



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**MINUTES OF COUNCIL ORDINARY BUSINESS MEETING**  
**On Thursday 25<sup>th</sup> May 2023 at 7:35pm**  
 at Forden Community Centre

**10/23 Welcome, Attendance, Apologies for Absence:** to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Shaun Rees, Cllr Di Stevens, Cllr Adam Lloyd, Cllr Neil Edwards, Cllr Mark Williams, Cllr Rachael Briggs and Cllr Anthony Day

Attendance online: None as Wifi not working. No requests to join online received.

The chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: None

Apologies for absence received: None

Other members absent: None

In attendance: Rachel Tibbott (Clerk to the Council)

**11/23 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**Members declared personal/prejudicial interests at the start of the meeting as follows:**

Agenda Number: 15/23.5.2 Planning Applications

Cllr Shaun Rees

Personal & Prejudicial interest in application 23/0669/FUL due to nature of Cllr Rees' employment.

**12/23 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**None**

**13/23 Minutes of Previous Meeting**

13/23.1 To approve and sign the minutes as a correct record of the:

13/23.1.1 Ordinary Business Meeting on 27<sup>th</sup> April 2023

**RESOLVED:** The minutes of the Ordinary Business Meeting on 27<sup>th</sup> April are approved and signed as a correct record.

13/23.1.2 Extra Ordinary Business Meeting on 18<sup>th</sup> May 2023

**RESOLVED:** The minutes of the Extra-Ordinary Business Meeting on 18<sup>th</sup> May are approved and signed as a correct record.

13/23.2 To report, for information purposes only, matters arising from the minutes of the:

13/23.2.1 Ordinary Business Meeting on 27<sup>th</sup> April 2023

None

13/23.2.2 Extra Ordinary Business Meeting on 18<sup>th</sup> May 2023

None

Initials:

**14/23 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

The Clerk reported that Cllr Amanda Jennings was unable to attend. Council received Cllr Jenner's written report on a number of County Council issues.

Cllr Jeremy Brignall-Thorp also reported on some County Council issues and encouraged a member of the council to attend the Conference on 14<sup>th</sup> June in Llandrindod to discuss climate issues. He also encouraged FLTCC to put together their own action plan regarding how they are tackling climate issues in their communities.

## 15/23 Planning & Building Control

15/23.1 Planning & Building Control Correspondence

15/23.1.1 Powys County Council: Developments of National Significance (DNS): to receive information and guidance [Developments Of National Significance \(DNS\) - Powys County Council](#).

15/23.1.2 Planning Aid Wales: to receive latest planning news and training opportunities (previously emailed).

15/23.1.3 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

15/23.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (see sharepoint).

15/23.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

*None at date of issue of Agenda.*

15/23.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

*None at date of issue of Agenda.*

15/23.5 Planning Applications Consultations

15/23.5.1 To receive for information, representations regarding planning applications (if any).

15/23.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

**NB: CLLR SHAUN REES WAS ABSENT FROM THE MEETING DURING THE DISCUSSION OF 23/0669/FUL.**

Ref:	Site	Description	Decision
23/0669/FUL	The Gaer, Forden, SY21 8NR	Erection of agricultural livestock building to be used as calving pens and all associated works.	<b>SUPPORTED</b>
23/0758/FUL	The View, Luxury Glamping, Land adjacent to Cefn Derw, Forden.	Creation of a pedestrian and cycle path	<b>SUPPORTED</b> the cycle path. Extremely concerned about accompanying plan to vehicle access on A490 which is not included in the original planning or any seen since by FLTCC.
23/0592/HH	Westlawn, Marton, Welshpool SY21 8JL	Householder application for the removal of solar thermal panels from garage, repair works to garage roof and installation of PV solar panels to dwelling	<b>SUPPORTED</b>

Initials:

23/0666/HH	Maes-Adar, Forden, Welshpool, SY21 8NB	Erection of extensions and alterations to dwelling, erection of an outbuilding and all associated works	<b>SUPPORTED</b>
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**ACTION: Clerk to Process**

## 15/23.6 Planning Enforcement

15/23.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

15/23.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

**16/23 Highways, play & recreation parks and buildings.**

16/23.1 To report and resolve if desired any business in connection to the highways within the parish.

**RESOLVED:** High hedge between Tavarn Park and the railway bridge overgrown onto highway, pushing cars out into the middle of the road to avoid, on a dangerous bend.

**ACTION: Clerk to Process**

16/23.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

16/23.2.1 Sewage Treatment Plant works: to report and resolve on the latest position regarding the Sewage Treatment Plant (C&L invoice sent to Powys for payment).

**RESOLVED:** Cllrs Suzanne Rowlands, Shaun Rees and Adam Lloyd are to attend a site meeting with David Thompson, Phil Sherrard, Cath Fowler and Rachel Tibbott to discuss the way forward.

16/23.2.2 ROSPA Inspection: to report and resolve on any works undertaken on the playgrounds.

**RESOLVED:** Cllr Mark Williams stated he will get his work done on the playground ASAP.

16/23.2.3 Bowling Club: to report and resolve on the open day for the Bowling Club.

The invited guests were asked to speak on this matter, they stated they only need 2 lanes but the green is unplayable at the moment as patches of grass missing. 12 people are interested in starting a club but the green needs a lot of work. Annie Horner to get as much help and information as possible from neighbouring bowling clubs and to ask the treasurer of the previous club if there are any funds left to help with maintenance.

**RESOLVED:** Clerk to contact Insurers to ensure volunteers are covered using FLTCC machinery and mower. Risk assessments to be updated to include volunteers. It was also resolved to ringfence £1000 from reserves to support new club if needed for maintenance/repair.

**ACTION: Clerk to process**

*Guests were thanked for their help and left the meeting*

16/23.2.4 Sports Ground: to report and resolve any bookings of the Sports Ground.

**RESOLVED:** Football Festival June 17<sup>th</sup>, Forden School sports days June 19<sup>th</sup>, July 7<sup>th</sup> and July 12<sup>th</sup>. Football training and games should start in August – Clerk to ask for confirmation of dates.

Motorbike show 24<sup>th</sup> September.

**ACTION: Clerk to process**

**RESOLVED:** siting of new goal post from football club but needs to meet all current H&S standards and have enough room behind it to be mowed and an easily moved net for mowing.

**ACTION: Clerk to process**

16/23.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

16/23.3.1 To report and resolve a Legionella and cleaning plan at The Pavilion.

**RESOLVED:** Legionella report received. Pavilion Working party to meet to move this forward.

**ACTION: Clerk to process**

16/23.3.2 To report and resolve the issue of litter left at the Pavilion and the Football Ground.

Initials:

Letter has been received from Jamie Loxam on behalf of the football club.

**RESOLVED:** To suspend fine for now but inform club that they still need to remove all litter from Pavilion and Sports Ground and discuss all cleaning issues/requests directly with the Clerk. Quotes for recycling/refuse collection to be sought from PCC.

**ACTION:** Clerk to process

16/23.3.3 To report and resolve any future works needed at the Pavilion.

**RESOLVED:** Quotes to be looked at to replace existing token machine for hardcourt lighting with a remote access unit. Ground Maintenance to be contacted regarding weeds on and around hardcourt area.

**ACTION:** Clerk to process

### 17/23 New Website: to report and resolve:

17/23.1 To use [www.ftcc.org.uk](http://www.ftcc.org.uk) as Domain name as opposed to the longer original version.

**RESOLVED:** to accept above suggestion.

**ACTION:** Clerk to process

17/23.2 To pay Groversure SSL (security certificate that adds the padlock to the site address bar) for 1 year (£35+vat).

**RESOLVED:** to not pay above

**ACTION:** Clerk to process

### 18/23 Finance and Assets

18/23.1 Finance Specific Correspondence

18/23.1.1 Audit Wales: Financial Year 2022/23 Audit Notice: to receive information regarding audit of 2022-23 accounts (see sharepoint).

**RESOLVED:** Audit 22/23 accepted and Councillors wanted to officially thank the ex-RFO Helen Stanier for all her work towards this.

**ACTION:** Clerk to process

18/23.1.2 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

18/23.2 Items Received since last meeting: to report for information.

None

18/23.3 Items for Payment: to resolve to approve items for payment

**RESOLVED:** All payments accepted for payment:

Invoice Summary May 2023				
Payee	Details	power to pay		£
Rachel Tibbott - Clerk	Wages £779.90 (plus HP ink £4.49 )	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£784.39

Initials:

Powys County Council	Business rates	s.164, s.44, ss 9&11	ddr	£127.00	
SITC	Monthly Office charge	ss.37-47	BACS	£54.26	
AJG Gallagher	Annual Insurance		BACS	£1,923.28	
AJG Gallagher	Pavilion Valuation		BACS	£150.00	
Quickbooks	2100132501999		BACS	£16.80	
Pete Sheppard	Works on Pavillion		BACS	£2,104.80	
Pete Sheppard	Moving defib to Chapel in Forden		BACS	£180.00	
Popsie's Mops Cleaning Services	Cleaning Pavilion	s.133	BACS	£120.00	
Gloversure	SSL 1 year	ss.37-47	BACS	£42.00	
Planning Aid Wales	Training for Di Stevens		BACS	£38.50	
Transfer to Savings account	For Tennis courts		TRF	£100.00	
	<b>TOTAL</b>			<b>£5,641.03</b>	
<b>Income</b>					
ME & A Hughes	Memorial for Leslie Arthur Morris			<b>£100.00</b>	
<b>Current Account Balance</b>				<b>£19,185.38</b>	
<b>Business Premium ME</b>				<b>£20,754.54</b>	

18/23.4 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

18/23.5 Pension update: to resolve way forward.

Still ongoing

### 19/23 Training: to resolve any training undertaken and to be done.

**RESOLVED:** Cllr Di Stevens to attend Introduction to Planning £150.

### 20/23. Councillor Vacancies

**RESOLVED:** Vacancies in both wards.

### 21/23 Correspondence

21/23.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

21/23.1.1 OVW: to receive details of the Innovative Practice Conference 5<sup>th</sup> July 23 at Llanelwydd and to resolve attendance (previously emailed).

21/23.1.2 OVW Training May 23: to receive details and to resolve attendance, if desired (previously emailed).

21/23.1.3 Welsh Government: Twinning Survey: to receive the survey closing 16<sup>th</sup> June.

Initials:

21/23.1.4 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

21/23.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

None

## **22/23. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

22/23.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

The Chairperson thanked Cllr Shaun Rees for all his support last year as Vice-chair and welcomed Cllr Adam Lloyd as the new Vice-Chair.

22/23.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

22/23.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 29th June 2023

*Cllr Jeremy Brignall-Thorp left the meeting at 21:15*

## **23/23 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

23/23.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

23/23.1 Land adjoining Lyndale, Forden (CONTRACTUAL): to report and resolve the amendments to the Deed as proposed at the extra-ordinary meeting on 18<sup>th</sup> May 2023 and resolve to sign amended agreement.

Nothing more heard from solicitor.

**RESOLVED:** Add that the contact details of the Clerk and Chair are taken from the current website to ensure they are up to date. Accept registered mail and it goes to the current address of the Clerk and Chair as taken from the website. All previous amendments still needed.

**ACTION:** Clerk to process

23/23.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

None

***Meeting closed at 21:52 and all thanked for attending.***

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Initials:

