



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

## NOTICE, SUMMONS & AGENDA – CEMETERY COMMITTEE

A HYBRID MEETING OF THE CEMETERY COMMITTEE  
will be held on Thursday 14<sup>th</sup> July 2022 7.00pm  
and at Forden Community Centre

All members of the Cemetery Committee are summoned to attend this meeting

To join online

Title: July Cemetery Committee meeting at 7pm

<https://clerkflt.shortcm.li/jjX689>

Or call in (audio only)

01743 636549, United Kingdom, Shrewsbury

Phone Conference ID: **914 748 330#**

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Rachel Tibbott  
Clerc i'r Cyngor | Clerk to the Council

5<sup>th</sup> July 2022

## AGENDA

1. **Welcome, Attendance, Apologies for Absence:** to record attendance, to receive, and resolve if desired, to approve absence(s).
2. **Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a & 2b available as required).
3. **Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.
4. **Minutes of Previous Meeting**
  - 4.1. To approve & sign the minutes as a correct record of the remote Cemetery Meeting 17<sup>th</sup> March 2022 .
  - 4.2. To report, for information purposes only, matters arising from the minutes of the remote Cemetery Meeting 17th March 2022, that are not in this agenda.
    - 4.2.1. Clerk is in the process of contacting the current W.I Chair regarding the tree at the entrance to the cemetery.
    - 4.2.2. Key for the Council safe has still not been found and is not in the possession of the Clerk. More investigation is needed and perhaps some photos of the safe are required.

## 5. Correspondence

5.1. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence if applicable.

## 6. Internments and Memorials

6.1. To note any interments and / or memorials installed since the last meeting and discuss any issues or improvements identified.

## 7. Cemetery grounds and maintenance

7.1. To report and resolve if desired any business in connection to the grounds and general maintenance of the cemetery.

### 7.1.2 CEMETERY GROUNDS PROCUREMENT CONTRACT.

It was approved at full council in March to provide the additional £950 from reserves that is needed to lower the height of the far hedge in the cemetery and to construct a fence to hide grass and hedge cuttings.

7.1.3 Overgrown path in the cemetery (requested to be added to the next agenda from the last meeting).

## 8. Data Collection and Storage

8.1. To review the agreement with Pear Technologies as described below:

8.1.2 The full council meeting in March approved the purchase of a digital Cemetery Management system that will require an additional £485 from reserves for the 2022 / 2023 budget.

8.1.3 The clerk has applied (5/7/22) to become a member of the Public Sector Geospatial Agreement (PSGA) which is needed in order to progress the digital management system.

## 9. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

9.1. Chairperson's announcements: to receive for information announcements from the Chairperson and Members.

9.2. Items for future agenda: to bring forward for information items for consideration for future agenda.

9.3. Date of next meeting for information: November 10<sup>th</sup> 2022 at 7:00pm.

End of agenda