



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn, Leighton, Welshpool, Powys

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

APPROVED MINUTES OF COUNCIL'S ORDINARY BUSINESS MEETING
On Thursday 30th June 2022 at 7pm.
Held remotely via Teams and at Forden Community Centre

1. Welcome, Attendance, Apologies for Absence:

- 1.1 The meeting was held remotely online and at Forden Community Centre and assurance was sought that everyone could be heard and could engage in the meeting.
- 1.2 Attendance - Cllr Shaun Rees, Cllr Rachael Briggs, Cllr Anthony Day and Cllr Mark Williams,
- 1.3 Invited Guests in attendance: Cllr Amanda Jenner and Cllr Jeremy Thorp
- 1.4 Apologies:
- 1.4.1 *for absence approved by Council:* Cllr Clive Eaton-Stevens, Cllr Suzanne Rowlands, Cllr Neil Edwards
- 1.4.2 *for absence received:*
- 1.5 *Other Members Absent:*
- 1.6 In attendance – Rachel Tibbott (Clerk to the Council)

2. Declarations of Members' Interests and Dispensations:

- 2.1 Cllr Anthony Day for item 6.1.2 Correspondence from H Steiner

3. Public Participation:

- 3.1 None

As two members of the public were present, it was agreed by all councillors to go straight to 7.2.1 for discussion

7. Planning & Building Control

7.2.1 To discuss findings regarding the land adjoining Lyndale, Forden as discussed in the extraordinary meeting held on 13th June 2022.

7.2.1.1 The chair checked that all councillors present, were up to date with the latest correspondence regarding Lyndale, Forden. An email had been received from Rob Hudson (land agent) confirming his assumption that Severn Trent would take over the sewerage system and adopt it once completed, otherwise a private company would have to be formed, but he believed it would be the former. Mr Hudson also queried how FLTCC currently gains vehicular access to the sports field. The clerk replied stating there is a right of way over the field to the left of the community centre which can become almost

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impassable in winter time. The councillors also added that emergency vehicles will not go off hard standing to travel over fields etc if there is ever an emergency on the sports field, as there was at the recent football festival when the ambulance had access to the school yard only.

Mrs Gill Davies had recently hand delivered a letter and some accompanying information to the clerk on behalf of the Humphreys family which has been duly shared with all councillors. The letter confirmed the family would meet reasonable costs in relation to a valuation of the site and requested that they are forwarded a quote for this work, and when completed a copy of the report.

A discussion followed and it was agreed that a valuation for the extension to the easement be sought initially, when a better judgement can be made after that.

19:27 the two members of the public left the meeting. It was agreed to return to the agenda as set.

4. Minutes of Previous Meeting(s)

4.1. To approve & sign the minutes as a correct record of the following:

4.1.1. Annual Business Meeting 19th May 2022

4.1.2. Ordinary Business Meeting 19th May 2022 - **5.3.1 AMMENDED AS FACTUALLY INCORRECT.**

4.1.3. Extra Ordinary Meeting 13th June 2022

ALL APPROVED

4.2. To report, for information purposes only, matters arising from the minutes of the following:

All actions completed, the following needed further discussion:

4.2.1 Annual Business Meeting 19th May 2022

7.2 – agreed not to update risk assessment as still two roles, just done by one person now.

ACTION: CLOSED

4.2.2 Ordinary Business Meeting 19th May 2022

4.2.1 – De-fib at the Cock Hotel. Cllr Shaun Rees reported he had tried to contact Pete Shepherd many times, but he is off sick at the moment, so will keep trying.

ACTION: ADD TO NEXT AGENDA

10.2.1 – the strip of land by the entrance to the community centre is not owned by the Community Council so not mowed by them.

ACTION: CLERK TO EMAIL THE HEAD OF SCHOOL AND HYWEL TO INFORM THEM OF THE ABOVE.

10.2.3 – Ex clerk Lee Davies had informed the energy company that an impasse had been reached between both parties and therefore the matter is now closed.

ACTION: CLOSED

4.2.3 Extra Ordinary Meeting 13th June 2022

5. County Council reporting

5.1 To receive report from Cllr Amanda Jenner.

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- 5.1.1** Cllr Amanda Jenner introduced herself as the new County Councillor for Trewern and Trelystan ward. Cllr Jenner reported that she had driven around the Trelystan/Leighton area and will be reporting the state of some of the drains which have obviously been an issue for some time and also the road to Marton. She also reported that she hopes to be joining Leighton School governing body as the new LA Governor. It was agreed for Cllr Jenner to voice her views on the planning application at Longwood, Trelystan, for consideration by the councillors later
- 5.1.2** . Cllr Jeremy Thorp introduced himself as the new County Councillor for Montgomery and Forden ward. Cllr Thorp informed the meeting he had been approached by members of the public to look into some issues including St Michaels close (water pooling) and also Tavern Park. Cllr Thorp will be starting a surgery in the community centre every first Tuesday of the month to give members of the public the opportunity to meet with him and discuss any issues.

The chair thanked both Councillors for their reports.

6. Correspondence

6.1. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

6.1.1. Tirdu – Cllr Clive Eaton-Stevens has volunteered to become a trustee, 2 more Cllrs needed to form a sub-committee.

ACTION: ADD TO NEXT AGENDA

6.1.2 Letter from H Steiner – as Cllr Anthony Day had declared an interest, the council was unable to discuss this further in Cllr Anthony's absence as this made the meeting inquorate.

ACTION: ADD TO NEXT AGENDA

6.1.3 Letter regarding the LDP – it was decided to set up a working party to look at this and reply by the 18th July on behalf of the whole council.

ACTION: CLLR SUZANNE ROWLANDS, CLLR SHAUN REES AND CLLR ANTHONY DAY TO MEET AND FORM A REPLY.

6.1.4 One Voice Wales is seeking a nomination for a representative from the council. Cllr Mark Williams nominated Cllr Suzanne Rowlands, seconded by Cllr Shaun Rees.

ACTION: CLERK TO INFORM ONE VOICE WALES

6.1.5 Mr Rod Stevens has kindly repaired the old council notice board on the top of Trelystan (that has been replaced by a new one). Mr Stevens was thanked for his work.

ACTION: CLERK TO WRITE TO MR STEVENS

6.1.6 Notice of co-option received from Di Stevens of Trelystan.

ACTION: ADD TO NEXT AGENDA.

7. Highways, play & recreation parks and buildings.

7.1. To report and resolve if desired any business in connection to the highways within the parish.

7.1.1 Cllr Mark Williams had been contacted by a member of the public regarding dog walkers from the Tavern Park walking their dogs down towards the railway line leaving lots of dog faeces on the road.

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ACTION: CLERK TO LOOK FOR DOG SIGNS IN EXISTING COUNCIL RESOURCES.

7.1.2 Cllr Anthony Day reported that a litter bin had been removed from the area between the Cock Hotel and the Fingerpost. Needs replacing.

ACTION: CLERK TO CONTACT JAMES THOMPSON.

7.1.3 An email had been received regarding the continual parking of a works van outside the exit to the Heritage Green playpark causing a danger to children exiting the playpark onto the highway. A discussion followed.

ACTION: CLERK TO CONTACT CHRIS LLOYD FROM PCC TO SEE IF DOUBLE YELLOW LINES OR NO PARKING CHEVRONS COULD BE ADDED TO THE AREA.

7.1.4 An email has been received regarding Tavern Park and the lack of visibility when exiting the park. Cllr Suzanne Rowlands had replied to say this is a matter for highways. After requesting information from Cllr Jeremy Thorp, he informed the meeting he was aware of this area and has raised the issue with planning. Cllr Thorp will report back to the council when more information is received.

ACTION: ADD TO NEXT AGENDA

7.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

7.2.1 LYNDALE - SEE PREVIOUS MINUTE

7.2.2 The football club has requested permission to install concrete pads underneath the dugouts.

ACTION: RATIFIED

7.2.To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

7.2.1 Sanitary bin in the sports pavilion**ACTION: CLLR ANTHONY DAY TO RESOLVE THIS.**

7.2.2 Leak in the men's urinals and also showers not working as they should

ACTION: CLERK TO CONTACT SPLASH AND REPAIR AS NEEDED

7.2.3 Letter received from the valuation office regarding the sports pavilion

ACTION: CLERK TO COMPLETE ONLINE**8. Planning & Building Control**

8.1.Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

8.2.Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council areas (Check correspondence)

NOTED

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8.3.Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/online-applications/?lang=EN> Later Notices may be considered at the discretion of the Chair: Planning Enforcement:

Ref.	Site	Description	Return date
22/0930/FUL	Ackley, Forden, Welshpool, Powys SY21 8JJ	Proposal: Construction of a replacement slurry store	APPROVED
22/0879/FUL	Longwood, Leighton, Welshpool, Powys SY21 8HU	Proposal: Erection of 3 holiday lets and storage building, to include access improvements, installation of septic tanks and associated works	NEUTRAL. POTENTIAL ISSUES WITH HIGHWAYS
22/1046/VAR	The Paddock, Fron, Welshpool, Powys SY21 8RX	Proposal: Discharge of Section 106 Agreement attached to planning permission P/2009/1172 (occupancy)	NOT SUPPORTED

8.3.1. From other bodies to FLTCC: to report for information, planning enforcement matters within the community.

8.3.2. From FLTCC to other bodies: to report planning enforcement matters within the community.

9. Finance

9.1.To receive report from RFO to include items for Payment: to resolve to approve items for payment

Payee	Details	power to pay	Chq No.	£
Rachel Tibbott	Wages for May 22 £457.60 + £2.85 postage of mandate change. Wages for June 22 £457.60 +£29.25 storage boxes + £4.49 HP ink	Schedule 12, paragraphs 30, 30D and 30E, s144	Bacs	£951.79
SITC	Monthly Office charge	ss.37-47	Bacs	£27.36
HMRC	PAYE	Schedule 12, paragraphs 30, 30D and 30E	Bacs	£363.20
Powys County Council	Business rates	s.164, s.44, ss 9&11	ddr	£150.00
Arthur J Gallagher Insurance Brokers	Insurance yearly premium	S226	Bacs	£1,862.58
Hafren Dyfrydwy	Water	s.125	Bacs	£26.99

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Andrew Evans Landscapes	Grounds Maintenance	s.164.s.44,ss.9 & 10	Bacs	£1,042.30
Popsies Mops	Cleaning	s.133	Bacs	£90.00
Roy Evans	Repair	s.19, s.54	Bacs	£48.00
Graham Smith	Audit Services	Act 1972, Schedule 12, paragraphs 30, 30D and 30E	Bacs	£60.00
Quickbooks	Online Subscription	ss.37-47	ddr	£14.40
	TOTAL			£4,636.62

APPROVED

9.2. *To receive the Financial Accounts for the year ending 31st March 2022 prepared by RFO and examined and approved by the council's internal independent examiner, Mr Graham Smith ACIS, MBIM.*

ACTION: RECEIVED AND RATIFIED

9.3. *Annual Return ending 31st March 2022*

ACTION: SIGNED BY CHAIR

9.4. *To appoint Mr Graham Smith ACIS, MBIM, as council's internal independent examiner for the next year ending 31st March 2023.*

ACTION: RATIFIED

9.5. *To resolve the dispatch of Annual Return to the external Auditor.*

ACTION: RATIFIED

9.6. *To add Cllr Shaun Rees as a signatory to the account.*

ACTION: ADD TO NEXT AGENDA AS INITIAL MANDATE CHANGE NOT FINALISED YET.

9.7. *To request the purchase of online Quickbooks system for RFO*

ACTION: RATIFIED

10. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

10.1 Chairperson's announcements: to receive for information announcements from the Chairperson and Members.

None

10.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

None

10.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING – Thursday 28th July 2022 to be held at **Forden Community Centre**.

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11 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 11.1 The council discussed the receipt of the RICS contractual quotations regarding the extension of the easement on land adjoining Lyndale. Five surveyors had been contacted by the clerk. Two were unable to help, Two quotes were received and one surveyor didn't reply. Both quotes were presented anonymously, and Quote B was unanimously accepted.
ACTION: CLERK TO INFORM BOTH SURVEYORS AND ROB HUDSON.

Meeting closed at 21:41pm

Signed on behalf of the council as a correct record **Date.....**

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