



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Cefn Derw, Forden, Welshpool, Powys. SY21 8LZ

Clerc i'r Cyngor | Clerk to the Council: Lee Davies

NOTICE, SUMMONS & AGENDA – CEMETERY COMMITTEE

A ROMOTE MEETING OF THE CEMETERY COMMITTEE
will be held on Thursday 17th March 2022 7.00pm,

All members of the Cemetery Committee are summoned to attend this remote meeting via Microsoft Teams

To join online

Title: March Cemetery Committee meeting at 7PM

<https://clerkflt.shortcm.li/9gPSmY>

Or call in (audio only)

01743 636549, United Kingdom, Shrewsbury

Phone Conference ID: 444 841 949#

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Lee Davies
Clerc i'r Cyngor | Clerk to the Council

11th March 2022

AGENDA

1. **Welcome, Attendance, Apologies for Absence:** to record attendance, to receive, and resolve if desired, to approve absence(s).
2. **Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a & 2b available as required).
3. **Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.
4. **Minutes of Previous Meeting**
 - 4.1. To approve & sign the minutes as a correct record of the remote Cemetery Meeting 18th November 2021 (paper 4.1).
 - 4.2. To report, for information purposes only, matters arising from the minutes of the remote Cemetery Meeting 18th November 2021, that are not in this agenda.
5. **Correspondence**
 - 5.1. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence if applicable.

6. Internments and Memorials

- 6.1. To note any interments and / or memorials installed since the last meeting and discuss any issues or improvements identified.

7. Cemetery grounds and maintenance

- 7.1. To report and resolve if desired any business in connection to the grounds and general maintenance of the cemetery.

8. Data Collection and Storage

- 8.1. To review and resolve if necessary, the revised price from the already procured option for digital management system from Pear Technologies as described below:
 - 8.1.1. **Pear** – Pear are a well known mapping company in the UK and offer a very comprehensive package for the management of cemeteries. Examples of what they can offer can be found at link <https://www.peartechnology.co.uk/cemetery-services/> with a revised quote (paper 8.1.1) with £50 more on the one off price but £50 less on the per year cost - **£1,350 one off fee and £100 per year.** (an option to have a guest speaker from Pear has been discussed with Pear TBC)
 - 8.1.2. The other option would be to pay to have a new plan drawn up and to purchase new record books and pay for extra hours to have the data re written correctly on both – estimated cost for this would be approximately the same as the one-off cost but there would be no annual fee.

9. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

- 9.1. Chairperson's announcements: to receive for information announcements from the Chairperson and Members.
- 9.2. Items for future agenda: to bring forward for information items for consideration for future agenda.
- 9.3. Date of next meeting for information: Thursday 14th July 2022 at 7:00pm.

End of agenda