeting closed at 21:35**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Initials: