



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
 Glanllyn Leighton Welshpool Powys SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**FINAL MINUTES OF COUNCIL'S ORDINARY BUSINESS MEETING**  
**On Thursday 18<sup>th</sup> August 2022 at 7pm.**  
**Held remotely via Teams and at Forden Community Centre**

**1. Welcome, Attendance, Apologies for Absence:**

1.1 The meeting was held remotely online and at Forden Community Centre and assurance was sought that everyone could be heard and could engage in the meeting. The new councillors were welcomed to the meeting and each Councillor introduced themselves. Cllr Di Stevens and Cllr Adam Lloyd signed their Declaration of Acceptance forms in the presence of the Proper Officer.

1.1.1 Attendance - Cllr Suzanne Rowlands, Cllr Neil Edwards, Cllr Shaun Rees, Cllr Rachael Briggs, Cllr Anthony Day, Cllr Di Stephens, Cllr Adam Lloyd and Cllr Mark Williams

1.2 Invited Guests in attendance: Cllr Amanda Jenner

1.3 Apologies:

1.3.1 *for absence approved by Council:* Cllr Clive Eaton-Stevens

1.3.2 *for absence received:*

1.4 *Other Members Absent:* Cllr Jeremy Thorp

1.5 In attendance – Rachel Tibbott (Clerk to the Council)

**2. Declarations of Members' Interests and Dispensations:**

2.1 None

**3. Public Participation:**

3.1 None

**4. Minutes of Previous Meeting(s)**

4.1. To approve & sign the minutes as a correct record of the following:

4.1.1 Ordinary Business Meeting 28<sup>th</sup> July 2022

**RATIFIED**

4.2. To report, for information purposes only, matters arising from the minutes of the following:

4.2.1 Ordinary Business Meeting 28<sup>th</sup> July 2022

**4.2.1 – De-fib at the Cock Hotel – new box needed ACTION: CLERK TO GET 3 QUOTES FOR NEW BOX.**

**6.1.1 - Tirdu – Cllr Di Stevens and Cllr Adam Lloyd to join Cllr Clive Eaton Stevens as Trustees.**

**ACTION: CLERK TO ADJUST MANDATE ACCORDINGLY AND CHARITY TOO.**

**6.1.2 - Letter from H Steiner – reply sent ACTION: CLOSED**

**7.1.2 - Litter bin removal – James Thompson replied stating the bin would not be reinstated.**

**ACTION: CLOSED.**

Initials \_\_\_\_\_

**10.2.3.1** Dog fouling signs - Cllr Shaun Rees has secured sign to fence opposite Tavern Park. New signs have been purchased for entrance to sports field. **ACTION: CLOSED.**

## 5. County Council reporting

5.1 To receive reports from County Cllr Jeremy Thorp and County Cllr Amanda Jenner

5.1.1 Cllr Thorp and Cllr Jenner's reports were accepted, and both thanked.

## 6. Correspondence

6.1. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

6.1.1 None

**19:20pm Cllr Mark Williams joined the meeting again due to technical issues.**

## 7. Complaints Policy – It was agreed to look at a draft policy and agree via email. **ACTION: CLERK TO EMAIL DRAFT POLICY.**

## 8. Highways, play & recreation parks and buildings.

8.1. To report and resolve if desired any business in connection to the highways within the parish

8.1.1 Heritage Green Playpark - Clerk has contacted 4 contractors, 3 have replied to say they will be quoting. When quote has been accepted then licence to lower the curb will be applied for.

**ACTION: ADD TO NEXT AGENDA.**

8.1.2 Highway at Pentre Leighton – Cllr Amanda Jenner has contacted Powys Highways and they are proposing adding new signs. **ACTION: CLERK TO FORWARD EMAIL TO ALL COUNCILLORS FOR AGREEMENT.**

8.1.3 Lack of Visibility exiting Tavern Park – Cllr Jeremy Thorp is still pursuing this. **ACTION: ADD TO NEXT AGENDA.**

8.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

8.2.1 Lyndale, Forden – no report received from surveyor as more information is being sought by surveyor to complete report. **ACTION: ADD TO NEXT AGENDA.**

8.2.2 Dogs on Sports Field – Cllr Suzanne Rowlands was verbally abused at the last football game when she asked a person to remove their dog from the sports field. This is unacceptable. All hirers will be written to instructing them it is their responsibility to ensure no dogs are on the sports field, if they don't police this then they could risk losing access to the facility. **ACTION: CLERK TO CONTACT ALL HIRERS STATING THE ABOVE.**

8.2.3 Charity Football Match for Leighton Tibbott – agreed for 3<sup>rd</sup> September but proof of public liability insurance needed. Hire fee of £25. Hire form needed for all hirers stating no dogs, take away all rubbish, proof of insurance etc, needed to be signed and agreed by hirer. **ACTION: CLERK TO CONSTRUCT THE HIRE FORM AND DISTRIBUTE FOR AGREEMENT.**

8.2.4 Motorbike show – hire fee of £50 agreed. Proof of insurance etc needed as above. **ACTION: CLERK TO SEND HIRE FORM OUT.**

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8.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

8.3.1 Sports Pavilion – a quote has been requested for replacement of all locks in the sports pavilion in order to start a key holders policy for insurance purposes. **ACTION: ADD TO NEXT AGENDA.**

**9. Planning & Building Control**

9.1.Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

9.2.Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council areas (Check correspondence)

9.3.Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/online-applications/?lang=EN> Later Notices may be considered at the discretion of the Chair: Planning Enforcement:

Ref.	Site	Description	
22/1238/HH	Bridge Cottage, Forden, Welshpool, Powys SY21 8NR	Proposal: Garage	<b>APPROVED.</b>
22/1220/LBC	Leighton Centre Building H, Leighton Welshpool, Powys. SY21 8HJ	Proposal: listed building consent to reinstate original brick arch at door HD1 and install new door, replace HD3, HW4 and associated brickwork with a pair of external sliding doors to exactly match GD1 (photo 33), replace HWS, HD4 and associated brickwork with brick arch to original detail and install new door.	<b>APPROVED.</b>

9.3.1. From other bodies to FLTCC: to report for information, planning enforcement matters within the community.

**None**

9.3.2. From FLTCC to other bodies: to report planning enforcement matters within the community.

**None**

**10. Finance**

10.1. To receive report from RFO to include items for Payment: to resolve to approve items for payment

Initials \_\_\_\_\_

## Invoice Summary August 2022

Payee	Details	Power to Pay	Payment type	£
Rachel Tibbott	Clerk & RFO Wages	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£552.60
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£150.00
Forden Recreation Assn	Revenue Grant	s.52	BACS	£1,000.00
Leighton Village Hall	Revenue Grant	s.52	BACS	£1,000.00
Shropshire ITC Ltd	Office monthly charge	ss.37-47	BACS	£27.36
Popsie's Mops	Pavilion cleaning	s.133	BACS	£120.00
Andrew Evans Landscapes	Sports Field cutting	s.2,s.133,s.19	BACS	£521.15
Savings account	Transfer from current		STD	£100.00
Quickbooks	Online package		DDR	£3.60
WPG	3 No Dogs Allowed Signs		BACS	£36.00
	<b>TOTAL</b>			<b>£3,510.71</b>
<b>Income</b>				
Geraint Peate	Burial Fees Les Morris		£300	
Forden School	Share of sewage		£1,698.40	£1,998.40
Current Account Balance				<b>£10,565.30</b>
Business Premium ME				<b>£20,011.65</b>
<b>Next Precept payment is due at the end of this month.</b>				

**APPROVED**

10.2 Internal Audit controls – balance sheet was sent out before the meeting for all councillors to request a breakdown of any of the figures. No requests were made.

10.3 Councillors “Opt out” expenses forms for 22/23. – remaining councillors filled out the forms.

10.4 Cllr Shaun Rees in the process of being added to mandate. Lee Davies removed.

**11. Chairperson’s & Members Announcements, Items for Future Agenda & Date of Next Meeting**

11.1 Chairperson’s announcements: to receive for information announcements from the Chairperson and Members.

11.1.1 None

11.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

11.2.1 Work on bus shelter by the Cock Hotel **ACTION: CLERK TO CONTACT DAVE GARDENER REGARDING DISABLED ACCESS.**

11.3 Date of next hybrid meeting for information:

ORDINARY BUSINESS MEETING to be held at Leighton Village Hall **on Thursday 29th September.**

**12 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

12.1 None

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**Meeting closed at 19:49**

**Signed :** \_\_\_\_\_ **Date:** \_\_\_\_\_

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