



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

NOTICE, SUMMONS & AGENDA – CEMETERY COMMITTEE

A HYBRID MEETING OF THE CEMETERY COMMITTEE
will be held on Thursday 24th November 2022 after
the ordinary business meeting at 7pm.
Remotely and at Leighton Village Hall

All members of the Cemetery Committee are summoned to attend this meeting

To join online

<https://clerkflt.shortcm.li/fKNimw>

Or call in (audio only)

01743 636549, United Kingdom, Shrewsbury

Phone Conference ID: **507 283 913#**

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Rachel Tibbott
Clerc i'r Cyngor | Clerk to the Council

17th November 2022

AGENDA

- 1. Welcome, Attendance, Apologies for Absence:** to record attendance, to receive, and resolve if desired, to approve absence(s).
- 2. Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a & 2b available as required).
- 3. Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.
- 4. Minutes of Previous Meeting**
 - 4.1. To approve & sign the minutes as a correct record of the remote Cemetery Meeting 18th July 2022.
 - 4.2. To report, for information purposes only, matters arising from the minutes of the remote Cemetery Meeting 18th July 2022, that are not in this agenda.
 - 4.2.2 Council safe ACTION: ACCESS IN THE AUTUMN**
 - 7.1.2 Pathway into cemetery becoming overgrown during autumn months STUART SHEPPARD STILL TO COMPLETE.**
 - 7.1.3 Ridge tile missing off roof of Lychgate CLLR NEIL EDWARDS LOCATED. CLOSED**

5. Correspondence

- 5.1. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence if applicable.

6. Internments and Memorials

- 6.1. To note any interments and / or memorials installed since the last meeting and discuss any issues or improvements identified.
 - 6.1.1 Rita May Hughes Memorial Inscription £30
 - 6.1.2 Margaret Anne Griffiths Memorial Inscription £30
 - 6.1.3 Memorial Fees Hilton BGC £100

7. Cemetery grounds and maintenance

- 7.1. To report and resolve if desired any business in connection to the grounds and general maintenance of the cemetery.
 - 7.1.1 It was previously agreed to take £950 out of reserves for work on the cemetery hedges, the quote previously agreed is £1770. As there is only £1000 in the cemetery maintenance budget, the amount needed to be taken out of reserves is actually £770
 - 7.1.2 The total invoice for grounds maintenance of the cemetery and the playparks is £1800. Only £228 in budget against playparks for grass cutting, nothing for cemetery. Propose putting £228 of invoice against playpark budget. Also taking £1572 from reserves to cover cemetery grounds maintenance.
 - 7.1.3 Digitalisation of cemetery invoice £1450, previously agreed to take £485 out of reserves to cover this invoice but will now need to increase to £1450 to cover total invoice as nothing left in cemetery budget.

8. Data Collection and Storage

- 8.1. To review the agreement with Pear Technologies as described below:
 - 8.1.2 Draft map has been drawn up by above. Needs to be altered and new numbering of graves etc confirmed.

9. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

- 9.1. Chairperson's announcements: to receive for information announcements from the Chairperson and Members.
- 9.2. Items for future agenda: to bring forward for information items for consideration for future agenda.
- 9.3. Date of next meeting for information: November 10th 2022 at 7:00pm.

End of agenda