



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn Leighton Welshpool Powys SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING**

**A MEETING OF THE COMMUNITY COUNCIL**

will be held

on Thursday 15<sup>th</sup> December 2022 at 7pm, **remotely online and at Leighton Village Hall**

All members of the council are summoned to attend.

To join online

<https://clerkflt.shortcm.li/DPRYGN>

Or call in (audio only)

01743 636549, United Kingdom, Shrewsbury

Phone Conference **ID: 892 724 769#**

Please note, meetings may only be recorded with prior consent of the council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Rachel Tibbott  
Clerc i'r Cyngor | Clerk to the Council

8th December 2022

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**AGENDA**

***Cllr Jake Berriman will hopefully be joining the meeting at somepoint via Teams to discuss issues with the existing notice period of Powys Planning Meetings.***

- 1. Welcome, Attendance, Apologies for Absence:** to record attendance, to receive, and resolve if desired, to approve absence(s).  
**Apologies: Cllr Neil Edwards**
- 2. Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a & 2b available as required).

**3. Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.

#### **4. Minutes of Previous Meeting(s)**

4.1. To approve & sign the minutes as a correct record of the following:

4.1.1 Amended Final Minutes 29<sup>th</sup> September 2022

4.1.2 Amended Final Minutes 27<sup>th</sup> October 2022

(both amended as confidential minutes should not be minuted separately)

4.1.3 Ordinary Business Meeting 24<sup>th</sup> November 2022

4.1.4 Cemetery Minutes 24<sup>th</sup> November 2022

4.1.5 Pavilion Minutes 8<sup>th</sup> December 2022

4.2. To report, for information purposes only, matters arising from the minutes of the following:

4.2.1 Ordinary Business Meeting 24<sup>th</sup> November 2022

**4.2.1 – De-fib at the Cock Hotel – Defib cupboard received and handed over to Pete Shepherd to install. HOPEFULLY BEING INSTALLED THIS WEEK.**

Two other defibs applied for and agreed from Save A life Cymru (one for Trelystan and one for Leighton Centre), won't be delivered until cupboards and electrics are in place.

**MR JAMES POTTER HAS KINDLY AGREED TO PURCHASE A CUPBOARD FOR THE LEIGHTON CENTRE .**

**8.1.1 Heritage Green playpark – COMPLETED AND INSPECTED BY CLLRS ROWLANDS AND WILLIAMS**

**8.3.1 Sports Pavilion – Showers not working again. SEE PAVILION MINUTES**

**8.3.2 PAT testing of Pavilion equipment**

9.1.1 Notice of Powys Planning Committee meetings

**JAKE BERRIMAN TO ATTEND MEETING VIA TEAMS.**

10.3 Setting draft budget for 23/24 **SEE LATER IN AGENDA**

#### **5. County Council reporting**

5.1 To receive reports from County Cllr Jeremy Thorp and County Cllr Amanda Jenner

#### **6. Correspondence**

6.1. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

6.1.1 An email of thanks for donation from Forden Church, Trelystan Church and Leighton Church.

6.1.2 Register of Electors will be despatched during December and January.

6.1.3 Air Ambulance proposed changes (forwarded 6/12/22)

6.1.4 Single Use Plastic Bill (forwarded 8/12/22)

6.1.5 FLTCC attendance at Forden Church Angel Festival

6.1.6 Phonecall from Luke Woosnam offering a monthly phonecall to all town/community councils to discuss any potential planning issues. Clerk thanked Luke for kind offer but felt it was a better use of time to know Luke can be called anytime to discuss any issues as they come up. All agreed.

6.1.7 Warm spaces directory (forwarded 9/12/22)

6.1.8 Electoral Administration and Reform White Paper (forwarded 9/12/22) to respond by 10/1/23

7. To discuss and resolve issues with the existing length of notice given by Powys Planning to attend their meetings.(Cllr Jake Berriman).

**8. Policies/Committees**

8.1 To ratify proposals from the Cemetery committee 24/12/22

8.2 To ratify proposals from the Pavilion Committee 8/12/22

**9. Highways, play & recreation parks and buildings.**

9.1.To report and resolve if desired any business in connection to the highways within the parish.

9.2.To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

**9.2.1** To discuss any updates regarding the land adjoining Lyndale, Forden. **TO BE DISCUSSED UNDER CONFIDENTIAL ITEM 13.1**

**9.2.2** Sewage Plant works – update

**9.2.3** Noticeboards on Trelystan and in Leighton - update

**9.2.4** ROSPA reports received (forwarded 8/12/22)

**9.3** To report and resolve if desired any business in connection to the buildings managed or influenced by the council. (see 8.2)

**10. Planning & Building Control**

10.1. Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

10.2. Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council areas (Check correspondence)

10.3. Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/online-applications/?lang=EN> Later Notices may be considered at the discretion of the Chair: Planning Enforcement:

Ref.	Site	Description	Return date
22/1807/FUL	Barn At Rhydygroes , Marton, Welshpool, SY21 8JJ	Proposal: Conversion of barn to create 2 dwellings, installation of treatment plant, alterations to highway access and all associated works	9 <sup>th</sup> December Extension agreed

10.3.1. From other bodies to FLTCC: to report for information, planning enforcement matters within the community.

10.3.2. From FLTCC to other bodies: to report planning enforcement matters within the community.

**11. Finance**

11.1 To receive report from RFO to include items for Payment: to resolve to approve items for payment (to follow)

11.2 Penalty payment to HMRC regarding late submission of PAYE for July and August. £200 fine. Clerk has appealed explaining an error was spotted. Didn't want to compound the error and had to wait for cllr agreement at the next meetings to amend. Penalty has been paid to avoid added another late penalty but awaiting reply. No appeal available online as should be, so had to appeal in writing.

11.3 Setting draft budget for 23/24 – training attended.

11.4 Councillors "Opt out" expenses forms for 22/23. ONGOING

11.5 Adding Cllr Shaun Rees to the mandate ONGOING

11.6 New clerk salary scales ONGOING

11.7 Finance Toolkit

11.8 Suggestion to avoid printing. SiTC can offer "Files Cloud" which is 10 gig of storage where each user would have their own individual log in to access the meeting files. This would cost £1 each for 11 users so £11 per month. This can be audited for usage and users can be deleted. Can also give public a link to access too). Clerk would still keep the sharepoint to store all information. This would save Cllrs searching emails for meeting information, all stored in one central place.

11.9 Purchase of laptop for Chairs use.

## **12. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

12.1 Chairperson's announcements: to receive for information announcements from the Chairperson and Members.

12.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

12.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING

## **13. CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

13.1 Discuss any matters regarding Lyndale Forden

**End of agenda**