



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

## NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

### A MEETING OF FORDEN WITH LEIGHTON & TRELYSTAN COMMUNITY COUNCIL

will be held on Thursday 28<sup>th</sup> March 2024 at 7pm  
**remotely online and at Leighton Village Hall**

All members of the Council are summoned to attend.

To join online

Please contact the Clerk: [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) for online meeting details

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

20th March 2024

*Rachel Tibbott*

Clerc i'r Cyngor | Clerk to the Council

## AGENDA

**120/23 Welcome, Attendance, Apologies for Absence:** to record attendance.

120/23.1 Apologies Cllr Edwards

**121/23 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**122/23 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

### **123/23 Minutes of Previous Meeting**

123/23.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 29<sup>th</sup> February 2024

123/23.2 To report, for information purposes only, matters arising from the minutes of the:

123/23.2.1 Ordinary Business Meeting on 29<sup>th</sup> February 2024

123/23.2.2 Cemetery Meeting on 29<sup>th</sup> February 2024 (excess soil).

**124/23 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

### 125/23 Planning & Building Control

125/23.1 Planning & Building Control Correspondence

125/23.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

125/23.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

*None at date of issue of Agenda.*

125/23.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area

125/23.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

*None at date of issue of Agenda.*

125/23.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

*None at date of issue of Agenda.*

125/23.5 Planning Applications Consultations

125/23.5.1 To receive for information, representations regarding planning applications (if any).

125/23.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Date received
24/0287/LBC	Severn Leigh , Leighton, Welshpool, SY21 8HH	Repair and restoration of former sawmill to include demolition of additional modern structures and conversion of three buildings to dwellings	22 March 2024
24/0288/FUL	Severn Leigh , Leighton, Welshpool, SY21 8HH	Demolition of 3 outbuildings and proposed conversion and change of use of barns to three dwellings, use of basement to be retained as former sawmills, improvement to existing vehicular access, installation of treatment plant and associated works	22 March 2024
: 24/0374/LBC	Leighton Centre , Leighton, Welshpool, SY21 8HJ	Listed building consent for yard resurfacing and alteration to tunnel ceilings	27 <sup>th</sup> March 2024

125/23.6 Planning Enforcement

125/23.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

125/23.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

### 126/23 Highways, play & recreation parks and buildings.

126/23.1 To report and resolve if desired any business in connection to the highways within the parish.

126/23.1.1 Reply from PCC regarding request for advice on pavement issue Infront of Leighton School.

126/23.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

126/23.2.1 Continuation of contract with Stuart Sheppard for the Bowling Green mowing?

126/23.2.2 Sewage Treatment Plant update

126/23.2.3 Tree survey from Arbserv and schedule of works.

126/23.2.4 Discharge by Junior Football Pitch.

126/23.2.5 Reply from Insurers regarding proposal from football club.

126/23.2.6 Issue with sheep on recreation fields again.

126/23.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

126/23.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Changing of locks to code locks on main door of pavilion, plus door closers, frontless yale locks.
- b. Shower quotes – Resolve to undertake works and quotes received.
- c. Legionella and Fire Assessments – Replacement door smoke brushes. Keyhole covers for doors. Removal of keep door locked signs. Disabled toilet safety indicators.
- d. Recycling law 6<sup>th</sup> April 2024 – new signage for pavilion to include this law? Do we need to take bin away from kitchen area? Signage for bins in toilets – paper towels only?
- e. Roof clean, when will the ground be dry enough?
- f. Proposal for year 5/6 in both schools to design and produce bird scarers for Pavilion and also Leighton playpark. Dates? Money for resources? Prize?

126/23.3.2 Request agreed for the school to use the toilets on 19<sup>th</sup> April.

## **127/23 Finance and Assets**

127/23.1 Finance Specific Correspondence

127/23.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

127/23.1.1.1 Email received from Audit Wales to inform us we will be having a full audit this year (as opposed to the basic).

127/23.2 Items for Payment: to resolve to approve items for payment (to follow) for March 2024.

127/23.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

127/23.4 To resolve employer discretions in order to join pension scheme (got to be done within 3 months).

127/23.5 Internal Financial Audit – result of Cllr Day's internal Audit for January 2024 payments.

127/23.6 Councillor Allowances – any donations made by Councillors with their allowance will be in their name, not FLTCC.

127/23.7 Annual Insurance Renewal.

127/23.8 To agree to take £289 purchase of Chair's laptop out of reserves.

127/23.9 To agree to take £1695 purchase of new flooring in Pavilion changing rooms out of reserves.

## **128/23 To resolve adoption of ICO publication scheme on website.**

128/23.1 Clever touch screens in both halls?

## **129/23 Training: to resolve any training undertaken and to be done.**

129/23.1 Clerk would like to attend SLCC training Powers & Duties £45

## **130/23 Councillor Vacancies x 2**

130/23.1 Minor Authority Governor (Community Council) vacancy on Forden C in W School

### **131/23 Correspondence**

131/23.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

131/23.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

131/23.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

131/23.3 Retirement of the Head of Leighton School Mr Lyn Harte in July.

### **132/23. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

132/23.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

132/23.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

132/23.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 25<sup>th</sup> April 2024 at Forden Community Centre.

### **133/23 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

133/23.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

133/23.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

**End of agenda**