



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn Leighton Welshpool Powys SY21 8HJ

Clerc/RFO i'r Cyngor | Clerk/RFO to the Council: Rachel Tibbott

NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held

on Thursday 28th July 2022, **remotely online and at Forden Community Centre**

All members of the council are summoned to attend.

To join online

<https://clerkflt.shortcm.li/PwSZEa>

Or call in (audio only)

01743 636549, United Kingdom, Shrewsbury

Phone Conference ID: **848 550 76#**

Please note, meetings may only be recorded with prior consent of the council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Rachel Tibbott
Clerc/RFO i'r Cyngor | Clerk/RFO to the Council

22nd July 2022

AGENDA

1. **Welcome, Attendance, Apologies for Absence:** to record attendance, to receive, and resolve if desired, to approve absence(s).
2. **Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a & 2b available as required).
3. **Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.
4. **Minutes of Previous Meeting(s)**
 - 4.1. To approve & sign the minutes as a correct record of the following:
 - 4.1.1 Ordinary Business Meeting 30th June 2022

4.2. To report, for information purposes only, matters arising from the minutes of the following:

4.2.1 Ordinary Business Meeting 30th June 2022

4.2.1 – De-fib at the Cock Hotel

10.2.1 – Strip of land by the entrance to the community centre **ACTION: CLOSED**

6.1.1 - Tirdu – 2 more Cllrs needed to form a sub-committee.

6.1.2 - Letter from H Steiner. **SEE AGENDA 6.1.1**

6.1.3 - Letter regarding the LDP **ACTION: CLOSED**

6.1.4 - One Voice Wales representative. **ACTION: CLOSED**

6.1.5 - Mr Rod Stevens letter of thanks. **ACTION: CLOSED**

6.1.6 - Notice of co-option received from Di Stevens of Trelystan. **SEE AGENDA 7.1**

7.1.1 - Dogs fouling opposite Tavern Park **SEE AGENDA 10.2.3.1**

7.1.2 - Litter bin removal. **ACTION: CLOSED**

7.1.3 - Heritage Green playpark **SEE AGENDA 10.1.1**

7.1.4 - Tavern Park and the lack of visibility when exiting the park. **SEE AGENDA 10.2.3.2**

7.2.1 - LYNDALE – **SEE AGENDA 10.2.1**

7.2.2 - Football club pads **ACTION: CLOSED**

7.3.1 - Sanitary bin in the sports pavilion **ACTION: CLOSED**

7.3.2 – Repairs to urinals and shower in the Pavilion **SEE AGENDA 10.3.1**

7.3.3 - Letter received from the valuation office **ACTION: CLOSED**

9.6 - Add Cllr Shaun Rees as a signatory to the account **SEE AGENDA 12.5**

11.1 – Contacting surveyors **ACTION: CLOSED**

5. County Council reporting

5.1 To receive reports from County Cllr Jeremy Thorp and County Cllr Amanda Jenner

6. Correspondence

6.1. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

6.1.1 Letter from H Steiner

7. Co-option of New Councillors – Trelystan Ward

7.1 Application from Di Stevens, Trelystan

8. Sponsorship of Leighton Newsletter in September 2022

8.1.1 Advertising campaign for co-opted councillors representing Trelystan and Leighton wards.

9. Draft minutes of Cemetery meeting 14th July 2022

9.1 To receive verbal feedback regarding the meeting and acknowledge the draft minutes

10. Highways, play & recreation parks and buildings.

10.1. To report and resolve if desired any business in connection to the highways within the parish.

10.1.1 Site meeting with Chris Lloyd PCC, Cllr Suzanne Rowlands and Cllr Shaun Rees at Heritage Green playpark

10.2. To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

10.2.1 To discuss any updates regarding the land adjoining Lyndale, Forden.

10.2.2 Offer from James Thompson PCC to do a litter picking event.

10.2.3 Tavern Park

10.2.3.1 dog fouling signs

10.2.3.2 report from Cllr Jeremy Thorp regarding traffic issues

10.3. To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

10.3.1 Quote for remainder of works in showers at Pavilion

10.3.2 Email from Forden Bowling Club regarding declining membership

11. Planning & Building Control

11.1. Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

11.2. Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council areas (Check correspondence)

11.3. Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/online-applications/?lang=EN> Later Notices may be considered at the discretion of the Chair: Planning Enforcement:

Ref.	Site	Description	Return date
22/0547/FUL	Lower Leighton, Leighton, Welshpool SY21 8HH	Proposal: Erection of agricultural storage buildings and all associated works.	26 th July (Extension requested)
22/1021/RES	Land adjoining Rosehill, Kingswood Lane, Forden, Welshpool. SY21 8TR	Proposal: Reserved matters application in respect of outline planning consent P/2017/0910 for up to 4 dwellings and garages, formation of vehicular access to and all associated works.	29 th July (Extension requested)

11.3.1. From other bodies to FLTCC: to report for information, planning enforcement matters within the community.

11.3.2. From FLTCC to other bodies: to report planning enforcement matters within the community.

12. Finance

12.1. To receive report from RFO to include items for Payment: to resolve to approve items for payment

Invoice Summary JULY 2022

Payee	Details	power to pay	Chq No.	£
Rachel Tibbott	Wages £554.20 +£7.65 postage of audit +£19.79 Laptop case +£4.49 HP ink	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£586.13
Powys County Council	Business rates	s.164, s.44, ss 9&11	ddr	£150.00
Splash Plumbing & Heating Ltd	Repair leak to pavilion toilets and showers	s.125	BACS	£480.00
Popsie's Mops Cleaning Services	Cleaning Pavilion	s.133	BACS	£150.00
Gloversure	Hosting	ss.37-47	BACS	£144.00
SITC	Monthly Office charge	ss.37-47	BACS	£27.36
Savings account	Transfer from current		STD	£100.00
	TOTAL			£1,637.49
Quickbooks payment will start on 11/8 £3.60				
Current Account Balance				£11,726.94
Business Premium ME	including £100 transfer			£20,011.65

12.2 To receive previous month's financial updates from RFO

Invoice Summary May 2022					ACTUAL
Payee	Details	power to pay	Chq No.	£	
Edward Lee Davies - Clerk	Wages 268.80 (plus HP ink £4.49 up to 19/4/22)	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£273.29	273.29
Powys County Council	Business rates	s.164, s.44, ss 9&11	ddr	£148.00	£150 correct amount paid
SITC	Monthly Office charge	ss.37-47	BACS	£27.36	27.36
Roy Evans Carpentry	Repair of steps etc Leighton Playpark	s.2, s.144	BACS	£60.00	60
H Steiner	HP Ink	Schedule 12, paragraphs 30, 30D and 30E, s144		£11.49	Helen stated that she wasn't owed anything for ink as she was up to date.
Popsie's Mops Cleaning Services	Cleaning Pavilion 01.05, 8.05, 15.05, 22.05, 29.05	s.133	BACS	£150.00	£90 Late email with invoice so Lee said to put larger amount in to cover
Gloversure	SSL 1 year	ss.37-47	Bacs	£36.00	36
	TOTAL			£706.14	£636.65
Due to Barclays losing mandate it was decided to pay all above by cheque					
Current Account Balance					£18,126.90
Business Premium ME					£19,610.17

Invoice Summary JUNE 2022					
Payee	Details	power to pay	Chq No.	£	ACTUAL
Rachel Tibbott	Wages for May 22 £457.60 + £2.85 postage of mandate change. Wages for June 22 £457.60 +£29.25 storage boxes + £4.49 HP ink	Schedule 12, paragraphs 30, 30D and 30E, s144	Chq	£951.79	£1,045.54
SITC	Monthly Office charge	ss.37-47	Chq	£27.36	£27.36
HMRC	PAYE	Schedule 12, paragraphs 30, 30D and 30E	Chq	£363.20	£67.20
Powys County Council	Business rates	s.164, s.44, ss 9&11	ddr	£150.00	£150.00
Arthur J Gallagher Insurance Brokers	Insurance yearly premium	S226	Chq	£1,862.58	£1,862.58
Hafren Dyfydwy	Water	s.125	Chq	£26.99	£26.99
Andrew Evans Landscapes	Grounds Maintenance	s.164,s.44,ss.9 & 10	Chq	£1,042.30	£1,042.30
Popsies Mopsies	Cleaning	s.133	Chq	£90.00	£105.00
Roy Evans	Repair	s.19, s.54	Chq	£48.00	£48.00
Graham Smith		Act 1972, Schedule 12, paragraphs 30, 30D and 30E	Chq	£60.00	£60.00
Quickbooks	Online Subscription	ss.37-47	ddr	£14.40	£14.40
	TOTAL			£4,636.62	£4,434.97
Income received	Forden football club			-77.5	
	Barclays with apologies			-45	
Transfer	To savings from community May 22			-£100.00	
	To savings from community June 22			-£100.00	
	To savings from community July 22			-£100.00	
All paid by BACS as companies were contacted and preferred to wait for me to have bank access					
Current Account					13364.43
Business Premium ME	Including above transfers				19911.65

12.3 Explanation as to inability to fulfil internal audit controls from May 22-Jul22

12.3.1 As the RFO has only had access to the Barclays account since 11th July and Quickbooks online since 21st July, internal audits have been unavailable. These will start from August 22.

12.4 Councillors “Opt out” expenses forms for 22/23.

12.4.1 Councillors to fill these out and return to RFO.

12.5 Adding Cllr Shaun Rees to the mandate

12.6 Revenue Grants for Forden Community Centre and Leighton Village Hall

12.6.1 To decide value of grants.

12.6.2 Request from the Recreation Committee to revert back to invoicing for meetings. We cannot use our own premises due to lack of Wi-Fi facilities needed for hybrid meetings. Our standing order states:

- a **Meetings shall not take place in premises which at the time of the meeting are used for the supply of alcohol, unless no other premises are available free of charge or at a reasonable cost.**

12.7 Income

12.7.1 Charges for Football Festival 2022

12.7.2 Email from David Griffiths regarding Forden Bowling Club charges

13. Chairperson’s & Members Announcements, Items for Future Agenda & Date of Next Meeting

13.1 Chairperson's announcements: to receive for information announcements from the Chairperson and Members.

13.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

13.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING – date to be confirmed (clerk unavailable due to previous commitment) to be held at **Forden Community Centre**.

14 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

14.1 Discuss contract of employment

End of agenda