



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

MINUTES OF COUNCIL ORDINARY BUSINESS MEETING

On Thursday 27th July 2023 at 7pm
 at Forden Community Centre

39/23 Welcome, Attendance, Apologies for Absence: to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Di Stevens, Cllr Adam Lloyd, Cllr Rachael Briggs and Cllr Anthony Day

Attendance online: Cllr Neil Edwards

The chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council:

Apologies for absence received: None

Other members absent: Cllr Mark Williams

In attendance: Rachel Tibbott (Clerk to the Council)

40/23 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

Cllr Shaun Rees for planning 23/1073/FUL

41/23 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

None

42/23 Minutes of Previous Meeting

42/23.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 29th June 2023

RESOLVED: The minutes of the Ordinary Business Meeting on 29th June 2023 were approved and signed as a correct record.

42/23.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting on 29th June 2023

None

43/23 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

The Clerk reported that neither Councillors were able to attend tonight's meeting. Council received Cllr Brignall-Thorp's written report on a number of County Council issues, namely the lack of active forms of travel in the area.

RESOLVED: There are buses going through Forden but less going through Leighton and none going through Trelystan. Parking charges are very high in Welshpool which will have a negative effect on shoppers in town. Clerk to pass these thoughts on to Cllr Brignell-Thorp.

ACTION: Clerk to Process

Initials:

44/23 Planning & Building Control

44/23.1 Planning & Building Control Correspondence

44/23.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

Noted

44/23.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None

44/23.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

Noted

44/23.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None

44/23.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

None

44/23.5 Planning Applications Consultations

44/23.5.1 To receive for information, representations regarding planning applications.

None

44/23.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Cllr Shaun Rees left the meeting whilst 23/1073/FUL was being discussed and re-joined after.

Ref:	Site	Description	Decision
23/1073/FUL	The Gaer, Forden, Welshpool, SY21 8NR	Erection of agricultural livestock building to be used as calving pens and all associated works	Supported
23/1161/FUL	Land At Hollybank, Kingswood, SY21 8TS	Change of use of land for the erection of a timber framed stable building	Supported

44/23.6 Planning Enforcement

44/23.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

None

44/23.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

None

45/23 Highways, play & recreation parks and buildings.

45/23.1 To report and resolve if desired any business in connection to the highways within the parishes.

None

45/23.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

45/23.2.1 Bowling Club: to report and resolve on the Bowling Club and green including the servicing of the mower and the possibility of a rain harvesting system.

Initials:

RESOLVED: it was decided that due to the lack of interest in starting a bowling club at this time, it is better to leave things as they are and look at this again when someone shows interest in the future

Clerk to contact Dave Thompson regarding the possibility of incorporating a rain harvesting system when the new pipework is laid on the school playground.

ACTION: Clerk to Process

45/23.2.2 To discuss and resolve free 90 day trial of Hallmaster online booking system of Pavilion.

RESOLVED: Agreed. 2 Councillors to attend next football club meeting to explain new booking system which is needed for insurance and H&S purposes. Councillors to present Councils ideas and ask Football Club what would suit them best. Possibility of key pad entry on main door.

ACTION: Clerk to Process

45/23.2.3 To discuss and resolve replacement remote lighting paying system for hardcourt area

RESOLVED: It was decided this was too expensive. Cllr Di Stevens to speak to the manager of the Square & Compass to see if he will keep tokens for the lights there. Will also replace tokens at the Cock Hotel when it re-opens.

ACTION: Cllr D Stevens to process

45/23 2.4 Forden School Area Sports - staff member injury on wicket into Sports Ground

RESOLVED: ask staff again to send through a report.

ACTION: Clerk to Process

45/23 2.5 Risk Assessments for all areas.

RESOLVED: Cllr Shaun Rees to put risk assessments together for all outdoor spaces

ACTION: Cllr S Rees to process

Working Party on 10th August to look at risk assessments, legionella and also undertake some maintenance work of pathways, courts etc.

45/23.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

45/23.3.1 To report and resolve appointment of new cleaning company and cleaning plan at The Pavilion (including legionella testing).

RESOLVED: It was agreed to appoint Carters Cleaning Company to undertake the cleaning of the Pavilion on a self-employed basis and to discuss the regular Legionella testing.

ACTION: Clerk to Process

45/23.3.2 To report and resolve any work undertaken and future works needed at the Pavilion

a. clearing of drains inside pavilion changing rooms.

RESOLVED: Ask C&L to complete.

ACTION: Clerk to Process

b. Resealing/replacing of waterproof flooring in 3 x showers

RESOLVED: It was agreed to seek 3 quotes for this work.

ACTION: Clerk to Process

c. Changing of locks to code locks on main door of pavilion for H&S reasons – code to be changed regularly

RESOLVED: To be discussed at the working party and Football meeting.

Initials:

45/23 3.3 Risk Assessments for above.

RESOLVED: Cllr S Rees to look at this.

ACTION: Cllr S Rees to process

46/23 New Website: to report and resolve:

31/23.1 To discuss and resolve new website information

RESOLVED: The clerk provided an update as on the new website.

47/23 Finance and Assets

47/23.1 Finance Specific Correspondence

47/23.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

None

47/23.2 Items for Payment: to resolve to approve items for payment (to follow) for July and August

RESOLVED: Pay all

Invoice Summary JULY 2023				
Payee	Details	power to pay	Chq No.	£
Rachel Tibbott	Wages £ 779.90 +£15 flowers for cleaner +£4.49 HP ink	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£799.39
Powys County Council	Business rates	s.164, s.44, ss 9&11	DDR	£127.00
Forden Recreation Committee	Meetings		BACS	£26.00
Andrew Evans Landscapes	Ground Maintenance		BACS	£563.15
Gloversure	Domain Name		BACS	£38.40
Gloversure	Hosting	ss.37-47	BACS	£162.00
SITC	Monthly Office charge	ss.37-47	BACS	£54.26
Savings account	Transfer from current		STD	£100.00
Quickbooks	Online package		DDR	£16.80
	TOTAL			£1,887.00
Income				£0.00
Current Account Balance				£12,654.77
Business Premium ME	including £100 transfer			£20,897.67

Initials:

Invoice Summary August 2023				
Payee	Details	Power to Pay	Payment type	£
Rachel Tibbott	Clerk Wages £779.90 +HP Ink 4.49	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£784.39
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£127.00
Forden Recreation Assn	Revenue Grant	s.52	BACS	£1,000.00
Leighton Village Hall	Revenue Grant	s.52	BACS	£1,000.00
Shropshire ITC Ltd	Office monthly charge	ss.37-47	BACS	£54.26
Andrew Evans Landscapes	Sports Field cutting	s.2,s.133,s.19	BACS	£521.15
Savings account	Transfer from current		STD	£100.00
Quickbooks	Online package		DDR	£16.80
Banana Design	New website		BACS	£2,580.00
Cleaning of Pavilion				£185.00
	TOTAL			£6,183.60
Income				
Geraint Peate	Burial Fees Mrs Anthony		£175	
Current Account Balance				
Business Premium ME				

Ballpark figure?

47/23.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

Noted

47/23.4 To resolve revenue grants for Leighton Village Hall and Forden Community Centre August and September

RESOLVED: One payment to be made annually of £2000 to each.

ACTION: Clerk to Process

48/23 Training: to resolve any training undertaken and to be done.

48/23.1 OVW Training July/August

RESOLVED: It was agreed to look at this again in the Autumn.

49/23. Councillor Vacancies

2 vacancies still.

50/23 Correspondence

50/23.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

50/23.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

50/23.1.1.1 OVW: Montgomeryshire Area Committee: to receive for information draft minutes from the area committee meeting 6th Jul'23.

50/23.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

Noted

Initials:

51/23. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

51/23.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

None

51/23.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

Speeding past the Cock Hotel. Cllr Rowlands to look into this and bring information back to the next meeting.

51/23.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 28th September 2023

52/23 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

52/23.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

52/23.1.1 Land adjoining Lyndale, Forden (CONTRACTUAL): to report and resolve the amendments to the signed Deed as proposed by family Solicitor.

RESOLVED: It was agreed **NOT** to add any amendment to the existing agreed contract.

ACTION: Clerk to Process

52/23.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

None

Meeting was closed at 20:47 and all thanked for attending

Signed: _____ Date: _____

Initials: