



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn Leighton Welshpool Powys SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held

on Thursday 24th November 2022 at 7pm, **remotely online and at Leighton Village Hall**

All members of the council are summoned to attend.

To join online

<https://clerkflt.shortcm.li/fKNimw>

Or call in (audio only)

01743 636549, United Kingdom, Shrewsbury

Phone Conference **ID: 507 283 913#**

Please note, meetings may only be recorded with prior consent of the council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Rachel Tibbott
Clerc i'r Cyngor | Clerk to the Council

14th November 2022

AGENDA

- 1. Welcome, Attendance, Apologies for Absence:** to record attendance, to receive, and resolve if desired, to approve absence(s).
- 2. Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a & 2b available as required).
- 3. Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.
- 4. Minutes of Previous Meeting(s)**
 - 4.1. To approve & sign the minutes as a correct record of the following:
 - 4.1.1 Ordinary Business Meeting 27th October 2022
 - 4.1.2 Confidential Minutes of Ordinary Business Meeting 25th September 2022 (amended)

4.1.3 Confidential Minutes of Ordinary Business Meeting 27th October 2022

4.2. To report, for information purposes only, matters arising from the minutes of the following:

4.2.1 Ordinary Business Meeting 27th October 2022

4.2.1 – De-fib at the Cock Hotel – Defib cupboard received and handed over to Pete Shepherd to install. **HOPEFULLY BEING INSTALLED THIS WEEK.**

Two other defibs applied for and agreed from Save A life Cymru (one for Trelystan and one for Leighton Centre), won't be delivered until cupboards and electrics are in place.

7.1 Are other policies in place for staff complaints? **NONE IN PLACE.**

It was agreed to consult with One Voice Wales or SLCC for advice on this **CLERK TO AWAIT CLERKS TRAINING FOR ANSWERS.**

6.1.1 Draft Remuneration panel report (Cllr allowances and consumables)–**CLERK HAS BEEN ADVISED THESE PAYMENTS CAN BE OPTED OUT OF IF COUNCILLORS WISH.**

6.1.5 Air Ambulance support – **EMAILED & CLOSED.**

8.1.1 Heritage Green playpark – **STARTING WEEK BEGINNING 21/11/22**

8.2.2.1 Cherry Tree works - **WORKS COMPLETED & CLOSED.**

8.3.1 Sports Pavilion – Showers not working again. **VERBAL UPDATE.**

8.3.2 PAT testing of Pavilion equipment **ACTION: CLLR SUZANNE ROWLANDS TO CONTACT DAVE TAYLOR.**

9.1.1 Notice of Powys Planning Committee meetings

EMAIL FORWARDED FROM KARL LEWIS AND JAKE BERRIMAN WHO AGREED TO MEET VIA TEAMS.

10.3 Setting draft budget for 23/24. **MAIL FROM POWYS, BUDGET FIGURES WONT BE EMAILED OUT TO COUNCILS UNTIL 25TH NOVEMBER.**

10.6.1 Upgrading cloud support to premium from basic with SITC **UPGRADED AND CLOSED.**

10.8 Donation to Forden Church. **CLERK ALSO RECEIVED REQUEST FOR DONATION TO LEIGHTON CHURCH & TRELYSTAN CHURCH TOWARDS GRAVEYARD MAINTENANCE.**

11.1 Completion of Training Plan – Cllrs Di Stevens and Rachael Briggs met with Clerk to complete.

5. County Council reporting

5.1 To receive reports from County Cllr Jeremy Thorp and County Cllr Amanda Jenner

6. Correspondence

6.1. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

6.1.1 Creating warm spaces (sent 4/11/22)

6.1.2 Powys Local Planning Authority (LDP) request for sites (sent 7/11/22)

6.1.3 Letter from returning officer giving election costs which will be invoiced later £509.28 + £271.

6.1.4 Emergency Air Ambulance committee meeting (sent 10/11/22)

6.1.5 One Voice Wales Conference Resources (sent 15/11/22)

6.1.6 OVW Council Tax Draft Regulations (sent 14/11/22)

6.1.7 Gloversure price increase to £71+Vat per hour

6.1.8 Finance & governance Toolkit – see later in agenda (sent 15/11/22)

- 6.1.9 Bullying & Harassment in Councils Guidance (sent 14/11/22)
- 6.1.10 Pre-app site notice for land at Woodlands, Forden (sent 16/11/22)
- 6.1.11 Draft regulations to amend class 6 of the exceptions to the council tax premiums for second homes (sent 17/11/22). Any responses to be returned by Wednesday 7th December.

7. Policies/Committees

7.1 To set up meeting dates for new committee to look at risk assessments/hire agreements/policies for sports pavilion, tennis courts, bowling green, football pitch, playgrounds etc.

8. Highways, play & recreation parks and buildings.

8.1. To report and resolve if desired any business in connection to the highways within the parish.

8.2. To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

8.2.1 To discuss any updates regarding the land adjoining Lyndale, Forden. **TO BE DISCUSSED UNDER CONFIDENTIAL ITEM 12.1**

8.2.2 Sewage Plant works – no invoices/information received

8.2.3 Noticeboards on Trelystan and in Leighton

8.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

9. Planning & Building Control

9.1. Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

9.2. Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council areas (Check correspondence)

9.3. Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/online-applications/?lang=EN> Later Notices may be considered at the discretion of the Chair: Planning Enforcement:

9.3.1. From other bodies to FLTCC: to report for information, planning enforcement matters within the community.

9.3.2. From FLTCC to other bodies: to report planning enforcement matters within the community.

10. Finance

10.1 To receive report from RFO to include items for Payment: to resolve to approve items for payment (to follow)

10.2 Setting draft budget for 23/24 – are we to include draft allowances?

10.3 Councillors “Opt out” expenses forms for 22/23.

10.4 Adding Cllr Shaun Rees to the mandate

10.5 New clerk salary scales

10.5 To agree any expenses to come out of reserves – Cemetery costs

10.6 Finance Toolkit

10.7 Training Budget

11. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

11.1 Chairperson's announcements: to receive for information announcements from the Chairperson and Members.

11.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

11.3 Date of next hybrid meeting for information: **ORDINARY BUSINESS MEETING Thursday 15th December to be held at Forden Community Centre.**

12. CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

12.1 Discuss any matters regarding Lyndale Forden

End of agenda