



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Cefn Derw, Forden, Welshpool, Powys. SY21 8LZ

Clerc i'r Cyngor | Clerk to the Council: Lee Davies

**APPROVED MINUTES of COUNCILS EXTRAORDINARY MEETING**  
**on FRIDAY 8<sup>th</sup> April 2022, 8:00pm**  
held remotely via Microsoft Teams only.

**1. Welcome, Attendance, Apologies for Absence:**

- 1.1. The Chairperson welcomed Councillors and Clerk to the meeting held remotely online and sought assurance that everyone could be heard and could engage in the meeting.
- 1.2. Attendance: Cllr Suzanne Rowlands, Cllr Shaun Rees, Cllr Rachael Briggs, Cllr Anthony Day, Cllr Linda Corfield, Cllr Clive Eaton-Stevens,
- 1.3. Apologies:
  - 1.3.1. *for absence approved by Council:*
  - 1.3.2. *for absence received:* Cllr Neil Edwards
- 1.4. *Other Members Absent:* Cllr Bill Jones, Cllr Mark Williams
- 1.5. *In attendance:* Lee Davies (Clerk to the Council).

**2. Declarations of Members' Interests and Dispensations:**

**NONE**

**3. Public Participation:**

**NONE**

**4. Donated Fruit Tree**

4.1 Further to the resolution to receive the offer of free trees from Cultivate / Social Farms and Garden, it was agreed to take the offer of 15 trees and plant the majority (11 fruit trees) along the path down to the playing fields between the bowling green and the path and donate the remainder (4 trees) to Leighton School.

**5. Sports fields & Football pitch maintenance.**

5.1 To discuss and resolve as necessary the quotations for the maintenance of the Sports fields & Football pitch and award the contract as necessary.

As instructed in the previous meeting, the Clerk tried to obtain another quote for the contract to cut and maintain the Sports Fields as per the spec agreed in the February meeting.

Having satisfied the procurement process, by way of asking 4 contractors to quote for this contract, and with time now running out in regard to the seasons grass growing, the council agreed to award the, 3 years with the option to extend for 2 more years, contract to the one contractor who did price for the work. It was also agreed to include a 3 month notice to get out of the contract for either party, to ensure the quality of work is maintained as required.

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**6 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

6.1 Council agreed to go into confidential session for reasons of employment contractual matters

**7 Clerk & Responsible Finance Officer**

7.1 A discussion took place regarding current contracts of employees.

7.2 It was agreed to give Cllr Suzanne Rowlands delegated authority and budget from reserves, to pursue by the appropriate means necessary, the quickest and smoothest transition of employment, including, but not restricted to, advertising in the County Times, MyWelshpool / MyNewtown.

7.3 Cllr Rowlands has also got delegated powers to seek the help of 2 other Cllrs to chair an interview panel and appoint an appropriate new employee(s) on behalf on the Council, to include a combined role of Clerk and RFO or separate roles depending on the candidates who apply.

**Meeting closed at 8:40pm**

Signed on behalf of the council as a correct record .....  ..... Date 28/4/22 .....

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