



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

APPROVED MINUTES OF MEETING OF CEMETERY COMMITTEE
held on Thursday 24th November 2022 after Ordinary Business Meeting
 held remotely via Microsoft Teams and also at Leighton Village Hall

1. Welcome, Attendance:

- 1.1. The Chairperson welcomed Councillors and Clerk to the council's hybrid Cemetery Committee meeting and sought assurance that everyone could be heard and could engage in the meeting
- 1.2. Attendance: Cllr Suzanne Rowlands (Chair), Cllr Shaun Rees, Cllr Neil Edwards and Cllr Anthony Day
- 1.3. Apologies: Cllr Rachael Briggs - ACCEPTED
- 1.4. *In attendance:* Rachel Tibbott (Clerk/RFO to the Council)

2. Declarations of Members' Interests and Dispensations:

- 2.1 None

3. Public Participation:

- 3.1 None

4. Minutes of Previous Meeting

- 4.1 To approve & sign the minutes as a correct record of the remote Cemetery Meeting 18th July 2022.
- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Cemetery Meeting 18th July 2022, that are not in this agenda.
 - 4.2.2 Council safe **ACTION: ACCESS IN THE AUTUMN**
 - 7.1.2 Pathway into cemetery becoming overgrown during autumn months **STUART SHEPPARD STILL TO COMPLETE.**
 - 7.1.3 Ridge tile missing off roof of Lychgate **CLLR NEIL EDWARDS LOCATED. CLOSED**

5. Correspondence

- 5.1. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence if applicable.
None

6. Internments and Memorials

- 6.1. To note any interments and / or memorials installed since the last meeting and discuss any issues or improvements identified.
 - 6.1.1 Rita May Hughes Memorial Inscription £30
 - 6.1.2 Margaret Anne Griffiths Memorial Inscription £30
 - 6.1.3 Memorial Fees Hilton BGC £100
- 6.2 Issue with a marked grave with no headstone which has no name against it in the official records. In official records a Mr Simmons has been buried but not allocated to any grave number and no payment received either. **ACTION: WILL LOOK INTO THIS FURTHER AT SITE MEETING**

7. Cemetery grounds and maintenance

- 7.1. To report and resolve if desired any business in connection to the grounds and general maintenance of the cemetery.

7.1.1 It was previously agreed to take £950 out of reserves for work on the cemetery hedges, the quote previously agreed is £1770. As there is only £1000 in the cemetery maintenance budget, the amount needed to be taken out of reserves is actually £770 **RATIFIED**

7.1.2 The total invoice for grounds maintenance of the cemetery and the playparks is £1800. Only £228 in budget against playparks for grass cutting, nothing for cemetery. Propose putting £228 of invoice against playpark budget. Also taking £1572 from reserves to cover cemetery grounds maintenance. **RATIFIED**

7.1.3 Digitalisation of cemetery invoice £1450, previously agreed to take £485 out of reserves to cover this invoice but will now need to increase to £1450 to cover total invoice as nothing left in cemetery budget. **RATIFIED**

8. Data Collection and Storage

8.1. To review the agreement with Pear Technologies as described below:

8.1.2 Draft map has been drawn up by above. Needs to be altered and new numbering of graves etc confirmed.

ACTION: CEMETERY COMMITTEE TO MEET ONSITE ON SATURDAY 26TH NOVEMBER AT 8AM AT CEMETERY TO GO THROUGH MAP IN DETAIL.

9. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

9.1. Chairperson's announcements: to receive for information announcements from the Chairperson and Members.

9.2. Items for future agenda: to bring forward for information items for consideration for future agenda.

9.3. Date of next meeting for information:

Meeting closed.

Signed: _____ Date: _____