



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

MINUTES OF COUNCIL ORDINARY BUSINESS MEETING
On Thursday 28th September 2023 at 7pm
 at Forden Community Centre

53/23 Welcome, Attendance, Apologies for Absence: to record attendance.

Attendance in the hall: Cllr Di Stevens, Cllr Anthony Day, Cllr Mark Williams and Cllr Shaun Rees

Attendance online: Cllr Neil Edwards and Cllr Suzanne Rowlands,

The chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Adam Lloyd, Cllr Rachael Briggs

Apologies for absence received: None

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

54/23 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

Cllr Shaun Rees for planning 23/1008/FUL and 23/1406/FUL.

55/23 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

None

56/23 Minutes of Previous Meeting

56/23.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 27th July 2023

RESOLVED: The minutes of the Ordinary Business Meeting on 27th July 2023 were approved and signed as a correct record.

56/23.2 To report, for information purposes only, draft minutes of the cemetery meeting held on 27th July 2023

57/23 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

Cllr Amanda Jenner reported that waste collection was still a problem in some parts of Leighton. She had received an email from a resident regarding the 40mph speed limit in front of Leighton School, requesting it is lowered to 20mph in line with other speed limits – Councillors had no objection to this. Cllr Jenner also reported that she had requested the sale of Gwyns Barn to be called back in.

ACTION: Cllr Jenner to request a copy of PCC Disposal policy to bring to next meeting.

Cllr Brignell-Thorp sent a report in which was read to the meeting.

58/23 Planning & Building Control

58/23.1 Planning & Building Control Correspondence

58/23.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

Initials:

Noted

58/23.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None

58/23.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

Noted

58/23.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None

58/23.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Noted

58/23.5 Planning Applications Consultations

58/23.5.1 To receive for information, representations regarding planning applications.

None

58/23.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

CLlr Shaun Rees left the meeting whilst both planning below were being discussed and re-joined after.

Ref:	Site	Description	Date received
23/1008/FUL	The Gaer, Forden, Welshpool, SY21 8NR	Erection of solar array and all associated works	SUPPORTED
23/1406/FUL	Land Adj to Poplar Drive, Leighton, Welshpool. SY2 8HJ	Proposed siting of 3 lodges and associated works (resubmission 20/2103/FUL	REQUEST AN EXTENSION

58/23.6 Planning Enforcement

59/23.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

None

59/23.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

None

59/23 Highways, play & recreation parks and buildings.

59/23.1 To report and resolve if desired any business in connection to the highways within the parishes.

None

59/23.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

59/23.2.1 Bowling Club: no change, grass still being mowed. Hedge cutting to take place next week.

59/23.2.2 Hallmaster online booking system. The football club are in full support of the addition of a keypad lock on the front door of the Pavilion. Hourly hire rates to be agreed. Agreements to be added to system. Are we insured if somebody brings an electrical item into the Pavilion to use?

Initials:

ACTION: Clerk to ask Insurance

59/23.2.3 Leighton Playpark – Felting of play house needed, broken lattice work and broken plastic windows have been removed for safety and will be replaced.

59/23 2.4 Tree survey – Resolved: appointment of Arbserve Ltd to survey all trees under FLTCC management on a 3 year programme.

ACTION: Clerk to Process

59/23 2.5 Risk Assessments for above completed by Cllr Rees – it was resolved to ask Football Club for their risk assessments of the goals and dug outs which they own, to add to FLTCC risk assessments, and remind them that the football club is responsible for all maintenance of these items.

ACTION: Clerk to Process

59/23 2.6 Rain harvesting email to David Thompson.

ACTION: Add to next agenda

59/23.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

59/23.3.1 To report and resolve any work undertaken and future works needed at the Pavilion

- a. Drains inside pavilion have been cleaned by C&L.
- b. Fire Extinguishers have been checked by KP Fire.
- c. Changing of locks to code locks on main door of pavilion for H&S reasons – code to be changed regularly – quotes needed?

ACTION: Add to next agenda

- d. Litter left in the changing rooms. It was resolved to implement a £20 fine to the Football Club for leaving litter in the changing rooms again. Clerk to send email to Councillors for ratification before sending to football club.

ACTION: Clerk to process

59/23 3.2 Risk Assessment for above completed by Cllr Rees.

59/23 3.3 Clerk checked with insurance company regarding the possibility of insuring from the water meter on the main road to the Pavilion (incase of leaks). AJG reported it isn't possible to insure this – covers loss of metered water only. It was resolved to ask water company if they offer insurance to cover above.

ACTION: Clerk to process

Cllr Amanda Jenner left the meeting at 20:00

60/23 New Website: to report and resolve:

60/23.1 New website completed – it was resolved to take £2000 cost out of reserves.

61/23 Finance and Assets

61/23.1 Finance Specific Correspondence

61/23.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

None

61/23.2 Items for Payment: to resolve to approve items for payment for September

Initials:

Invoice Summary September 2023				
Payee	Details	Cheque No	Power	£
HMRC	PAYE payment	BACS	Schedule 12, paragraphs 30, 30D and 30E	£374.36
Rachel Tibbott	Clerk & RFO Wages £224.94 +4.49HP Sep	BACS	Schedule 12, paragraphs 30, 30D and 30E, s144	£229.43
Andrew Evans Landscapes	Sports Field cutting	BACS	s.2,s.133,s.19	£521.15
Powys County Council	Business Rates	DDR	s.164, s.44, ss 9&11	£127.00
Shropshire ITC Ltd	Office monthly charge	BACS	ss.37-47	£54.26
Quickbooks	Online package	DDR		£16.80
Savings account	Transfer from current	STD		£100.00
KP Fire	Fire Extinguisher check	BACS	s.2	£63.60
Roy Evans	new floor in playhouse	BACS		£98.64
Natural Resources Wales	Licence	BACS		£1,120.18
Stuart Sheppard	Works on Leighton Playgroup	BACS		£610.00
Carters Cleaning	25/8, 4/9, 8/9,12/9			£189.63
LGPS	Employers Pension contribut	BACS		£2,994.08
	TOTAL			£6,499.13
Income current	Forden Bike Show			£51.50
	Football Festival			£36.00
Income business	Interest			£56.23
Current Account Balance				£20,945.07
Business Premium ME				£21,153.90
After the above payments are taken/added				
Current Account Balance				£14,445.94
Business Premium ME				£21,253.90

May change slightly

Paid pension backda

61/23.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments - as above.

61/23.4 To resolve employer discretions in order to join pension scheme (got to be done within 3 months).

ACTION: Add to next agenda

61/23.5 Mandate update – all 3 signatories agreed, Rachel Tibbott, Suzanne Rowlands and Adam Lloyd.

61/23.6 To resolve maintenance donations to 3 churchyards for October – it was resolved to pay £250 towards churchyard maintenance for Leighton, Forden and Trelystan churches.

61/23.7 Budget update – reported.

61/23.8 To resolve anonymised quotations for the following:

- Cleaning of Pavilion roof – 3 quotations received, Full Exterior Cleaning Solutions chosen at £1250
- Plumbing/legionella of Pavilion – Despite contacting 6 companies, only 2 have quoted. Clerk to seek a 3rd quote for next meeting.
- Cemetery path – it was resolved to not go ahead with these 3 quotes due to the high cost involved.

Initials:

- d. Replacement of shower flooring in Pavilion – 3 quotes received, Matt Stephenson Flooring chosen at £1694.33.

ACTION: Clerk to process all above

62/23 Training: to resolve any training undertaken and to be done.

62/23.1 OVW Training September (emailed 11.9.23). £1500 in budget for training. Cllr Stevens to look at planning training.

63/23. Councillor Vacancies – 2 vacancies.

64/23 Correspondence

64/23.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

64/23.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

64/23.1.1.1 OVW: E-Newsletter sent out 21.9.23

64/23 1.1.2 OVW/SLCC joint event on 8th November (sent 22.9.23)

64/23.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

None

65/23. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

65/23.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

The Councillors congratulated the Motorbike show on another very successful event.

ACTION: Clerk to process

65/23.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

None

65/23.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 26th October 2023 at Leighton Village Hall

66/23 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

66/23.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

66/23.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

None

Signed: _____ Date: _____

Initials: