



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
 Cefn Derw, Forden, Welshpool, Powys. SY21 8LZ

Clerc i'r Cyngor | Clerk to the Council: Lee Davies

**APPROVED MINUTES of COUNCILS ORDINARY BUSINESS MEETING**  
**on Thursday 31<sup>st</sup> March 2022, 7:00pm**  
 held remotely via Microsoft Teams and at Forden Community Centre

**1. Welcome, Attendance, Apologies for Absence:**

- 1.1. The Chairperson welcomed Councillors and Clerk to the council's first hybrid ordinary business meeting held remotely online and at Forden Community Centre and sought assurance that everyone could be heard and could engage in the meeting
- 1.2. Attendance: Cllr Suzanne Rowlands, Cllr Bill Jones, Cllr Rachael Briggs, Cllr Anthony Day, Cllr Neil Edwards, Cllr Linda Corfield, Cllr Clive Eaton-Stevens, Cllr Mark Williams
- 1.3. Apologies:
  - 1.3.1. *for absence approved by Council:*
  - 1.3.2. *for absence received:*
- 1.4. *Other Members Absent:* Cllr Shaun Rees
- 1.5. *In attendance:* Lee Davies (Clerk to the Council).

**2. Declarations of Members' Interests and Dispensations:**

- 2.1. Cllr Anthony Day for Item 7 Planning and Business Control

**3. Public Participation:**

- 3.1. The Council received 3 members of the public who had previously made it known that they wished to address the Council in respect of Item 7 Planning and Building Control. In the pursuit of fairness, the 3 names were written down and picked at random to decide who spoke in what order. Each were given their allocated 3 minutes to talk to Council as was previously explained to them.
- 3.2. One of the public participants wanted it noted that she was disappointed that she could not finish her comments. Helen Stanier later gave her approval to have her name published.

**4. Minutes of the Meeting Dated 24<sup>th</sup> February 2022**

- 4.1 To approve & sign the minutes as a correct record of the remote Meeting dated 24<sup>th</sup> February 2022 (paper 4.1)

**APPROVED**

- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 24<sup>th</sup> February 2022, that are not in this agenda
  - 4.2.1 QUEEN'S JUBILEE MUGS – The order for the mugs has been placed
  - 4.2.2 PLAQUE DEDICATION – The Clerk has sent a letter to the family for their approval, no answer had been received as of yet.
  - 4.2.3 HERITAGE GREEN PLAYPARK – The Clerk has spoken with both the Company owner of the van and the van driver who was parking by the entrance to the playpark limiting the view of people coming out of the play area and the driver has said he will stop parking by the entrance.

Initial..........

## 5. Correspondence

5.1 To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

The Council has received an offer of free fruit trees from Social Farms and Gardens.

**ACTION: It was discussed and agreed the Council will accept the free fruit trees and plant them for "The Queen's Green Canopy: Plant a tree for the Jubilee" Council will look for suitable locations in the 3 Parish's to plant the trees**

## 6 Highways, play & recreation parks and buildings.

6.1 *To report and resolve if desired any business in connection to the highways within the parish of FLTCC.*

It was noted that the roads requiring attention particularly up the stub road is on the PCC agenda to be repaired but there is no date of when the repairs will be carried out. It was discussed that any issues with the roads including blocked drains, carry on being reported on the PCC portal.

6.2 *To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.*

6.2.1 The Council have received a request from the Bowling Club to waiver fees as they have had little to no opportunity to raise funds again due to Covid (paper 6.2.1)

**Action: It was discussed and agreed that all 3 clubs who use the council facilities; the Bowling Club, Football Club and Tennis Club would be offered a 50% discount on their 2021/2022 fees only. If any of the clubs have already paid, they will get a refund**

6.2.2 To review report from the Clerk and resolve if desired the recommendations to procure all outdoor grounds maintenance contracts in 2 parts (Paper 6.2.1)

The Clerk read out the 3 quotations received for Contract 2 (including the cemetery and play parks etc) previously agreed in the last meeting.

Contractor A) £3,000 - Contractor B) £4,390 - Contractor C) £1,800 – it was unanimously agreed to award the 3 year, with an option to extend for 2 more years, contract to contractor C

There had only been one quotation for the other contract, so it was agreed to ask the Clerk to try an obtain more quotes if possible.

**ACTION: Clerk to award the contract to contractor C**

6.3 *To report and resolve if desired any business in connection to the buildings managed or influenced by the council.*

Nothing to report

## 7 Planning & Building Control

7.1 *Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.*

7.2 *Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in all community council areas.*

**NOTED**

Initial..........



7.3 *Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/onlineapplications/> Later Notices may be considered at the discretion of the Chair.*

Ref.	Site	Description	Response
22/0263/HH	Pentre Bank House, Leighton, Welshpool, Powys SY21 8HR	Erection of an extension and alterations to dwelling, erection of a garage /dog kennelling/ storage building, to include all associated works	<b>SUPPORTED</b>
22/0385/FUL	Llwyn Tref, Forden, Welshpool, Powys SY21 8NN	Erection of an agricultural building	<b>SUPPORTED</b>
21/2304/FUL	Land At Erw Las, Forden, Welshpool, Powys SY21 8LZ	Proposed tourism development comprising of an extension to an existing building to provide ancillary washing facilities, creation of 15 pitches for touring caravans and 4 no. pitches for tents, alterations to vehicular access, creation of ancillary spaces and a pond.	<b>NEUTRAL</b>
A decision could not be made for application 21/2304/FUL. It was discussed that the proposed development was well laid out and appropriate to the site, however, there were also concerns raised with the impact this proposal would have on the neighbours, the capacity of the exiting waste water system and the safety of the entrance to the site.			
22/0400/FUL	The Gaer, Forden, Welshpool, Powys SY21 8NR	Erection of agricultural livestock building and all associated works	<b>SUPPORTED</b>

#### 7.4 Planning Enforcement:

7.4.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community

7.4.1.1 Application to vary a premises licence under the Licensing Act 2003 – Cock Hotel – Cllr Linda Corfield to present (Paper 7.4.1.1)

**The application was discussed, and no objection was made. Cllr Linda Corfield will reply to the Licencing Officer**

Initial........

## 8 Finance

8.1 To receive report from RFO to include items for Payment: to resolve to approve items for payment (paper 8.1)

Payee	Details	TYPE	Power	£
Edward Lee Davies	Wages £336.00, Printing Refund £11.47 for Jan, Feb and March period	BACS	Schedule 12, paragraphs 30, 30D and 30E, s144	£347.47
Ms H Stanier	Wages	BACS	Schedule 12, paragraphs 30, 30D and 30E, s144	£298.00
Clr C Eaton-Stevens	Councillors Allowance 2021-22	BACS	s.2	£120.00
Popsies Mops	Cleaning Pavilion, 06.03, 13.03, 20.03, 27.03	BACS	s.133	£75.00
K Hughes	Installation and Formation of concrete - Memorial Bench A Lloyd	BACS	s.2	£200.00
HMRC	PAYE	BACS	Schedule 12, paragraphs 30, 30D and 30E	£248.80
One Voice Wales	Membership 2022/23	BACS	Act 1972, Schedule 12, paragraphs 30, 30D and 30E	£260.00
	<b>TOTAL</b>			<b>£1,549.27</b>

Current Account Balance )	£11,025.76
Business Account Balance )	£19,510.17

### APPROVED – Council approved payments listed in Paper 8.1

8.2 To review the Asset Register and note changes including the addition of Leighton play park (paper 8.2)

**NOTED**

8.3 To review and note the Financial Risk Assessment (paper 8.3)

**NOTED**

8.4 To review and note the Budget to Actual figures (paper 8.4)

**APPROVED**

8.5 INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW) – Annual Report 2022-23: to receive the report of the IRPW, and to note continuation of existing determinations until 8<sup>th</sup> May'22 (papers 8.5 a-c)

**NOTED**

8.6 Cemetery Committee Paper 8 – at the last Cemetery Committee meeting dated March 17<sup>th</sup> it was approved by committee to award a contract to lower the height of the far hedge in the cemetery and to construct a fence to hide grass and hedge clippings, however this would require an additional £950 from reserves for the 2021 / 2022 budget.

The committee also approved the purchase of a digital Cemetery Management system that will require an additional £485 from reserves for the 2022 / 2023 budget.

Both additional budget requests were approved by council.

**APPROVED**

## 9 May Elections and Purdah

9.1 To review information on the May elections and the Notice of Elections (paper 9.1)

The Clerk has a couple of paper copies left if anyone requires them – this is on a first come basis.

Initial..........

**10 Chairperson’s & Members Announcements, Items for Future Agenda & Date of Next Meeting**

10.1 Chairperson’s announcements: to receive for information announcements from the Chairperson and Members

None

10.2 Items for future agenda:

10.2.1 A490 road along the Airport straight – Issues with the constant flooding

10.3 Date of next hybrid meeting for information will be Thursday 28<sup>th</sup> April 2022 at 7:00pm, to be held at the Forden Community Centre, unless COVID rules or safe systems prevent this. Current Welsh Government guidance supports the current Risk Assessment (paper 10.3) but may be reviewed for the Annual meeting in May

Cllr Linda Corfield left the meeting at 7:58pm before any planning applications were discussed.

Cllr Anthony Day left the meeting at 8:01pm before planning application 21/2304/FUL was discussed.

**Meeting closed at 8:19pm**

Signed on behalf of the council as a correct record .......... Date.....*28/4/22*.....

Initial..........