



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

APPROVED MINUTES OF COUNCIL ORDINARY BUSINESS MEETING
On Thursday 26th October 2023 at 7pm
 at Leighton Village Hall

67/23 Welcome, Attendance, Apologies for Absence: to record attendance.

Attendance in the hall: Cllr Di Stevens, Cllr Anthony Day, Cllr Suzanne Rowlands, Cllr Adam Lloyd, Cllr Rachael Briggs

Attendance online: Cllr Mark Williams and Cllr Shaun Rees

The chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Neil Edwards

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

68/23 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

None

69/23 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

None

70/23 Minutes of Previous Meeting

70/23.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 28th September 2023

RESOLVED: The minutes of the Ordinary Business Meeting on 28th September 2023 were approved and signed as a correct record.

71/23 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

Cllr Amanda Jenner reported that Trelystan Church is currently inaccessible due to flooding issues on the road. There was also major flooding on the road past the Hope turning and needs a gully digging to allow the build-up of water to drain away– Cllr Jenner to meet PCC on site together with Cllr Williams. Speed limit in Leighton – a petition has been started by locals requesting a 20mph speed limit in front of the school.

Cllr Jeremy Brignall-Thorp's report was read out – Simon Crewe from Highways has reported an issue with the replacement brick entrance to Tavern Park. The Councillors also noted the change of levels (substantially risen) on the site which will cause more water run-off and flooding on to the highways (which previously ran the other way).

ACTION: Clerk to report

The Clerk is to ask Cllr Brignall-Thorp to request drain clearance and ditching on the Forden road. When ditching, the soil needs taking away too – also up the Stubb and the whole of the village.

Initials:

ACTION: Clerk to report**72/23 Planning & Building Control**

72/23.1 Planning & Building Control Correspondence

72/23.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

Noted

72/23.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None

72/23.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

Noted

72/23.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None

72/23.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Noted

72/23.5 Planning Applications Consultations

72/23.5.1 To receive for information, representations regarding planning applications.

None72/23.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	
23/1406/FUL	Land Adj to Poplar Drive, Leighton, Welshpool. SY2 8HJ	Proposed siting of 3 lodges and associated works (resubmission 20/2103/FUL)	NOT SUPPORTED due to the issues with highways, access and passing places.

19:43 Cllr Jennings left the meeting

72/23.6 Planning Enforcement

72/23.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

None

72/23.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

None**73/23 Highways, play & recreation parks and buildings.**

73/23.1 To report and resolve if desired any business in connection to the highways within the parishes.

None

73/23.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

73/23.2.2 Hallmaster online booking system – Working party to meet (Cllrs Briggs, Lloyd, Stevens and Rowlands) on 2nd November at Leighton Village Hall 7pm to look at future charges.

Initials:

73/23.2.3 Leighton Playpark – felting of playhouse roof completed.

73/23 2.4 Tree survey – outline map of areas with trees has been sent to the surveyors.

RESOLVED: to put a request out to all 3 villages via facebook and the newsletters, for ideas regarding the junior football pitch and the bowling green.

73/23 2.5 Risk Assessments for goals and dug outs – see sharepoint.

73/23 2.6 Rain harvesting. Thank Cllr Brignall Thorp for suggestions and add costs to next year's budget.

ACTION: Clerk to add to budget

74/23.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

74/23.3.1 To report and resolve any work undertaken and future works needed at the Pavilion

a. Changing of locks to code locks on main door of pavilion for H&S reasons – code to be changed regularly.

RESOLVED: to get some suggestions for locks and ask Roy Evans to provide the labour.

b. Shower quotes A B C – ongoing

c. Can hirers bring their own electrical equipment into the Pavilion?

RESOLVED: State on the agreement that it is the hirers responsibility to ensure their equipment is PAT tested before bringing any equipment into the Pavilion.

74/23 3.2 Cleaning schedule – It has been agreed with the cleaners that they only clean after a football match during winter.

74/23 3.3 Water company insure from the water meter on the main road to the Pavilion (incase of leaks)? Nothing to report back yet.

75/23 Finance and Assets

75/23.1 Finance Specific Correspondence

71/23.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

75/23.2 Items for Payment: to resolve to approve items for payment for October (see below) **RATIFIED**

75/23.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments (see below).

75/23.4 To resolve employer discretions in order to join pension scheme (got to be done within 3 months). Not finalised yet.

75/23.5 Budget update

RESOLVED: To increase Cemetery charges by 10% from April 1st due to increased mowing and maintenance costs. It was also resolved to contact David Thompson regarding the Treatment Plant to see if Powys would like to take over the plant as they are by far the largest users, they could then invoice us, the Community Centre and the school house for our share of the costs.

ACTION: Clerk to contact David

Initials:

Invoice Summary October 2023				
Payee	Details	Power to Pay	Payment type	£
Rachel Tibbott	Clerk/RFO wages £702.42 + HP Ink £4.49	Schedule 12, paragraphs 30, 30D and 30E	BACS	£706.91
LGPS	Pension Contributions	employee cont up to 09/23	BACS	£700.26
LGPS	Pension Contributions	Ammended up to Oct 23	BACS	£538.39
Shropshire ITC Ltd	Office monthly charge	ss.37-47	BACS	£54.26
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£127.00
Stuart Sheppard	Refelting house in Leighton play		BACS	£150.00
Carters Cleaning	Pavilion cleaning	s.133	BACS	£148.00
Quickbooks	Online Accounts		DDR	£16.80
Leighton Churchyard	Cemetery maintenance		BACS	£250.00
Forden Churchyard	Cemetery maintenance		BACS	£250.00
Trelystan Churchyard	Cemetery maintenance		BACS	£250.00
Andrew Evans	Sports Field		BACS	£1,042.30
SLCC	Clerk Full Membership		BACS	£146.00
PCC	ROSPA Instections		BACS	£216.00
Savings account	Transfer from current		STD	£100.00
Mark Williams	Washers for playground repairs		BACS	£30.00
	TOTAL			£4,725.92
Income	Donation from bike show			£100.00
Current Account Balance	23.10.22			£14,358.66
Business Premium ME	23.10.22			£21,253.90
After the above payments are taken				
Current Account Balance				£9,632.74
Business Premium ME				£21,353.90

75/23.6 To update on agreed quotations

- Cleaning of Pavilion roof – Dean Lawrence whose quote was chosen, has agreed to hold the price until, May 2024 when he will be able to access the Pavilion over the field.
- Plumbing/legionella of Pavilion – (see above)

Initials:

- c. Replacement of shower flooring in Pavilion - Matt Stephens to complete works during half term as long as there is access over the playground as Metrorod completing their works at the same time.

76/23 Training: to resolve any training undertaken and to be done.

76/23.1 OVW Training - Cllr Stevens has booked on Code of Conduct training.

77/23. Councillor Vacancies x2 – still vacant

78/23 Correspondence

78/23.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

78/23.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

Noted

78/23.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

Noted

79/23. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

79/23.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

Cllr Rowlands to speak to Go Safe in January about vehicles speeding through village.

79/23.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

79/23.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 30th November at Forden Community Centre.

80/23 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

80/23.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

None

80/23.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

None

Signed: _____ Date: _____

Initials: