



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
 Cefn Derw, Forden, Welshpool, Powys. SY21 8LZ

Clerc i'r Cyngor | Clerk to the Council: Lee Davies

**APPROVED MINUTES of COUNCILS ORDINARY BUSINESS MEETING**  
**on Thursday 27<sup>th</sup> February 2022, 7:03pm**  
 held remotely via Microsoft Teams

**1. Welcome, Attendance, Apologies for Absence:**

- 1.1. The Chairperson welcomed Councillors and Clerk to the council's remote live-streamed ordinary business meetings and sought assurance that everyone could be heard and could engage in the meeting
- 1.2. Attendance: Cllr Suzanne Rowlands, Cllr Rachael Briggs, Cllr Neil Edwards, Cllr Linda Corfield, Cllr Anthony Day, Cllr Shaun Rees,
- 1.3. Apologies:
  - 1.3.1. *for absence approved by Council:* Cllr Clive Eaton-Stevens, Cllr Bill Jones, Cllr Mark Williams
  - 1.3.2. *for absence received:*
- 1.4. *Other Members Absent.*
- 1.5. *In attendance:* Lee Davies (Clerk to the Council).

**2. Declarations of Members' Interests and Dispensations:**

- 2.1. None

**3. Public Participation:**

- 3.1. None

**4. Minutes of the Meeting Dated 27<sup>th</sup> January 2022**

- 4.1 To approve & sign the minutes as a correct record of the remote Meeting dated 27<sup>th</sup> January 2022 (paper 4.1)

**APPROVED**

- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 27<sup>th</sup> January, that are not in this agenda

- 4.2.1 QUEEN'S JUBILEE MUGS – Numbers have been received from both schools and it was agreed that a total of 7 boxes totalling 252 mugs are to be ordered to ensure enough for all children of Primary School age living or going to school in the Forden, Leighton & Trelystan Community area. It was also resolved that the payment of the mugs will come out of the reserves of the Council.

**ACTION - Clerk to place on order for 7 boxes without delay.**

- 4.2.2 MEETING DATE CHANGE – Due to conflict with the May elections a new date of 19<sup>th</sup> May was proposed for approval (Paper 4.2.2)

**APPROVED**

- 4.2.3 PLAQUE DEDICATION – It was suggested that the memorial plaque for Richard Davys-Jones should read "In memory of Richard Davys-Jones". The Clerk to contact the family for their agreement.

**ACTION - If the family agree and are happy then the Clerk can place the order**

Initial.....

## 5. Correspondence

5.1 To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

5.1.1 An email enquiring if council would consider nominating a Councillor to take over the role of LEA governor for both Leighton and Forden Schools (Paper 5.1.1)

Due to new boundaries for Powys County Council in the upcoming elections there will be a newly elected County Councillor for both Leighton and Forden districts (the local Parish boundaries will not change) it was discussed that the LEA Governor role for both schools will be offered to the new Councillors in the first instance.

**ACTION - Cllr Linda Corfield has sent a letter to both schools explaining the situation and the Clerk will also send a follow up email to the schools**

5.1.2 An email has been received from a resident of Heritage Green housing estate to notify the Council that a van is parking by the entrance to the playpark limiting the view of people coming out of the playpark which could be dangerous if a child runs from behind the van into the road.

**ACTION - Clerk to purchase sign to go up on the fence of the playpark. To contact the Company of the van asking if they could ask the employee not to park outside the playpark entrance.**

## 6 Highways, play & recreation parks and buildings.

6.1 To report and resolve if desired any business in connection to the highways within the parish of FLTCC.

Nothing to report

6.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

6.2.1 To review report from the Clerk and resolve if desired the recommendations to procure all outdoor grounds maintenance contracts in 2 parts (Paper 6.2.1)

**ACTION - Clerk to send out for Procurement**

6.2.2 To receive a request from the Andrew Lloyd Football Festival, the use of the football grounds for the festival on 18<sup>th</sup> June and resolve if necessary

**APPROVED as a paid booking.**

6.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

6.3.1 The Pavilion condition survey – Due to the procurement of the Procurement of the Grounds maintenance and the Clerk having Covid this has been delayed this month.

## 7 Planning & Building Control

7.1 Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

7.1.1 It has been brought to the attention of the Clerk that Bridge End Cottage has been demolished. Further investigation may be required if desired by council.

After further investigation an application was received, and planning permission given in 2020 for the demolition and rebuild of a house.

7.1.2 Trelystan Church – Application reference: 21/0422/FUL – Erection of a temporary marquee for wedding receptions (between April and October each year), creation of access, installation of infrastructure and siting of temporary toilet unit. This application was called in to be considered at the County Planning, Taxi Licensing and Rights of Way Committee on 3<sup>rd</sup>

Initial.....

February. This application has now been deferred due to consultation with Shropshire Council and will be reconsidered at a later date

7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in all community council areas.

**NOTED**

7.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/onlineapplications/> Later Notices may be considered at the discretion of the Chair.

Ref.	Site	Description	Response
22/0201/FUL	Cwm Heulog, Forden, Welshpool, SY21 8ND	siting of 1No holiday log cabin, installation of septic tank & associated works.	<b>SUPPORTED</b> There was some concern that the Junction to this proposed development off the B4388 may need improving with the anticipated increase in traffic.
22/0104/FUL	Gwyns Barn , Leighton, Welshpool, Powys SY21 8LL	Erection of an agricultural building to provide a covered yard	<b>SUPPORTED</b>

7.4 Planning Enforcement:

7.4.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community

7.4.2 From FLTCC to the bodies: to report planning enforcement matters within the Community TAVERN CARAVAN PARK – The link to the online complaints procedure application has been received by the Clerk, who will now complete and send to PCC.

**ACTION – Clerk to complete the official online complete form.**

## 8 Finance & Audit

8.1 To receive report from RFO to include items for Payment: to resolve to approve items for payment (paper 8.1)

Initial.....

Payee	Details	Power	Type	£
Popsie's Mops	Pavilion cleaning 09.01, 16.01, 23.01, 30.1	s.133	BACS	£60.00
Popsie's Mops	Pavilion cleaning 6.02, 13.02, 20.02, 27.02	s.133	BACS	£105.00
Powys County Council	ROSPA report - Leighton Inspection	s.44/ss.9 and 10	BACS	£72.00
Mid Wales & Borders Pest Control	Pest Control Services (Mole Trap)	s.2	BACS	£52.50
Roman Solutions	Bench - Memory of Andrew Lloyd	s.19, s.54	BACS	£531.60
Roy Evans Carpentry	Installation of No Dogs signs at Play Areas	s.2, s.144	BACS	£20.00
Mr Lee Davies	Wages £268.80	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£268.80
Ms Helen Stanier	Wage £240.00 + Printing Charge £1.99	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£241.99
Brunel Engraving Company	Plaque for bench (A Lloyd)		BACS	£65.70
SITC	Monthly Office 365 charge	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£27.36
	<b>TOTAL</b>			<b>£1,444.95</b>
<b>Current Account Balance</b>	)			<b>£12,570.71</b>
<b>Business Premium ME</b>	)			<b>£19,709.68</b>

**APPROVED – Council approved payments listed in Paper 8.1**

8.2 It was noted that an approved donation will cover the cost of the bench and plaque, when received.

## 9 May Elections and Purdah

9.1 To review information on the May elections and Purdah rules (Paper 9.1)

**NOTED**

## 10 Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

10.1 Chairperson's announcements: to receive for information announcements from the Chairperson and Members

After her announcement earlier in the month that she would be retiring in May. Cllr Suzanne Rowlands thanked Cllr Linda Corfield for her many years of service as both County and Community Councillor

10.2 Items for future agenda:

10.2.1 A490 road along the Airport straight – Issues with the constant flooding

10.3 Date of next meeting will be Thursday 31<sup>st</sup> March 2022 at 7:00pm and notification will be made if this will be held remotely or in a hall as the first hybrid meeting.

Cllr Linda Corfield left the meeting at 8:00pm prior to discussions on planning matters.

**Meeting closed at 8:10pm**

Signed on behalf of the council as a correct record .....

Date: March 31<sup>st</sup> 2022

Initial.....