



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Cefn Derw, Forden, Welshpool, Powys. SY21 8LZ

Clerc i'r Cyngor | Clerk to the Council: Lee Davies

APPROVED MINUTES of COUNCILS ORDINARY BUSINESS MEETING
on Thursday 28th April 2022, 7:00pm
 held remotely via Microsoft Teams and at Forden Community Centre

1. Welcome, Attendance, Apologies for Absence:

1.1. The Chairperson welcomed Councillors and Clerk to the council's hybrid ordinary business meeting held remotely online and at Forden Community Centre and sought assurance that everyone could be heard and could engage in the meeting.

Cllr Suzanne Rowlands then went on to present cards and flowers to RFO Helen Stanier who is leaving the post at the end of April and to Cllr Linda Corfield and Cllr Bill Jones who are retiring from Council duties on 5th May. A word of thanks was said to each for all their work over the years to the Council.

1.2. Attendance: Cllr Suzanne Rowlands, Cllr Shaun Rees, Cllr Anthony Day, Cllr Linda Corfield, Cllr Rachael Briggs, Cllr Neil Edwards, Cllr Bill Jones, Cllr Mark Williams.

1.3. Apologies:

1.3.1. *for absence approved by Council:* Cllr Clive Eaton-Stevens

1.3.2. *for absence received:*

1.4. *Other Members Absent:*

1.5. *In attendance:* Lee Davies (Clerk to the Council).

2. Declarations of Members' Interests and Dispensations:

2.1. None

3. Public Participation:

3.1. None

4. Minutes of Previous Meeting(s)

4.1 To approve & sign the minutes as a correct record of the Hybrid Ordinary Business Meeting dated 31st March 2022 (paper 4.1)

APPROVED

4.2 To approve & sign the minutes as a correct record of the remote Extraordinary Business Meeting dated 8th April 2022 (Paper 4.2)

APPROVED

4.3 To report, for information purposes only, matters arising from the minutes of the hybrid Ordinary Business Meeting 31st March 2022 and /or the remote Extraordinary Business Meeting 8th April 2022, that are not in this agenda

4.3.1 DONATED FRUIT TREES – These have now been planted in Forden and Leighton on public accessible areas. If more trees become available to the Council then it was agreed that a publicly accessible area in Trelystan, would be found.

Initial..........

- 4.3.2 SPORTS FIELDS AND FOOTBALL PITCH MAINTENANCE – A contractor has now been awarded the 3 year (with the option to extend for a further 2 years) contract and has already started to cut the fields/pitch.

5. Correspondence

5.1 To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

5.1.1 The Council was copied into an email from a candidate canvassing for the local elections to PCC regarding a complaint made to him from a resident in Forden regarding the blocked drain at St Michaels Crescent. This has been an ongoing issue for some time as Cllr Mark Williams has also reported the problem to PCC and has been told the drain is not blocked, but further inspection revealed that it was. It was also commented that several drains in Leighton still have not been cleared, especially on Leighton bank, which when it rains causes the water to run down the roads.

ACTION: To keep reporting the problem on the PCC portal and if possible, take video or photographic evidence to send to PCC.

5.1.2 A letter of complaint has been received from one of the persons involved in the public participation section of the March meeting. All points raised in the letter were thoroughly and objectively discussed and it was agreed to draft a letter in reply.

ACTION: Clerk to draft a response letter and send to Councillors for their approval before being sent back to complainant.

6 Highways, play & recreation parks and buildings.

6.1 *To report and resolve if desired any business in connection to the highways within the parish of FLTCC.*

It was discussed, and as previously mentioned, that any issues with the roads including blocked drains, carry on being reported on the PCC portal.

6.2 *To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.*

Nothing to report

6.3 *To report and resolve if desired any business in connection to the buildings managed or influenced by the council.*

6.3.1 A member of the public reported that the defibrillation machine at the Cock Hotel was missing. After an investigation, it was discovered that the machine had been used legitimately and had been taken back to the Ambulance station in Welshpool. This has now been put back in place after all necessary maintenance work was instigated by Cllr Rees. It was also discussed that some mould had started growing on the back of the pack which suggested a potential problem with the heating element in the housing box. It was agreed that some investigational work would need take place and if required Peter Sheppard, who installed the electric for the boxes, would be asked to repair as necessary.

ACTION: Cllr Rees is authorised to liaise with Peter Sheppard and the Cock Hotel to ensure the Defib is working properly.

6.3.2 The insurance for the Council is due for renewal on 25th May as it will expire on 1st June.

ACTION: Clerk to procure prices and present them at the next meeting.

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7 Planning & Building Control

7.1 Planning and Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the Council by the Clerk

Paper 7.1 formal request for a pre-application consultation response under article 2D of the Town and Country Planning (Development Management Procedure) (Wales) Order 2012			
Details can be found at:	Site	Description	Response
https://www.rogerparry.net/plan/proposed-agricultural-storage-sheds-lower-leighton/	Leighton Farm, Leighton, Welshpool, Powys	PRE-Application for the erection of agricultural storage sheds and all associated works	No formal response at this stage but reserve the right to make comments on application.

7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in all community council areas.

NOTED

7.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/onlineapplications/> Later Notices may be considered at the discretion of the Chair.

Ref.	Site	Description	Response
22/0472/FUL	Electricity Sub-station, Land Off B4381, Near Lower Leighton Farm, Leighton, Welshpool Powys	Application for an erection of a Substation and temporary construction compound	SUPPORTED

7.4 Planning Enforcement:

- 7.4.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community.
- 7.4.2 From FLTCC to other bodies: to report planning enforcement matters within the community.

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8 Finance

8.1 To receive report from RFO to include items for Payment: to resolve to approve items for payment (paper 8.1)

APPROVED – Council approved payments listed in Paper 8.1

Payee	Details	power to pay	Type	£
SITC	Monthly Office charge	ss.37-47	BACS	£27.36
Helen Stanier	Wages £240.00 + printing refund £5.88 (Feb, March and April 22)	Schedule 12, paragraphs 30, 30D and 30E	BACS	£245.88
Edward Davies	Wages £268.80	Schedule 12, paragraphs 30, 30D and 30E	BACS	£268.80
Powys County Council	Business rates	s.164, s.44, ss 9&11	ddr	£148.00
Newsquest	Advert - Vacancy (Full payment made)	Schedule 12, paragraphs 30, 30D and 30E	BACS	£619.20
Gloversure	Add News code (requested by the Clerk)	Schedule 12, paragraphs 30, 30D and 30E		£135.60
Mytown Media Ltd	Vacancy advert - MyWelshpool	Schedule 12, paragraphs 30, 30D and 30E	BACS	£50.00
Public Works Loan Board	Loan Repayment	s.164, s.44, ss 9&12	ddr	£971.63
Suzanne Rowlands	Refund for black bags	Act 1972, s.1.33, Act 1976 s.19	BACS	£4.05
Popsie's Mops Cleaning Services	Cleaning Pavilion 03.04, 10.4, 17.04, 24.04	s.133	BACS	£105.00
Forden Tennis Club	Refund for 50% reduction in Club Fees	Act 1976 s.19, Act 1961 s.54	BACS	£257.50
Mr N Edwards (Forden Newsletter)	Donation (always paid to councillor Neil Edwards)	LGA 2000 s.2	BACS	£30.00
Leighton Newsletter	Donation	LGA 2000 s.3	BACS	£30.00
Crown China Ltd	Jubilee Crest Mugs (Full payment made)		BACS	1657.92
	TOTAL			£4,550.94

Current Account Balance				£8,314.37
Business Premium ME				£19,610.17

8.2 SCRUTINY OF PAYMENTS – To receive a verbal report on the 'scrutiny of payment' and bank reconciliation checking exercise for March.

Cllr Mark Williams reported that the scrutiny of payment took place with the RFO and all was in order.

9 Jubilee Mugs

9.1 To discuss and resolve, if necessary, plans to distribute the Jubilee mugs that are currently stored in the Clerks house and the offer of help from a member of the public in Leighton

9.1.1 Leighton School are holding a Jubilee party on 27th May where the mugs can be distributed and 24th May at the Playgroup. It was agreed to ask Cllr Clive Eaton-Stevens if he would be available to represent Council and distribute the mugs in Leighton at these events.

Councillors to liaise with Forden school and playgroup to discuss when it would be suitable to distribute the mugs there. Cllr Shaun Rees offered to help distribute in Forden.

10 Staffing

10.1 To receive a verbal update and any recommendations from lead Cllr Suzanne Rowlands on the latest staffing solutions

Due to members of the public in attendance remotely, it was proposed and agreed to discuss the Staffing agenda at the end of the meeting in a confidential session for reasons of employment contractual matters.

11 Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

11.1 Chairperson's announcements: to receive for information announcements from the Chairperson and Members

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Thanks were given again to Cllr Linda Corfield and Cllr Bill Jones for their many years of service to the Council and Community.

11.2 Items for future agenda:

10.2.1 Appointment of Tirdur Trustees

10.2.2 A490 road along the Airport straight – Issues with the constant flooding

11.3 Date of next hybrid ANNUAL MEETING immediately followed by the ORDINARY BUSINESS MEETING for information will be Thursday 19th May 2022 at 7:00pm, to be held at the Leighton Community Centre, Committee room and online via MS teams.

CONFIDENTIAL SESSION

It was proposed by Cllr Mark Williams and seconded by Cllr Anthony Day to go into confidential session due to reason of employment contractual matters. This was unanimously agreed by council.

10 Staffing

10.1 To receive a verbal update and any recommendations from lead Cllr Suzanne Rowlands on the latest staffing solutions.

An update was made by Cllr Suzanne Rowlands on the matter of appointing a new Clerk / RFO. The council accepted and approved Cllr Rowlands recommendations and authorised her and the current clerk to instigate the new employment.

Meeting closed at 8:14pm

Signed on behalf of the council as a correct record  Date 19/5/2022

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