



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

MINUTES OF COUNCIL ORDINARY BUSINESS MEETING
On Thursday 29th June 2023 at 7pm
at Leighton Village Hall

24/23 Welcome, Attendance, Apologies for Absence: to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Di Stevens, Cllr Mark Williams, and Cllr Anthony Day

Attendance online: Cllr Shaun Rees

The chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Adam Lloyd, Cllr Neil Edwards and Cllr Rachael Briggs

Apologies for absence received: None

Other members absent: None

In attendance: Rachel Tibbott (Clerk to the Council)

25/23 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

None

26/23 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

None

27/23 Minutes of Previous Meeting

27/23.1 To approve and sign the minutes as a correct record of the:

27/23.1.1 Annual Business Meeting on 25th May 2023

RESOLVED: The minutes of the Annual Business Meeting on 25th May 2023 are approved and signed as a correct record.

27/23.1.2 Ordinary Business Meeting on 25th May 2023

RESOLVED: The minutes of the Ordinary Business Meeting on 25th May 2023 are approved and signed as a correct record.

27/23.2 To report, for information purposes only, matters arising from the minutes of the:

27/23.2.1 Annual Business Meeting on 25th May 2023

None

27/23.2.2 Ordinary Business Meeting on 25th May 2023

None

28/23 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

The Clerk reported that neither Councillors were able to attend tonight's meeting. Council received Cllr Brignall-Thorp's written report on a number of County Council issues.

Initials:

29/23 Planning & Building Control

29/23.1 Planning & Building Control Correspondence

29/23.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

Noted

29/23.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

29/23 1.2.1 To resolve request from Building Control to name the development at Pooh Corner, Forden as 1-4 Tyn Y Maes.

RESOLVED: Agreed

29/23.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

Noted

29/23.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None

29/23.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

None

29/23.5 Planning Applications Consultations

29/23.5.1 To receive for information, representations regarding planning applications (if any).

29/23.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Decision
23/0757/REM	The View, Luxury Glamping, Land adjacent to Cefn Derw, Forden.	Application under Section 73 to vary condition 2 attached to permission 21/2183/FUL, to allow amendments to approved plans	SEE BELOW

RESOLVED Whilst the Councillors are happy with the new development of safari tents, and have supported this application previously, they have major concerns regarding the new point of access on the A490 for the following reasons:

1. The close proximity of the new access to the corner on A490.
2. The speed of the traffic entering and leaving the speed restriction.
3. The positioning of the new access directly opposite another entrance.
4. The lack of clear visibility from the new access.

ACTION: Clerk to Process

29/23.6 Planning Enforcement

29/23.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

None

29/23.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

None

30/23 Highways, play & recreation parks and buildings.

30/23.1 To report and resolve if desired any business in connection to the highways within the parish.

None

Initials:

30/23.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

30/23.2.1 Sewage Treatment Plant works: to report and resolve on the latest position regarding the Sewage Treatment Plant .

Cllrs Suzanne Rowlands, Shaun Rees and Adam Lloyd gave a brief summary of the site meeting held with David Thompson, Phil Sherrard, Simon Kendrick, Cath Fowler and Rachel Tibbott, to discuss the way forward. Minutes of meeting were taken by Clerk. It was also suggested we take this opportunity to look at a rainwater harvesting system so that the water can be used to water the bowling green.

RESOLVED: Clerk to contact David Thompson to suggest the above.

30/23.2.2 ROSPA Inspection: to report and resolve on any works undertaken on the playgrounds.

RESOLVED: Cllr Mark Williams stated he had completed most of the works. Some replacement caps etc needed so Cllr Williams to inform Clerk to order.

30/23.2.3 Bowling Club: to report and resolve on the open day for the Bowling Club and green.

A discussion followed regarding the options.

30/23 2.3.1 Clerk to contact Annie, Sheila and Sally regarding the possibility of a Save Your Bowling Green Day.

ACTION: Clerk to Process

30/23 2.3.2 Servicing of current mower

RESOLVED: Add to agenda next month to discuss with Cllr Edwards.

30/23 2.3.3 Discuss way forward for the bowling club/green.

ACTION: Add to Agenda

RESOLVED: Clerk to contact Annie, Sheila and Sally with the option of FLTCC purchasing an internal/external bowling mat for the hard-court area to enable bowling for this season. Clerk to also request a volunteer to water the green regularly with the aim of improving the green this season ready for playing next season.

ACTION: Clerk to Process

30/23 2.4 To discuss and resolve Rialtas online booking system of Pavilion meeting room, kitchen and toilets; Pavilion Changing rooms; Bowling Green; Hardcourt area 1; Hardcourt area 2; Sports Field Senior; Sports Field Junior and Cemetery (funerals/burials).

RESOLVED: Too expensive at this moment. It was suggested to look at **Spond-** a free app for organising sports activities.

ACTION: Clerk to Process

30/23.2.5 To discuss and resolve replacement remote lighting paying system for hardcourt area

RESOLVED: Add to agenda next month to look at in more detail.

ACTION: Add to Agenda

30/23 2.6 To discuss and resolve weeds on tennis courts and surrounding area.

The Mare's Tails were discussed plus other issues

RESOLVED: Contact Andrew to ask can he strim the mares tails and also a strip around the tennis courts and then spray it with a treatment to eradicate the weed before it causes issues. Also strim around the treatment plant.

ACTION: Clerk to Process

30/23 2.7 Tavn Caravan Park – to discuss and resolve information regarding licences/planning previously agreed.

RESOLVED: After a detailed discussion with Cllr Williams, it was regrettably resolved to close this issue as FLTCC feel there is no more they can do. **CLOSED**

30/23.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

30/23.3.1 To report and resolve a Legionella and cleaning plan at The Pavilion.

Initials:

RESOLVED: To discuss cleaning regime with cleaner. Pavilion Working party to meet to move Legionella planning forward.

ACTION: Clerk to Process

30/23.3.2 To report and resolve the issue of refuse collection.

Costings were received for refuse and recycling;

RESOLVED: It was felt these were too expensive at this time and would involve a volunteer moving all refuse and recycling from the Pavilion to the road-side each week. Users are therefore reminded they still need to take their refuse home with them.

30/23 3.3 Future works at the Pavilion

RESOLVED: to be discussed at the next Pavilion Working Party.

31/23 New Website: to report and resolve:

31/23.1 To discuss and resolve new website information

RESOLVED: Clerk to meet with Banana Design

ACTION: Clerk to process

31/23.2 To pay Groversure SSL (security certificate that adds the padlock to the site address bar) for 1 year (£35+vat).

RESOLVED: it was decided to pay this (even though agreed not to last month) due to lateness in informing company from FLTCC.

ACTION: Clerk to process

32/23 Finance and Assets

32/23.1 Finance Specific Correspondence

32/23.1.1 The Pensions Regulator: to receive and note the requirements to re-enrol and re-declare duties as an employer.

RESOLVED: All information regarding the above has been completed and the clerk added for the first time.

ACTION: Clerk to process

32/23.1.2 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

None

32/23.2 Financial Year 2022-23

32/23.2.1 Internal Audit and Accounts 2022-23: to receive the Internal Audit report and to receive and approve the Financial Accounts 2022-23

RESOLVED: All agreed

32/23 2 2 Annual Return of Accounting Statement & Statement of Assurance 2022-23: to approve the Annual Return for dispatch to the external auditor.

RESOLVED: All agreed

32/23 2.4 To appoint Mr Graham Smith ACIS, MBIM, as council's internal independent examiner for the next year ending 31st March 2024.

RESOLVED: Agreed

32/23 3 Items Received since last meeting: to report for information.

32/23.4 Items for Payment: to resolve to approve items for payment

Initials:

Invoice Summary JUNE 2023				
Payee	Details	power to pay	Chq No.	£
Rachel Tibbott	Wages for June 23 £779.90 + HP Ink £20.49	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£800.39
SITC	Monthly Office charge	ss.37-47	Chq	£57.26
HMRC	PAYE	Schedule 12, paragraphs 30, 30D and 30E	BACS	£537.34
Powys County Council	Business rates	s.164, s.44, ss 9&11	ddr	£127.00
Hafren Dyfydwy	Water	s.125	BACS	£28.16
Andrew Evans Landscapes	Spraying weeds around hardcourt	s.164.s.44,ss.9 & 10	BACS	£114.00
Andrew Evans Landscapes	Ground Maintenance Apr, May, June		BACS	£1,563.45
Popsies Mopsies	Cleaning June	s.133	BACS	£75.00
Roy Evans	Repair to Pavilion door	s.19, s.54	BACS	£125.00
Graham Smith		Act 1972, Schedule 12, paragraphs 30, 30D and 30E	BACS	£60.00
Quickbooks	Online Subscription	ss.37-47	ddr	£16.80
Wales Audit Office	21/22 Audit Fees		BACS	£230.00
Gloversure	SLL 1 yr		BACS	£42.00
Transfer to Savings			TFR	£100.00
	TOTAL			£3,504.40
Income received	VAT claim April-Feb23			2841.82
	Interest			43.14
Current Account 5.6.23	including income above			16628.17
Business Premium ME 5.6.23	including income above			£20,797.67

32/23.5 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

See above

32/23.6 Pension update regarding joining pension scheme.

RESOLVED: The clerk provided all the information from Powys regarding the Local Government Scheme and it was resolved for the clerk to join the scheme.

ACTION: Clerk to process

32/23.6.1 Resolve and agree responsibility of FLTCC as the employer as stated in Powys Employer Policy

RESOLVED: Agreed FLTCC is employer

32/23.6.2 Resolve and agree Powys Local Government Pension Scheme Administration Strategy Statement.

RESOLVED: Agreed

Initials:

32/23.7 To resolve Councillors Statement of Payments 2022-23

RESOLVED: Agreed. It was also resolved that each councillor can claim £156 reimbursement plus £52 consumables (or full reimbursement of their office consumables upon proof of receipt) to be claimed at the end of the financial year 2024, when only members who are still in post can claim the above.

32/23.8 To resolve slightly amended Model Standing Order received on 12/6/23 (OVW numerical cross referencing error only)

RESOLVED: Agreed

32/23.9 To resolve the approval of the use of BACS as payment method (to be agreed every 2 years).

RESOLVED: Agreed

32/23.10 To resolve results of Internal Audit undertaken by Shaun Rees looking at April 2023 invoices:

RESOLVED: Cllr Rees selected Michael Cardwell invoice from April and agreed the invoice and the bank statement accordingly.

33/23 Training: to resolve any training undertaken and to be done.

33/23.1 Planning Aid Wales training email

RESOLVED: Cllr Stevens to do training.

33/23.2 OVW Training email

Noted

34/23. Councillor Vacancies

Two vacancies still exist.

35/23 August Meeting – to discuss and resolve no Ordinary Business Meeting to be held during August.

RESOLVED: It was decided to **NOT** hold an ordinary business meeting in August, unless something urgent is needed to be discussed. It was also decided to **NOT** hold an ordinary business meeting in December either, unless something urgent is needed to be discussed.

36/23 Correspondence

36/23.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

36/23.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

None

36/23.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

36/23.2.1 Powys CC: Climate Stakeholder Group invitation: to receive and resolve an invitation to the inaugural Powys County Council Climate Stakeholder Group Meeting on the 26 June 2023 15:00pm -17:00pm, and to nominate a representative.

Noted

36/23 2.2 Invitation to Montgomery Area Committee Meeting 6th July at 7pm.

Noted

36/34 2.3 Letter from Aileen W Richards 27.5.23

Initials:

Noted

37/23. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

23723.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

None

37/23.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

None

37/23.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 27th July 2023

38/23 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

38/23.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

38/23.1.1 Land adjoining Lyndale, Forden (CONTRACTUAL): to report and resolve the amendments to the Deed as proposed at the extra-ordinary meeting on 18th May 2023 and resolve to sign amended agreement.

RESOLVED: The Draft Deed of Easement tracked 26.6.23 was agreed in full by the Councillors.

ACTION: Clerk to process

38/23.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

None

Meeting closed at 21:52 and all thanked for attending.

Signed: _____ Date: _____

Initials: