



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn Leighton Welshpool Powys SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

APPROVED MINUTES OF COUNCIL'S ORDINARY BUSINESS MEETING
On Thursday 27th April 2023 at 7pm.
Held remotely via Teams and at Forden Community Centre

1. Welcome, Attendance, Apologies for Absence:

1.1 The meeting was held remotely online and at Forden Community Centre and assurance was sought that everyone could be heard and could engage in the meeting.

1.1.1 Attendance - Cllr Suzanne Rowlands, Cllr Shaun Rees, Cllr Di Stevens, Cllr Anthony Day, Cllr Rachael Briggs and Cllr Neil Edwards

1.1.2 Invited Guests in attendance: Sheila Bright and Annie Horner

1.1.3 Apologies:

1.1.4 *For absence approved by Council:*

1.1.5 *for absence received:* Cllr Adam Lloyd and Cllr Mark Williams **ACCEPTED**

1.2 *Other Members Absent:*

1.3 In attendance – Rachel Tibbott (Clerk to the Council)

2. Declarations of Members' Interests and Dispensations:

None

3. Public Participation:

None

4. Minutes of Previous Meeting(s)

4.1. To approve & sign the minutes as a correct record of the Ordinary Business Meeting 30th March 2023 **RATIFIED**

4.2. To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 30th March 2023

5.1.1 Footpath and wicket opposite Nantcribba Lane **CLOSED**

6. County Council reporting

6.1 To receive report from County Cllr Jeremy Brignell-Thorp and Cllr Amanda Jenner

Both County Councillors were unable to attend but provided reports which were read out to the meeting.

Initials:

7. Correspondence

- a. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

Noted.

8. Highways, play & recreation parks and buildings.

8.1 To report and resolve if desired any business in connection to the highways within the parish.

8.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

8.2.1 Land adjoining Lyndale, Forden.

8.2.1.1 It was resolved to:

- change all the references to Forden Community Council to Forden with Leighton & Trelystan Community Council as the former doesn't exist anymore.
- Add a paragraph stating that all installation and maintenance needs to be done by prior agreement on dates with FLTCC and agreed at least a month in advance due to the possible issue of future bookings on the sports field.
- Page 3 – change to FLTCC Sports Ground.
- Chair to sign agreement together with one other Councillor.
- Clerk to contact FLTCC solicitor stating above.

8.2.2 Sewage Plant Works

8.2.2.1 It was resolved to:

- Urgent meeting needed with David Thompson of PCC on site to discuss the future of the sewage treatment plant. Archive agreements have led PCC to think they are owners of the site. In fact FLTCC installed the treatment plant and own it and the surrounding area.
- Clerk to contact David Thompson to arrange a site meeting ASAP.

8.2.3 Update on new noticeboards on Trelystan and in Leighton

8.2.3.1 Trelystan Noticeboard is to be erected by Mike and Stuart. Leighton Noticeboard is awaiting Church fence upgrade before erecting.

8.2.4 ROSPA Inspection

8.2.4.1 No more works undertaken but all ongoing.

8.2.5 Defib cupboards

8.2.5.1 Leighton Centre, Trelystan and The Chapel, Forden are all up and running and all updated on The Circuit. It was resolved:

- that Cllr Day will speak to Highways regarding the suggestion to put a notice on the railings outside the Chapel stating Defib can be found there.
- That Cllr Rees to add maintenance of all defib pads to his list.

8.2.6 Update on the Bowling Club:

Both Annie Horner and Sheila Bright reported they had attended the Bowling Green Maintenance Seminar and found it very informative. They will need 25 members to ensure the future of the club and propose a free open day to encourage new members, at the end of May. They will bowl some woods to check the green before advertising. It was resolved to:

Initials:

- Not charge users for the open day but look at it as promoting a future club.
- To officially adopt the bowling green under FLTCC insurance/responsibility until a club is formed.

8.2.7 Issue with litter on sports ground (not Football club)

It was resolved to monitor the situation.

8.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

8.3.1 Pavilion

8.3.1.1 The pathway lights have been updated and all working. Emergency lighting and smoke alarms are in process.

8.3.1.2. It was resolved that the quotation received from Dee Thornton for a Legionella Risk Assessment is accepted at £150.

8.3.1.3 It was resolved to purchase a thermometer for Legionella testing.

8.3.1.4 Pavilion skip hire not needed as Cllr Edwards has removed all rubbish **CLOSED**.

Ongoing issue with litter left in bins in Pavilion changing rooms, despite previous agreement with users, many reminder emails and posters put on walls. Cleaner not able to take rubbish away. Also rubbish found in dug outs and around sports field. It was resolved to:

- Charge the Football club a £20 fine for ongoing litter issue, an escalating fine which will increase if it happens again. Clerk to email the football club.
- Inform all users of the Pavilion that the kitchen is for everyone's use and to keep it tidy, taking all rubbish home with them and returning items to their correct cupboard for everyone to use.

9 Cemetery

9.1 Clearing of pathway update.

Stuart has sprayed the pathway which looks much better. Cllr Edwards to check just how far the path goes down the cemetery.

10 Website

10.1 Upgrade/rebuild of FLTCC website. Quote B was chosen from 3 anonymised quotes – being Banana Design. It was resolved to:

- Stick with Bi-lingual Title. If any more documentation is needed in Welsh then FLTCC will look at this in more detail.

11 Planning & Building Control

11.2 Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

11.3 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council areas (Check correspondence)

11.4 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at

Initials:

<http://pa.powys.gov.uk/online-applications/?lang=EN> Later Notices may be considered at the discretion of the Chair: Planning Enforcement:

Ref.	Site	Description	Return date

11.4.4 From other bodies to FLTCC: to report for information, planning enforcement matters within the community.

11.4.5 From FLTCC to other bodies: to report planning enforcement matters within the community.

12 Finance

12.1 To receive report from RFO to include items for Payment: to resolve to approve items for payment – **ALL RATIFIED.**

Invoice Summary April 2023				
Payee	Details	power to pay	Type	£
SITC Inv 13855	Monthly Office charge	ss.37-47	BACS	£13.68
Rachel Tibbott	Wages £780.10 + HP Ink £4.49 + £159.31 Pavilion cleaning consumables + £40 printer service	Schedule 12, paragraphs 30, 30D and 30E	BACS	£938.90
Powys County Council	Business rates	s.164, s.44, ss 9&11	ddr	£127.63
OVW	CIlr Training March 23		BACS	£70.00
Forden School c/o PCC	Coronation Celebrations - Forden School & Playgroup		BACS	£300.00
Leighton School c/o PCC	Coronation Celebrations - Leighton School		BACS	£183.35
Grafix Photography Ltd	Coronation Celebrations - Leighton Playgroup		BACS	£136.95
Quickbooks	Accountancy Package		BACS	£16.80
Public Works Loan Board	Loan Repayment	s.164, s.44, ss 9&12	ddr	£971.68
Popsie's Mops Cleaning Services	Cleaning Pavilion 02.04, 9.4, 16.04, 23.04, 30.04	s.133	BACS	£135.00
Welsh Computers	Laptop for the Chair to use		BACS	£289.00
Mr N Edwards (Forden Newsletter)	Donation (always paid to councillor Neil Edwards)	LGA 2000 s.2	BACS	£30.00
Leighton Newsletter	Donation	LGA 2000 s.3	BACS	£30.00
ETI Ltd	Legionella Testing Thermometer		BACS	£70.80
Rally Marketing	Brass Plaque for Trelystan Noticeboard		BACS	£27.99
Dee Thornton	Legionella Risk Assessment		BACS	£150.00
Michael Cardwell	Remaining Noticeboard Invoice		BACS	£696.00
	TOTAL			£4,187.78
Income				
ME & A Hughes	Memorial for David Robert Williams			100
Alan Lloyd	Replacement Noticeboard			233
Various	21/22 and 22/23 Electricity Tokens			163.5
Forden Tennis Club	Tennis club subs 22/23			530
				£5,776.16
				£20,654.51

Initials:

12.2 Adding Cllr Shaun Rees to the mandate **ONGOING**

12.3 Finance Toolkit – to resolve plan to discuss and resolve financial report over whole year

ONGOING

12.4 Payments of £30 to each newsletter – Forden and Leighton **RESOLVED.**

12.5 It was resolved to continue transferring £100 to the savings account for any future issues with the tennis courts.

12.6 No further forward with request to join PCC pension scheme. It was resolved to ask County Councillors to get involved if still the same at next meeting.

12.7 Year end – ongoing

13 Training

13.1 It was resolved that Cllr Stevens undertakes the staff management and also the Planning training at £150.

14. Councillor Vacancies – this has gone out to both newsletters and advertised on all noticeboards.

Possible interest in Trelystan which Clerk will follow up.

15. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

15.1 Chairperson's announcements: to receive for information announcements from the Chairperson and Members.

None

15.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

- Payments to Councillors – do we have to opt out of both consumables and allowances?

15.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 25th May 2023 in Forden Community Centre.

16. CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

Nothing

Meeting closed at 20:45 and all thanked for attending.

Signed : _____ Date : _____

Initials: