



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Glanllyn Leighton Welshpool Powys SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held

on Thursday 23rd February 2023 at 7pm, **remotely online and at Forden Community Centre**

All members of the council are summoned to attend.

To join online

<https://clerkflt.shortcm.li/QEYMvK>

Or call in (audio only)

01743 636549, United Kingdom, Shrewsbury

Phone Conference **ID: 118 174 185#**

Please note, meetings may only be recorded with prior consent of the council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Rachel Tibbott
Clerc i'r Cyngor | Clerk to the Council

13th February 2023

AGENDA

- 1. Welcome, Attendance, Apologies for Absence:** to record attendance, to receive, and resolve if desired, to approve absence(s).
- 2. Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a & 2b available as required).
- 3. Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.
- 4. Minutes of Previous Meeting(s)**
 - 4.1. To approve & sign the minutes as a correct record of the Ordinary Business Meeting 15th January 2023

5. County Council reporting

- 5.1 To receive reports from County Cllr Jeremy Brignell Thorp and County Cllr Amanda Jenner
 - 5.1.1 results of Tavarn Park meeting

6. Correspondence

- 6.1. To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

7. Highways, play & recreation parks and buildings.

- 7.1. To report and resolve if desired any business in connection to the highways within the parish.
 - 7.1.1 The flooding outside Tavarn Park.
 - 7.1.2 The regular flooding of the Airport road and the resulting extra traffic on the smaller roads.
- 7.2. To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

7.2.1 Land and adjoining Lyndale, Forden.

- 7.2.1.1 To agree the Draft Deed of Easement received on 15.12.22 and forwarded on 16.1.23.

7.2.2 Sewage Plant works.

- 7.2.2.1 Update on the meeting at the school on 27th January with David Thompson.
- 7.2.2.2 Update on the CCTV inspection of drains leading to the Treatment Plant.
- 7.2.2.3 Quotations received for the annual maintenance of the Treatment Plant

7.2.3 Noticeboards on Trelystan and in Leighton

- 7.2.3.1 To select from anonymised quotations for the two new noticeboards.
NB can recoup the cost of an aluminium noticeboard from the farmer.

7.2.4 ROSPA Inspection

- 7.2.4.1 Agree quotation received for the urgent works to the Leighton Playground and Forden (School) Playground.
- 7.2.4.2 To plan the next stage of repairs/maintenance.

7.2.5 Defib cupboards

- 7.2.5.1 To agree the re-siting of the Defib Cupboard from The Cock Hotel to The Chapel, Forden
- 7.2.5.2 To agree any issues with the Defib Cupboard at Forden Community Centre.
- 7.2.5.3 Update on the siting of the Defib cupboard at the crossroads, Trelystan.

7.2.6 To agree the quote from Andrew Evans for grass cutting and hedgecutting of bowling club hedge to be added to his existing contract.

7.2.7 To agree revised quote from Stuart Sheppard for fencing in cemetery and also cutting grass (due to request to now remove all grass).

- 7.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

7.3.1 Pavilion

- 7.3.1.1 Update on the urgent electrical issues with emergency lighting at the Pavilion and the corner of the pathway.

- 7.3.1.2 To agree the decisions made at the Pavilion Working Party held on 22.1.23 and plan the next stage forward.
- 7.3.1.3 To discuss the request from the tennis club to revert to weekly hire as opposed to one charge for the whole year.
- 7.3.1.4 To agree for more keys to be cut that are missing/limited in the key cupboard.
- 7.3.1.5 To agree a Legionella plan for future.

8. Cemetery

- 8.1 To discuss and resolve the possibility of graves being reserved in the cemetery
- 8.2 To receive information from Cllr Briggs.

9. Website

- 9.1 To report and resolve upgrade of website or complete rebuild.

10. Planning & Building Control

- 10.1. Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 10.2. Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council areas (Check correspondence)
(Sent out 8.2.23)
- 10.3. Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/online-applications/?lang=EN> Later Notices may be considered at the discretion of the Chair: Planning Enforcement:

Ref.	Site	Description	Return date

- 10.3.1. From other bodies to FLTCC: to report for information, planning enforcement matters within the community.
- 10.3.2. From FLTCC to other bodies: to report planning enforcement matters within the community.

11. Finance

- 11.1 To receive report from RFO to include items for Payment: to resolve to approve items for payment (to follow)
- 11.2 Adding Cllr Shaun Rees to the mandate ONGOING
- 11.3 Finance Toolkit – to resolve plan to discuss and resolve financial report over whole year
 - 11.3.1 Suggest the clerk and chair meet complete Finance Health Check and bring that back to the full meeting for decision on way forward.
- 11.4 Asset Register
 - 11.4.1 Should the defib cupboards and defibs be added to the register (and also insurance?)
- 11.5 Financial Risk Assessment

- 11.5.1 Resolve special permission for the Pavilion Working Party and Cemetery Committee to make emergency financial decisions on behalf of FLTCC up to the value of £.....
- 11.6 Purchase of laptop for Chairs use ONGOING.
- 11.7 Results of Quarterly Councillors Financial check last month (January)

12. King Charles Coronation

- 12.1 To report and resolve requests from Leighton School and playgroup and Forden School and playgroup for celebrations.

13. Training

- 13.1 Councillors Training – to resolve any training undertaken and to be done.

14. Councillor Vacancies - to discuss and resolve both vacancies

15. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

- 15.1 Chairperson's announcements: to receive for information announcements from the Chairperson and Members.
- 15.2 Items for future agenda: to bring forward for information items for consideration for future agenda.
- 15.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 30th March 2023

16. CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 16.1 To resolve the clerk's new hourly rate as set by SLCC April 2022 to run from April 2023

End of agenda