



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**MINUTES OF COUNCIL ANNUAL MEETING**  
**On Thursday 25<sup>th</sup> May 2023 at 7pm**  
at Forden Community Centre.

**01/23 Welcome, Attendance:** to record attendance.

Attendance at the hall: Cllr Suzanne Rowlands, Cllr Shaun Rees, Cllr Adam Lloyd, Cllr Di Stevens, Cllr Rachael Briggs, Cllr Neil Edwards, Cllr Mark Williams, Cllr Anthony Day.

Attendance online: None as Wifi unavailable. No requests to attend online received.

The Chairperson welcomed the Councillors and Clerk to the meeting.

In attendance: Rachel Tibbott (Clerk to the Council)

**02/23 Elections to Offices of Chairperson & Vice-Chairperson for the Municipal Year 2023-24**

**02/23.1 Chairperson:** to receive nominations, to resolve the election of Chairperson, and the new Chairperson to sign the Declaration of Acceptance of Office and take the 'Chair'.

Nominations will be taken from the floor.

Council received one nomination.

**RESOLVED:** FLTCC elects to the office of Chairperson as follows: Cllr Suzanne Rowlands.

**02/23.2 Retiring Chairman:** to receive the retiring Chairman's report.

N/A

**02/23.3 Incoming Chairman:** to receive the incoming Chairman's address.

N/A

**02/23.4 Vice-Chairperson:** receive nominations and to resolve the election of the Vice-Chairperson.

Nominations will be taken from the floor.

Council received one nomination.

**RESOLVED:** FLTCC elects to the office of Vice-Chairperson as follows: Cllr Adam Lloyd.

**03/23 Apologies for Absence:** to receive, and resolve if desired, to approve absence(s).

Apologies for absence approved by Council: None

Apologies for absence received: None

Other members absent: None

**04/23 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**None**

**05/23 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**None**

Initials: \_\_\_\_\_

**06/23 Election to Committees for the Municipal Year 2023-24**

**06/23.1** To resolve and retain the following committees (and Terms of Reference):

- a. Cemetery Committee

**RESOLVED:** FLTCC retains the Cemetery Committee

**06/23.2** To receive nominations and to resolve the election to Committees above.

Nominations will be taken from the floor.

**RESOLVED:** FLTCC elects Cllrs Suzanne Rowlands, Shaun Rees, Anthony Day, Rachael Briggs and Neil Edwards to the Cemetery Committee.

**07/23 Finance for the Municipal Year 2023-24**

**07/23.1** Bank Mandate Authorised Signatories: to resolve the mandate and authorised signatories on the council's bank accounts.

**RESOLVED:** FLTCC confirms the bank mandate and cheque signatories as Chair Cllr Suzanne Rowlands and The Clerk Rachel Tibbott. Vice-Chair Cllr Adam Lloyd to be added. It was resolved to look at the options of more ethical banks such as Tridos which is part of Nat West which is accessed in Newtown.

**ACTION:** Clerk to Process.

**07/23.2** Insurance: to resolve approval of the 3 year insurance contract (procured 2022) and confirm the levels of insurance cover for 2023-24.

**RESOLVED:** FLTCC approves the insurance cover for 2023-24 as set in the renewal schedule and policy. It was also resolved to cancel the valuation of The Pavilion as suggested by the Insurer, but to ask David Jones if he would be willing to do it.

**ACTION:** Clerk to process.

**08/23 Corporate Governance for the Municipal Year 2023-24.**

**08/23.1** Standing Orders: to resolve to confirm and retain (with revisions if appropriate) the council's Standing Orders.

**RESOLVED:** FLTCC confirms the new Standing Orders as presented.

**08/23.2** Financial Regulations: to resolve to confirm and retain (with revisions if appropriate) the council's Financial Regulations.

**RESOLVED:** FLTCC confirms the Financial Regulations as presented.

**08/23.3** Risk Assessment: to resolve to adopt the corporate Risk Assessment for 2023-24.

**RESOLVED:** FLTCC accepts and approves the Annual Risk Assessment 2023-24 as presented and approves the risk management actions.

**09/23 Dates and Arrangements of Meetings for the Municipal Year 2023-24:** to resolve the frequency and dates of Council and Committee meetings.

**RESOLVED:** FLTCC sets frequency and dates of Council meeting for 2023-24 for last Thursday each month at 7pm as set below:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Initials: \_\_\_\_\_

<b>June 29<sup>th</sup> 2023</b>	<b>Leighton Village Hall</b>
<b>July 27<sup>th</sup> 2023</b>	<b>Forden Community Centre</b>
<b>August 31<sup>st</sup> 2023</b>	<b>Leighton Village Hall</b>
<b>September 28<sup>th</sup> 2023</b>	<b>Forden Community Centre</b>
<b>October 26<sup>th</sup> 2023</b>	<b>Leighton Village Hall</b>
<b>November 30<sup>th</sup> 2023</b>	<b>Forden Community Centre</b>
<b>December 14<sup>th</sup> 2023</b>	<b>Leighton Village Hall</b>
<b>January 18<sup>th</sup> 2024</b>	<b>Forden Community Centre</b>
<b>February 29<sup>th</sup> 2024</b>	<b>Leighton Village Hall</b>
<b>March 28<sup>th</sup> 2024</b>	<b>Forden Community Centre</b>
<b>April 25<sup>th</sup> 2024</b>	<b>Leighton Village Hall</b>
<b>May 30<sup>th</sup> 2024</b>	<b>Leighton Village Hall</b>

<b>CEMETERY COMMITTEE</b>	<b><u>Venue</u></b>
<b>July 27<sup>th</sup> 2023</b>	<b>Forden Community Centre</b>
<b>September 28<sup>th</sup> 2023</b>	<b>Forden Community Centre</b>
<b>January 18<sup>th</sup> 2024</b>	<b>Forden Community Centre</b>

December meeting early to avoid Christmas  
January meeting early to meet precept deadline.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Initials: \_\_\_\_\_