



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
 Glanllyn, Leighton, Welshpool, Powys SY21 8HJ

Clerc/RFO i'r Cyngor | Clerk/RFO to the Council: Rachel Tibbott

**APPROVED MEETING OF CEMETERY COMMITTEE**  
**held on Thursday 18<sup>th</sup> July 2022 7:00pm**  
 held remotely via Microsoft Teams and also at Forden Community Centre

**1. Welcome, Attendance:**

- 1.1. The Chairperson welcomed Councillors and Clerk to the council's hybrid Cemetery Committee meeting and sought assurance that everyone could be heard and could engage in the meeting
- 1.2. Attendance: Cllr Suzanne Rowlands (Chair), Cllr Shaun Rees and Cllr Neil Edwards
- 1.3. Apologies: Cllr Anthony Day, Cllr Rachael Briggs
- 1.4. *In attendance:* Rachel Tibbott (Clerk/RFO to the Council)

**2. Declarations of Members' Interests and Dispensations:**

- 2.1 **None**

**3. Public Participation:**

- 3.1 **None**

**4. Minutes of Previous Meeting**

- 4.1 To approve & sign the minutes as a correct record of the remote Cemetery Meeting dated 17<sup>th</sup> March 2021

**APPROVED**

- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Cemetery Committee Meeting 17<sup>th</sup> March 2022, that are not in this agenda

**4.2.1** W.I tree at the entrance to the cemetery **ACTION: CLOSED**

**4.2.2** Council safe **ACTION: ACCESS IN THE AUTUMN**

**5. Correspondence**

- 5.1 **None**

**6. Internments and Memorial**

- 6.1 To note any internments and/or memorials installed since the last meeting and discuss any issues or improvements identified.

**6.1.1** Mr Brian Jones 16.4.22

**6.1.2** Mr David Williams 18.5.22

**6.1.3** Mr Les Morris 14.6.22

**7. Cemetery grounds and maintenance**

- 7.1 To report and resolve if desired any business in connection to the grounds and general maintenance of the cemetery.

**7.1.1 CEMETERY GROUNDS PROCUREMENT CONTRACT**

It was approved at full council in March to provide the additional £950 from reserves that is needed to lower the height of the far hedge in the cemetery and to construct a fence to hide grass and hedge cuttings. **ACTION: CLOSED**

Initial.....

7.1.2 Pathway into cemetery becoming overgrown during autumn months

**ACTION: CLERK TO CONTACT STUART SHEPHARD TO ADD TO HIS MAINTENANCE CONTRACT**

7.1.3 Ridge tile missing off roof of Lychgate

**ACTION: NEIL TO LOCATE REPLACEMENT TILE**

**8. Data Collection and Storage**

**8.1.1** The full council meeting in March approved the purchase of a digital Cemetery Management system that will require an additional £485 from reserves for the 2022 / 2023 budget. **ACTION: CLOSED**

**8.1.2** The clerk has applied (5/7/22) to become a member of the Public Sector Geospatial Agreement (PSGA) which is needed in order to progress the digital management system.

**9. Chairperson’s & Members announcements for information, items for future cemetery agenda & data of next meeting:**

10.1 Chairperson’s announcements: to receive for information announcements from the Chairperson and Members

**None**

10.2 Items for future agenda: to bring forward for information items for consideration for future agenda

**None**

10.3 Date of next meeting for information: Thursday 10<sup>th</sup> November 2022 at 7:00pm

**Meeting closed at 19:17pm**

Signed on behalf of the Cemetery committee as a correct record .....Date.....

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